



Management Coordination Committee (MCC)

**MEETING MINUTES**

July 18, 2024

---

**ATTENDANCE**

**MCC Members:**

- Susan Fife-Ferris, SPU, MCC Chair
- Ryan Kellogg, PH SKC, as alternate for Dylan Orr, PH SKC
- Josh Baldi, KC WLRD
- Kim-Khánh Văn, SCA, Renton Councilmember
- Marin Burnett, KC DNRP

**Other Attendees:**

Amanda Miller, KC WLRD  
Andie Parnell, SCA  
Celina Kareiva, KC WLRD  
Charles Wu, KC WLRD  
Dave Ward, KC WLRD  
Julie Mitchell, PH SKC  
Keith Quinata, KC WLRD

Kristin Pace, KC WLRD  
Linda Morales, KC WLRD  
Linda Van Hooser, PH SKC  
Madelaine Yun, KC WLRD  
Maythia Airhart, KC WLRD  
Michell Mouton, KC WLRD  
Minty LongEarth, PH SKC

Monica Ayers, KC WLRD  
Myles Perkins, PH SKC  
Pam Johnson, SPU  
Ryan Cunningham, KC WLRD  
Thanh Truong, KC WLRD  
Tristen Gardner, KC WLRD

---

**GENERAL BUSINESS**

**Introductions**

Maythia Airhart, Hazardous Waste Management Program (Program) Director, introduced Myles Perkins, the new hire to the Research Services Manager for the Program.

**Announcements**

- Ryan Kellogg, Environmental Health Assistant Division Director at Public Health, announced that Public Health will release its strategic plan today, outlining the priorities for the next five years.
- Josh Baldi, WLRD MCC Board Member, mentioned that WLRD will announce the new leader for the county's Stormwater Program later this week.

**MCC Meeting Minutes**

MCC members reviewed and approved the June 18, 2024, meeting minutes.

**DISCUSSION ITEMS**

**Rate Planning and Stakeholder Engagement**

*Maythia Airhart (Program Director)/Madelaine Yun (Program Business Finance Officer)*

Discussion includes a briefing of the revised rate assumptions, timeline, and overview of the draft stakeholder engagement plan. These revisions were informed by MCC feedback in the June meeting, engagements with

partner agency, and early guidance from King County Budget Office. The briefing seeks MCC guidance and approval on rate assumptions and timeline. If approved, the rate assumptions will guide the Program in developing its initial rate proposal.

MCC express concerns with proposed assumptions specific to rate reserves, service improvements, and multi-year rate increases.

Assumption for the rate reserves include maintaining a:

- 60-day operating reserve (a policy decision)
- Capital reserve for maintenance and improvement of Seattle aging HHW facilities & equipment replacement (MCC decision)
- Rate reserve use to minimize the size of future rates

MCC question the necessity of the capital and rate reserves, given that the facility study is still in progress and the Program’s healthy fund balance. Seattle Public Utilities request for the capital reserve to remain in the rate assumptions. MCC proposes that the Program look at projections without the rate reserve assumption to determine if it is needed for this rate proposal.

Assumption for the service improvements include long-term priorities approved by MCC. Priorities include improvements to community service programs, replacing aging research equipment, improving access to collection services for south King County customers, and strengthening financial managements by implementing regular audits. MCC did not have concerns after discussion and clarity on the service improvements.

Concerns with collecting more revenues than needed and a business rationale for a four-year rate increase was still unclear to MCC. MCC offers an alternative guidance – the assumption should look at a proposed two-year rate increase.

**Decisions:**

- MCC members unanimously agree on the revised rate assumptions with an edit to the proposed four-year rate increase to a proposed two-year rate increase. MCC would like the Program to project six years out, with projected rate forecast for two years.
- MCC members agree to cancel the August MCC meeting to give Program staff time to run rate projections and scenarios. MCC requests that the Program engages with each of the partner agencies for feedback on the proposed rate plan prior to the September MCC meeting.

**UPDATES**

**Director’s Report and Look-Ahead Calendar** Maythia Airhart

Maythia provided highlights of the Director’s Report, focusing on current areas of interest to MCC, which included PFAS public outreach coordination and the look-ahead calendar for the next three months.

MCC expressed interest in PFAS and noted that they would like a briefing on the PFAS work and progress at future MCC meetings.

Maythia requested that MCC members review the Director’s Report for more detailed information on other updates in the report.

---

**Next Meeting:** October 15, 2024, 10 a.m. – 12 noon, Zoom teleconference.