



**Final Approved Management Coordination Committee (MCC) Meeting Minutes  
April 20, 2021**

---

**ATTENDANCE**

**MCC Members:**

- Darrell Rodgers, PH SKC, MCC Chair
- Susan Fife-Ferris, SPU, MCC Vice-Chair
- Jeff Gaisford, KC SWD
- Joan Lee, KC WLRD
- Kevin Schilling, SCA, City of Burien

**Other Attendees:**

Maythia Airhart, KC WLRD	Minty LongEarth, PH SKC	Emmanuel Rivera, KC WLRD
Mohamed Ali, PH SKC	Michell Mouton, KC SWD	Jackie Wheeler, SCA
Monica Ayers, PH SKC	Jeff Neuner, SPU	Steve Whittaker, PH SKC
Ali Blum, KC WLRD	Kristin Pace, PH SKC	Charles Wu, KC WLRD
Alice Chapman, KC WLRD	Kristin Painter, KC WLRD	Madelaine Yun, PH SKC
Ashley Evans, KC WLRD	Lynda Ransley, SPU	

---

**GENERAL BUSINESS**

**MCC Minutes**

MCC reviewed and approved the February 16, 2021, meeting minutes without revisions.

**Announcements**

- Ashley Evans introduced new Policy team member Monica Ayers, recently hired through Public Health.
- Darrell Rodgers thanked Minty LongEarth, and others, for bringing the People’s Institute for Survival and Beyond Undoing Racism workshop to the Program and MCC members.

**DISCUSSION ITEMS**

**Racial Equity Feature**

Minty LongEarth discussed the pending jury verdict in the trial of Derek Chauvin for the murder of George Floyd and the emotional and traumatic effects it may have on staff. She asked MCC members and managers to offer thoughts on how they will be mindful about caring for their staff during this time.

**Management Plan Update – Contract Amendment**

The Program would like to amend the contract with Cascadia Consulting for supporting work on the Management Plan Update. The amendment would extend the term of the contract to March 31, 2022 and increase the value by \$196,290. The purpose of the amendment is to ensure adequate resources are in place to complete the Plan Update per the scope and its fixed completion data at the end of 2021. Further details and justification were included in the meeting packet materials.

**DECISION:**

MCC recommended a longer extension to June 30, 2022, and rounding the dollar increase to \$197,000. MCC voted to approve the contract amendment with the recommended changes.

### **Management Plan Update**

Kristin Pace gave an overview of where we are currently in the Plan Update process and what to expect over the next couple of months. A Working Draft of the Plan will be ready for review and comments around May 7. MCC members will be asked to endorse moving forward with the Working Draft at their May meeting. In June, feedback from MCC, agency leadership, Program staff, and the community feedback loop will be incorporated into the draft. Public review will begin in mid to late July and will be open for four weeks. Kristin also gave an overview of the major sections that will be included in the Plan and strategies under each of three goal areas.

MCC members asked for one-on-one meetings with Kristin and Lynda Ransley prior to briefings with their respective agency leadership. All briefings will be scheduled in May prior to the next MCC meeting, which will potentially be moved to the last week of May.

Mohamed Ali and Charles Wu shared plans for the community feedback loop. The goal is to confirm that the input that was previously given has been accurately captured. Additional feedback will also be gathered from other community organizations and small businesses and industry associations that were not engaged last year.

### **UPDATES**

#### **2020 Annual Report**

The completed report was provided to MCC members and will be distributed to staff and Program stakeholders.

#### **Director's Report**

Lynda provided her monthly report in writing.

---

**Next Meeting:** May 18, 2021, 10 a.m.-noon, Teleconference