



**Management Coordination Committee (MCC) Meeting Minutes  
December 13, 2022**

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**ATTENDANCE**

**MCC Members:**

- Susan Fife-Ferris, SPU, MCC Chair
- Ryan Kellogg, PH SKC, MCC Vice-Chair
- Josh Baldi, KC WLRD
- Lorraine Patterson-Harris, KC SWD
- Corina Pfeil, SCA, Kenmore Councilmember

**Other Attendees:**

Maythia Airhart, KC WLRD	Kazia Mermel, SCA	Emmanuel Rivera, KC WLRD
Mohamed Ali, PH SKC	Linda Morales, KC WLRD	Linda Van Hooser, PH SKC
Joy Carpine-Cazzanti, PH SKC	Michell Mouton, KC SWD	Dave Ward, KC WLRD
Ashley Evans, SPU	Kristin Pace, PH SKC	Steve Whittaker, PH SKC
Enrique Gonzalez, KC WLRD	Kristin Painter, KC WLRD	Charles Wu, KC WLRD
Tracee Mayfield, PH SKC		

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**GENERAL BUSINESS**

**MCC Minutes**

MCC reviewed and approved the November 15, 2022, meeting minutes without revisions.

**Announcements**

None

**DISCUSSION ITEMS**

**2023-2024 Work Plan and Spending Plan**

Kristin Pace provided a high-level overview of the proposed 2023-2024 Work and Spending Plan. All lines of business developed work plans in coordination and those roll up to the Program-wide plan. Work in the Plan is organized into four categories: Policy, Prevention, Collections, and Operations. The included Spending Plan is based on the King County final adopted budget and reflects the reorganized structure.

DECISION: MCC unanimously voted to adopt the 2023-2024 Work and Spending Plan, with changes made to the spending plan to accurately reflect FTE assignments in the new Program structure.

**Interagency Service Agreement**

Dave Ward provided an overview of proposed updates to the partner service agreements. Some of the major changes include hiring of Program Director and the agency housing that position, placeholder for MCC updates to the agency liaison role and description, partner work implementation language, and staffing and staff assignments language. MCC members gave input about cleaning up language in some areas. After all changes are incorporated, it will go through final review and then implemented by signature with each partner agency.

## **UPDATES**

### **Director's Report**

Maythia presented the December Director's Report highlighting current areas of interest to MCC, including the look-ahead calendar for the next three months.

## **EXECUTIVE SESSION**

General MCC meeting adjourned at 1:50 p.m. for an Executive Session.

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**Next Meeting:** January 17, 2023, 10 a.m.-noon, teleconference