



Management Coordination Committee (MCC)

**MEETING MINUTES**

December 19, 2023

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**ATTENDANCE**

**MCC Members:**

- Susan Fife-Ferris, SPU, MCC Chair
- Corina Pfeil, SCA, Kenmore Councilmember, MCC Vice-Chair
- Josh Baldi, KC WLRD
- Ryan Kellogg, PH SKC
- Mo McBroom, KC SWD

**Other Attendees:**

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|--------------------------|-------------------------------|--------------------------|
| Amanda Miller, KC WLRD   | Enrique Gonzalez, KC WLRD     | Linda Van Hooser, PH SKC |
| Andi Parnell, SCA        | Joy Carpine-Cazzanti, KC WLRD | Michell Mouton, KC WLRD  |
| Andy Smith, KC SWD       | Julia Presar, KC WLRD         | Minty LongEarth, PH SKC  |
| Dave Ward, KC WLRD       | Kathy Thompson, KC WLRD       | Mohamed Ali, PH SKC      |
| Dylan Orr, PH SKC        | Kristin Pace, KC WLRD         | Steve Whittaker, PH SKC  |
| Emmanuel Rivera, KC WLRD | Lakshmi Panikkar, KC WLRD     | Thanh Truong, KC WLRD    |

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**GENERAL BUSINESS**

**Introductions**

- Dylan Orr, Division Director, Environmental Health Services, Public Health.

**Announcements**

- With Council Member Corina Pfeil leaving the MCC Board, board members each thanked Council Member Pfeil for her service and contributions to the Hazardous Waste Program. Kristin Pace also read a thank you message from Program Director Maythia Airhart on behalf of Haz Waste, and several other Program staff also offered their appreciation and well wishes. Corina spoke on her gratitude in participating with Haz Waste, thanked us for the wonderful certificate of appreciation she received, and shared some of her future plans.
- MCC Chair Susan Fife-Ferris announced that Intergovernmental Relations Manager Joy Carpine-Cazzanti would be leaving Haz Waste at the end of 2023 to take on a new opportunity in supporting the King County Public Health Board. Kristin Pace also read a congratulatory message from Program Director Maythia Airhart on behalf of Haz Waste. MCC members Josh Baldi, Ryan Kellogg, and Corina Pfeil also expressed appreciation. Joy then thanked everyone and announced in her new role at Public Health, which is that she will serve as the Board of Health and King County Council Relations Manager.
- MCC Member Josh Baldi announced that DNRP Director Christie True planned to be in attendance today; however, due to a mediation that she and DNRP Deputy Director Mo McBroom had to be in, she said she would try to parachute in if the mediation ends before the meeting is over.

- MCC Member Ryan Kellogg announced that Research Team Manager Steve Whittaker is retiring at the end of 2023 and thanked him for all the work and care he put into the Program’s research, which affected policy changes and benefitted our equity work. Public Health Environmental Health Services Director Dylan Orr also thanked Steve for his passion, dedication, and wisdom over the years. Steve spoke briefly on his past work and thanked everyone for their kind words and the time he spent working with them.

## **MCC Meeting Minutes**

MCC reviewed and approved the November 14, 2023, meeting minutes without revisions.

## **DISCUSSION ITEMS**

### **Hazardous Waste 2023-2024 Work and Spending Plan Update**

Performance Manager Kristin Pace presented a high-level update on the 2023-2024 work plan. The Lines of Business (LOB) have been reporting to the work plan throughout 2023. For 2024, a review was done for accuracy and changes made as needed. A few small projects were cancelled that did not make sense to pursue and new opportunities were added. From a spending perspective, staff levels and the budget remain in the confines of the adopted work and spending plan, though a few changes were made. Kristin presented some highlights and celebrations of 2023 and what we are looking forward to in 2024 for our Policy, Prevention, Collections, and Operations work. She shared the Program is tracking upcoming retirements and procurement opportunities.

### **IT Investment Concept Review**

Performance Manager Kristin Pace covered a briefing on Haz Waste’s IT infrastructure needs and the replacement of a couple of our databases. She referenced the memo in the packet for background information. The Program’s extranet and MRW databases are reaching end of life, as they are running on outdated technology and are very expensive to maintain. HW has been working with KCIT to prepare a formal business needs assessment and options analysis. The Program will also prepare a conceptual review proposal in February 2024. If approved, a full proposal will be submitted in spring 2024. Other details and next steps will be forthcoming in future meetings.

### **2024 Legislative Update**

Policy and Planning Manager Dave Ward shared updates on the short legislative session that lasts through March. He covered the implementation of passed bills and what bills to look forward to in this session. He concluded with a briefing on the continuous improvement from the 2022 Session to the 2023 Session and then forward into the 2024 Session.

### **2024 MCC Membership and Officers**

MCC Chair Susan Fife-Ferris briefly looked ahead at the officers and governance of the MCC. Elections will usually occur Q1 of the new year. Currently Susan is chair with Corina Pfeil as vice chair. The vice chair should move into the chair role the next year; however, with Corina leaving, Susan has agreed to remain chair for 2024, if everyone would like her to do so, but she wants to have someone in vice chair that will take over as chair in 2025.

### **Racial Equity Implementation Plan Update**

Minty LongEarth and Enrique Gonzales provided a high-level update on the implementation plan. Most measures written as tasks in the plan established in 2018 have been met, though some tasks have lost relevance. With trying to establish our organization as anti-racist and operationalizing thoughts and concepts into the work, Enrique covered how the King County communities have benefited from this. Going forward, they are looking to help people apply the techniques being taught and measure the results in a report and formal review by Dr. Roger Chin.

## **UPDATES**

### **Director's Report**

Michell Mouton presented the Director's Report highlighting current areas of interest to MCC and board representation, organizational development assessment results, the performance management report and annual review, the government relations meeting, and staffing updates.

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**Next Meeting:** January 16, 2024, 10 a.m. – 12 noon, Zoom teleconference