



**Management Coordination Committee (MCC) Meeting Minutes
February 15, 2022**

ATTENDANCE

MCC Members:

- Darrell Rodgers, PH SKC, MCC Chair
- Susan Fife-Ferris, SPU, MCC Vice-Chair
- Andy Smith, KC SWD
- Joan Lee, KC WLRD
- Corina Pfeil, SCA, City of Kenmore

Other Attendees:

Maythia Airhart, KC WLRD	Minty LongEarth, PH SKC	Lynda Ransley, SPU
Mohamed Ali, KC WLRD	Lauren Mansur, KC WLRD	Emmanuel Rivera, KC WLRD
Monica Ayers, PH SKC	Tracee Mayfield, PH SKC	Linda Van Hooser, PH SKC
Ali Blum, KC WLRD	Kazia Mermel, SCA	Dave Ward, KC WLRD
Joy Carpine-Cazzanti, PH SKC	Michell Mouton, KC SWD	Taylor Watson, KC WLRD
Alice Chapman, KC WLRD	Debra Oliver, KC WLRD	Steve Whittaker, PH SKC
Ashley Evans, SPU	Kristin Pace, PH SKC	Charles Wu, KC WLRD
Enrique Gonzalez, KC WLRD	Kristin Painter, KC WLRD	Madelaine Yun, PH SKC
Ryan Kellogg, PH SKC		

GENERAL BUSINESS

MCC Minutes

MCC reviewed and approved the January 18, 2022, meeting minutes without revisions.

Introductions and Announcements

Andy Smith was introduced as the new King County Solid Waste Division representative to the MCC, followed by general introductions by all attendees.

DISCUSSION ITEMS

2023-2024 Budget Development

Lynda Ransley presented the timeline and assumptions for the 2023-2024 budget development process. Details can be found in the briefing document provided with the meeting materials. As the budget is developed and refined over the next couple of months, MCC members will review and give input. In May, MCC will be asked to review and adopt a budget proposal that will be submitted to the formal King County and City of Seattle budget processes in June. There were questions about the need for line item "Disaster Debris Contingency Fund" (\$25,000/year) that has been included in the past several Program budgets. It's unclear what or how this funding would be used as there is currently no policy in place. MCC members agreed that this needs to be explored further to determine what role the Haz Waste Program would have in an emergency and what funding would be needed.

2022 Policy Agenda

Dave Ward provided an overview and status of the Program's 2022 Policy agenda, which includes four policy initiatives and a set of planning activities that support the policy work. The four policy initiatives include:

- Battery Stewardship
- Paint Stewardship
- Extended Producer Responsibility for all Household Hazardous Waste
- Lead Policy strategies

Planning activities to support policy initiatives include:

- Influencing our external operating environment by tracking and influencing state, federal, and other external processes that can affect the Program's efforts
- Emerging issues vetting and prioritization of prospective projects by using a streamlined process to review and prioritize prospective work projects; review and promote informed, inclusive decision-making
- Crosswalk identified hazardous materials, exposure pathways, and affected communities and refine prior research into forms that are suited for policy and planning purposes
- Improved issue definition and issue communications to advance the policy agenda with greater transparency and coordinated communications

Additional details can be found in the 2022 Policy Agenda document provided with the meeting materials.

Secure Medicine Return – Final Report

Taylor Watson gave a final report of the Haz Waste Program's Secure Medicine Return program, which transitioned to the statewide program on November 21, 2021. Washington State Department of Health (WADOH) regulations, effective August 1, 2019, require an industry-funded product stewardship program to collect and dispose of unwanted household medicines from residents in each county of Washington state. All 198 drop-box locations available to all residents established under King County's regulations have been transferred to the WADOH program. The stewardship plan operator approved in King County, MED-Project, is also approved to operate the statewide program and will provide continuity in service to residents, including the same recognizable drop box and educational materials. Using this service will continue at no cost to residents.

2021 4th Quarter Performance Report

Kristin Pace presented highlights from the 4th Quarter Performance Report (full report included with the meeting materials). She also shared information about planned changes to quarterly reports for 2022 – streamline content, integrate more visuals and numbers, adjust the structure of the report to connect more clearly with goals and strategies in the Management Plan Update, and continue emphasis on sharing stories that show our Program's impact.

UPDATES

Director's Report

Lynda presented the February Director's Report highlighting current areas of interest to MCC, including the Look-Ahead calendar for the next three months. She also shared a more detailed, annual MCC meeting calendar showing proposed agenda and decision items coming this year.

Next Meeting: March 15, 2022, 10 a.m.-noon, teleconference