



**Management Coordination Committee (MCC) Meeting Minutes
September 20, 2022**

ATTENDANCE

MCC Members:

- Susan Fife-Ferris, SPU, MCC Chair
- Ryan Kellogg, PH SKC, MCC Vice-Chair
- Josh Baldi, KC WLRD
- Lorraine Patterson-Harris, KC SWD
- Corina Pfeil, SCA, Kenmore Councilmember

Other Attendees:

Maythia Airhart, KC WLRD	Kazia Mermel, SCA	Dave Ward, KC WLRD
Alice Chapman, KC WLRD	Michell Mouton, KC SWD	Steve Whittaker, PH SKC
Roger Chin, PH SKC	Kristin Pace, PH SKC	Charles Wu, KC WLRD
Ashley Evans, SPU	Tristen Pamphlet-Gardner, KC SWD	Madelaine Yun, PH SKC
Jeff Fowler, SPU	Linda Van Hooser, PH SKC	

GENERAL BUSINESS

MCC Minutes

MCC reviewed and approved the August 16, 2022, meeting minutes with a request to fix a typo in the attendees list and a request from Councilmember Pfeil to remove "City of" from her organization name.

Announcements

None

DISCUSSION ITEMS

2023-2024 Work Planning

Kristin Pace gave an overview of what to expect for the Program's 2023-2024 work planning process. In previous years, the Program has prepared an annual work and spending plan for MCC approval each January. This year, the plan will have a two-year focus to better align with the biennial budget cycle and to allow longer term visioning of work and strategies. (The two-year plan will be updated mid-cycle and brought back to MCC.) The plan will be ready for MCC approval in November 2022 instead of January 2023. The plan will contain grouped bodies of work with major milestones and deliverables, timelines, and relevant Results Based Accountability (RBA) metrics.

Issue Prioritization Process

Dave Ward presented a draft flow chart detailing the proposed process for review, vetting, and prioritization of new issues and proposals of work for the Haz Waste Program. The process is designed to ensure proposed work is within the Program's domain and has had appropriate review and to increase transparency around decision making. The Program plans to pilot this process in the coming months.

Racial Equity-Centered Results Based Accountability (RBA) Performance Metrics

As part of the commitments outlined in the Haz Waste Management Plan and Racial Equity Strategic Plan, we are developing Racial-Equity Centered Results-Based Accountability (RBA) metrics for Haz Waste. RBA, and its variations, is a performance management framework used across several King County divisions and program areas as well as within the City of Seattle.

Racial Equity-Centered RBA guides us to identify population-level indicators disaggregated by race/ethnicity to analyze disparities. That information, along with the experiences of impacted communities, inform racial equity analyses that provide insight into the history, systems, and context of the issues we are working in and help to identify the roots causes we need to address with our services.

Services should be designed to address the root causes that are within the control and purview of the program. Performance metrics are developed to make sure that services are working as intended. To understand how we are doing and to support continuous improvement, we track metrics in three areas:

- *How much?* Who are we reaching and serving?
- *How well?* What is the quality of our work?
- *Is anyone better off?* Within the control of the program, what impact are we having?

These metrics should include a mix of quantitative and qualitative measures and be disaggregated by race/ethnicity where appropriate. Metrics should be reviewed regularly with a racial equity analysis and continuous improvement lens.

Kristin Pace shared Program-wide RBA metrics that have been developed:

How much?

- # People served through direct services (Ex. Collections customers, technical assistance, 1:1 and small group training, home visits)
- # People engaged in broad public outreach (Ex. tabling events, large group training, newsletter opens)
- # Communities we are actively establishing relationships with

How well?

- Haz Waste investments (financial and labor)
 - % Of investments in communities that experience racial disparities in health and environmental outcomes
 - % Of investments dedicated to upstream work
- % Of projects that are jointly developed with the community
 - Jointly developing projects with communities means that communities and Haz Waste work in partnership to develop and own the solutions. Haz Waste shares decision-making power with the community. Processes are designed together. The work is transformational, not transactional and working in this way is intentional. There is shared learning of and relationships with each other. Haz Waste's expectations and processes are in alignment with what is necessary for co-development and sustainability.
- % Of services and information that are culturally- and language- relevant to ratepayers – also ties into our language justice commitments

Better off? (external)

- % Of strong and trusted relationships with partners, communities, contractors, industry associations, and political advocates

- Strong and trusted relationships means that there is understanding and appreciation for the partners' operations, relationships, and boundaries. There is respect, shared participation, shared benefits, and increased capacity among partners. Work is intentionally coordinated.
- Amount of hazardous products diverted from improper use/disposal (Ex., MRW tonnage, tons moved into BMP, adoption of safer alternative products)
- % Of residents and businesses who are using safer alternatives six months after technical assistance visit or 1:1/small group training (Ex., Observation at follow-up visits)
- % Of people and businesses who know what safer alternatives and hazardous waste are (Ex., Regular population or pulse survey)

Better off? (internal)

- Haz Waste workforce, including management, reflects the demographic makeup of the County
- % Of employees whose skills and competencies are consistent with the businesses needs
- % Of employees who agree the Program lives up to its values and guiding principles

Next steps include developing LOB-level metrics and continued iteration.

2023 Proposed Legislative Agenda

Dave Ward presented the Haz Waste Program draft proposed legislative and regulatory agenda for 2023, which is focused on the need for systems change.

As stated in the 2021 Hazardous Waste Management Plan: The Program, “...works to improve policies and regulations that impact the production, use, storage, and end-of-life management of hazardous products. We work with partners at the local, state, and federal levels of government, and with local, regional, and national groups to achieve change. Our understanding of racial equity, community organizing, behavior change best practices, and community and technical research all show we need to focus our efforts on systems changes that promote safer alternatives and remove exposure to hazardous products.

By understanding the underlying causes of human and environmental exposures, we can identify key priorities and design approaches that create lasting change. We need systems changes to shift the burden of preventing exposure away from individuals back to the systems and producers that create hazardous products.

The legislative and regulatory advocacy toward that objective is characterized by the following strategies, with specific supported actions for each listed in the draft document.

1. Protect the Right to Safety in People’s Own Homes
2. Promote the Precautionary Principle in Environmental and Public Health Law and Policy
3. Protect the Right to a Healthy and Healthful Environment for All – Indoors and Outdoors
4. Shift the Cost Burden of Hazardous Waste Management Back to Producers of Hazardous Products
5. Break Down Barriers to Progress

Next steps are to coordinate with agency partners on their legislative agendas and then finalize the Program’s agenda.

King County PFAS Approach and Coordination

Tristen Pamphlet-Gardner, Ashley Evans, and Dave Ward presented an overview of King County’s PFAS work and how the Haz Waste Program is contributing to that work. A PFAS coordination work group has been created with subject matter expert representatives from King County Water and Land Resources Division, Solid Waste Division, Wastewater Treatment Division, Public Health, and the Hazardous Waste Program. The goal of this work group is to coordinate and organize work across the County and to track, develop, and implement policy,

actions, work, and projects related to reducing and eliminating PFAS. Specific items of focus for the Haz Waste Program include work towards implementation of Extended Producer Responsibility (EPR) for all Household Hazardous Waste (HHW), state and federal collaboration, understanding opportunity cost analysis, proposing source control legislation, and evaluating PFAS safer alternatives.

The Haz Waste Program's role within the County's work to reduce and eliminate PFAS will be to focus on upstream prevention and address legacy contamination in homes and business.

King County Proposed Operational and Structural Changes

Maythia Airhart gave an update on the status of work related to the County's proposed changes to the Haz Waste Program structure and fund management location. Leadership has conducted several focused engagement sessions with Program staff/lines of business to gather feedback on what is or is not working well in the current structure and how the new structure can contribute to improvements. The feedback and information gathered was reviewed and analyzed by the Haz Waste Program's internal social research scientists, Roger Chin and Kristin Pace. Their thematic analysis was intended to identify common themes, patterns, or concepts and counteract biases, protect anonymity, and be inclusive of different perspectives. Maythia shared high level findings of their analysis.

UPDATES

Director's Report

Maythia provided the September Director's Report in writing, including the look-ahead calendar for the next three months.

Next Meeting: October 18, 2022, 10 a.m.-noon, teleconference