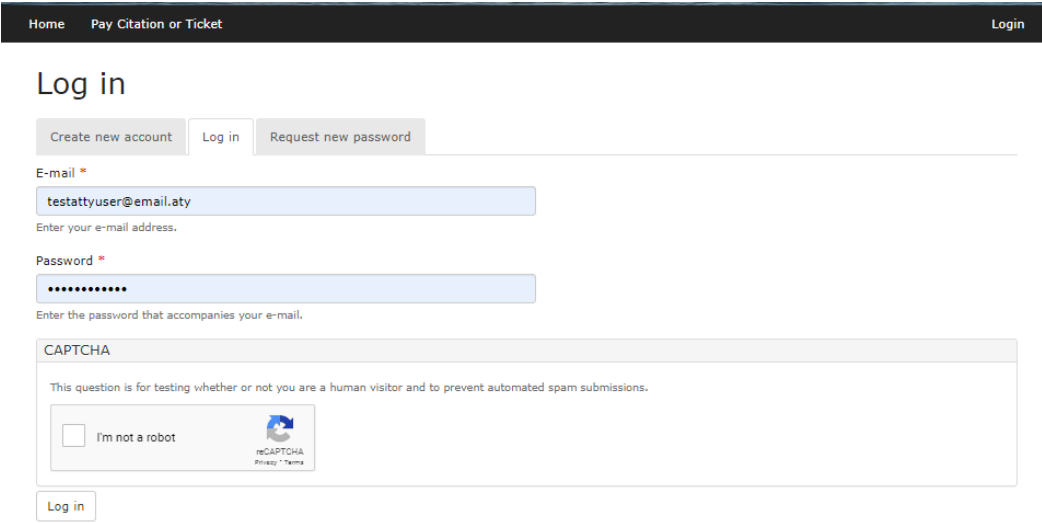
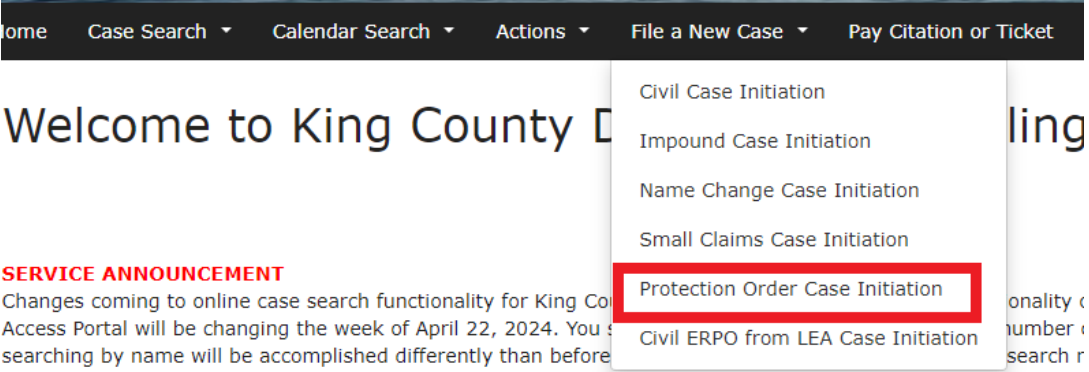


How to e-file a Protection Order -King County District Court Portal

#	Instructions	Visual Cue
1.	<p>Login at King County District Court Portal Welcome to King County District Court e-Filing King County District Court</p> <p>***If you don't have an account, please follow the instructions to register for a public user account.</p>	
2.	<p>Under File a New Case, select Protection Order Case Initiation</p>	

How to e-file a Protection Order -King County District Court Portal

3. Read the instructions carefully before filling out the form.

Civil Petition Protection Order Case Initiation-Portal

Instructions

To initiate a new Civil Protection Order case, complete this form and select 'Proceed' at the bottom of the page. All fields marked with an asterisk * are required.

eFiled Petitions are not granted same-day temporary order hearings. Hearings will be scheduled for the next business day at the location indicated on your petition. The Court will contact you to confirm the hearing date and time. If you require an immediate temporary order hearing, you must file your petition in person at a [KCDC Location](#).

Please review information and forms on our website: [Protection Orders](#).

Please note that if you receive a red error or yellow warning after you click the Proceed button, you will need to resolve the data issue and then upload your documents again, even if the file names still appear.

KC

4. Enter the Case Information.

All fields marked with an **asterisk (*)** are required to proceed.

Cause of Action:

- Civil Protection Order (this is for Anti-Harassment, Domestic Violence, Stalking and Sexual Assault Protection Orders).
- Enforcement of a Canadian Protection Order
- Extreme Risk Protection Order

Case Information *

Location*

Cause of Action

5. **For more information on the different protection orders, visit our website:**
[District Court Protection Orders - King County, Washington](#)

Antiharassment Protection Order
 This protects you against "unlawful harassment." [The law defines this in detail](#). Generally, it means someone has seriously alarmed, annoyed or harassed you, without a valid reason. You can ask for an Antiharassment Protection Order for yourself, your minor child, a vulnerable adult or other adult you are responsible for.

Stalking Protection Order
 This protects you from being stalked. [The law defines this in detail](#). Generally, it means someone has scared you by harassing or following you on purpose again and again. Stalking can be in-person or online. A stalker could be an intimate partner, family member, someone you live with or another person. You can ask for a Stalking Protection Order for yourself, your minor child, a vulnerable adult or other adult you are responsible for.

Domestic Violence Protection Order
 This protects you from violent intimate partners, family members, or someone you live with. [The law defines this in detail](#). Generally, it means someone has hurt you physically or threatened to hurt you. It also can mean they have behaved sexually in a way that harms you—even once! This type of protection order also can protect you from "coercive control." Coercive control is behavior that causes you to suffer physical, emotional or psychological harm. You can ask for a Domestic Violence Protection Order for yourself, your minor child, a vulnerable adult or other adult you are responsible for.

How to e-file a Protection Order -King County District Court Portal

6. Enter the Petitioner Information. This is the person that is starting the case/requesting protection.

All fields marked with an **asterisk (*)** are required to proceed. This information should also be provided on the petition and Law Enforcement Confidential Information Sheet (LECIF) that is being filed.

- If you are filing on behalf of your child who is 14 years or younger, enter both your name and your child's name as the petitioners.
- Anyone 15 years or older can file on their own behalf.

To add another petitioner, click on **+Petitioner Information**. Multiple petitioners can be added only if they reside in the same household.



▼ Petitioner Information *

Type	DL - Driver's License Num ▼
DL Number	<input type="text"/>
State	WA - Washington ▼
Last Name*	<input type="text"/>
First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Name Suffix	<input type="text"/>

▼ Address *

Address Type*	HM - Home Address ▼
Address 1*	<input type="text"/>
Address 2	<input type="text"/>
Zip*	<input type="text"/>
City*	<input type="text"/>
State*	WA - Washington ▼
County	<input type="text"/>
Country	US - United States ▼

▼ Person Profile *

Date Of Birth*	<input type="text"/>
Race*	<input type="text"/>
Gender*	<input type="text"/>

+ Petitioner Information *

How to e-file a Protection Order -King County District Court Portal

7. Enter the Respondent Information.
This is the person you are seeking protection from.

All fields marked with an **asterisk (*)** are required to proceed.

*****Note:** it is very important to enter as much information as possible. If a protection order is granted, this information will be used by the Law Enforcement Agencies to locate and/or identify the respondent. Without sufficient information, the law enforcement agencies will not be able to enter a protection order into the statewide system or serve the documents, which means the protection order may be delayed or unenforceable. This might result in additional hearing dates.

▼ Respondent Information *

Type

DL Number

State

Last Name*

First Name*

Middle Name

Name Suffix

▼ Address *

Address Type*

Address 1*

Address 2

Zip*

City*

State*

County

Country

[+ Address *](#)

▼ Person Profile *

Date Of Birth

Race*

Gender*

Ethnicity

How to e-file a Protection Order -King County District Court Portal

8. Fill out, sign, and upload the following 2 documents in **PDF Format**:

- [Petition for Order of Protection](#)
- [Law Enforcement and Confidential Information Form \(LECIF\)](#)

If you need to upload any additional documents, utilize the *additional document panel*. If there are no additional documents, there is no need to enter anything on this panel.

▼ Petition for Order of Protection *

Document Type* 422730 - Petition for Order of Protection ▼

Additional Info

Filed By* PET - Petitioner ▼

Document Upload* No file chosen

▼ LECIF / Cert Copy of Canadian PO *

Document Type* 440501 - Law Enforcement and Confidential Information Form (LECIF) ▼

Additional Info

Filed By* PET - Petitioner ▼

Document Upload* No file chosen

▼ Additional Document

Document Type*

Additional Info

Filed By* PET - Petitioner ▼

Document Upload* No file chosen

9. Take some time to confirm that all the information entered is correct and that you have uploaded the correct documents. When you are finished, click on Proceed.

How to e-file a Protection Order -King County District Court Portal

10. You will get a confirmation message that the case has been sent to the court.

My Account

Your case is being sent to CMS

Account My Existing Cases Cart Payments

Case Search

11. You will receive an email confirmation from dc_noreply@kingcounty.gov with the case number that was created.

24CIV0 CX - Case_45 submitted at King County District Court



We removed extra line breaks from this message.

Du'

Your filing, Case_45 is submitted at King County District Court. Here are the details of your submission:

Submission Date: 06/18/2024 11:05:18 am
Title: Case_45
Documents Submitted:
20240618110444






Thank you for your submission.
King County District Court

12. **NEXT STEPS:**





- The case will be reviewed by the court to ensure all the required information is entered and the documents were filled out completely and are signed.
 - If the case is accepted by the clerk, you will receive an email notification of the acceptance.
 - If any information is missing or is incomplete, the case can be rejected by the clerk. You will also receive an email notification of the rejection.
- If the case is accepted, you will be contacted by the court to notify you of the date and time of your hearing. The court will also provide instructions about how to appear for your case.

13. To review other protection order forms and brochures, please visit our website at: [Forms & resources library - District Court - King County, Washington](#)

Brochures and instructions

- [Protection Order Brochure](#) 
- [Instructions for Petition for Protection Order](#) 
- [Protection Order Instructions](#) 
- [Instructions for Evidence - Protection Orders](#) 
- [Instructions for Proof of Service](#) 
- [Post Hearing Information](#) 

- [Instructions for Temporary Protection Order](#) 

- [Extreme Risk Protection Order Brochure](#) 
- [Extreme Risk Protection Order Brochure Respondent 18 Years and Over](#) 
- [Instructions for Petition for Extreme Risk Protection Order](#) 
- [Instructions for Extreme Risk Protection Order - Temporary](#) 

- [Foreign Protection Order Information](#) 