

**KING COUNTY DISTRICT COURT  
STATE OF WASHINGTON  
EAST DIVISION, ISSAQUAH COURTHOUSE**

<p>_____ Plaintiff(s),</p> <p>vs.</p> <p>_____ Defendant(s)</p>	<p>No. _____</p> <p><b>NOTE FOR CIVIL MOTION DOCKET</b></p> <p><b>(CLERKS ACTION REQUIRED)</b></p>
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**TO CLERK OF THE COURT AND TO THE (Plaintiff/Defendant):**

\_\_\_\_\_  
Please take note that an issue of law in this case will be heard on the date set out below and the clerk is requested to note the same on the motion docket for that day. A copy of the supporting documents is attached.

**DATE OF HEARING:** \_\_\_\_\_

**TIME OF HEARING:** \_\_\_\_\_

**NATURE OF MOTION:** \_\_\_\_\_

**COURT ADDRESS: ISSAQUAH COURTHOUSE (IS2)  
5415 220<sup>th</sup> AVE SE  
ISSAQUAH, WA 98029**

**Civil motions may be attended in person, via telephone, or via Zoom video technology. Information on appearing via telephone or via Zoom is on the next page.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Petitioning Party or Attorney

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
WSBA No.

## **ZOOM Video Technology**

Please visit the King County District Court website at <https://www.kingcounty.gov/courts/district-court/Video%20Court.aspx> for additional information and instructions on how to appear via Zoom.

Enter the appropriate “Personal Meeting ID” from the table below.

LOCATION	COURTROOM	PERSONAL MEETING ID
ISSAQUAH	IS2	473 001 5668

## **TELEPHONE**

1. Dial any of the following numbers:

(669) 900-9128  
(346) 248-7799  
(312) 626-6799  
(646) 558-8656  
(301) 715-8592  
(253) 215-8782

2. Enter the appropriate “Personal Meeting ID” from the table below.

LOCATION	COURTROOM	PERSONAL MEETING ID
ISSAQUAH	IS2	473 001 5668

3. To mute or unmute press \*6

After check-in, wait until your case is called. Please mute your end while you wait to reduce background noise. When your case is called, please identify yourself each time you speak and remember this is an open telephonic/Zoom courtroom.

**IF YOU ARE UNABLE TO CONNECT, OR ARE HAVING TECHNICAL DIFFICULTIES AND CANNOT APPEAR, PLEASE CALL (206) 205-9200.**