



King County Department of Assessments
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 Seattle, WA 98104
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John Wilson
Assessor

NEW BUSINESS PERSONAL PROPERTY ACCOUNT SETUP

- Check this box if this is a new account based on a startup business
- Check this box if this is a new account based on a purchase of an existing business or a new account based on a business moving to a different location (complete section below as applicable)
 Former owner name: _____
 Former business name: _____
 Former location address: _____

Taxpayer Information

Taxpayer name: _____ Attention: _____
 Mailing address: _____
 City: _____ State: ____ Zip: _____

Site Information

Business name: _____
 Physical address: _____
 City: _____ State: WA Zip: _____
 Phone number: (____) _____ Email: _____

NAICS or business description: _____ Check this box to receive listings via email
 UBI number: _____ Date opened: _____

Legal entity (please mark one) Corporation out of state, State Corporation WA State
 Other (including LLC, LLP, etc) Sole proprietor Living with a spouse or dependent?
 Widow or widower? Over 65 residing in Washington for at least 10 years?

Personal Property Listing

Owned business assets (please attach additional pages if necessary)

| Supplies (monthly cost): | Description | Acquisition Year | Original Cost (excluding sales tax) |
|--------------------------|-------------|------------------|-------------------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

- Check here if you own the building where the business is located
 If you own the building, do not report leasehold/tenant improvements
 Real property parcel number (if known): _____

Leasehold/tenant improvements (please attach additional pages if necessary)

| Description | Acquisition Year | Original Cost (including sales tax) |
|-------------|------------------|-------------------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Preparer Information

Name: _____
 Phone number: (____) _____ Email: _____