

CITIZENS' ELECTIONS OVERSIGHT COMMITTEE (CEOC)

Best Practices Workgroup Meeting Minutes
October 3, 2023 | 12 p.m. to 1 p.m. | Virtual Meeting

Members Present: Chair: Jayson Morris, Christopher Hays, Kathy Sakahara and Dr. Jason Lambacher

Absent: N/A

Special Guests: N/A

Staff: Jonathan Fowler and Tania Santiago Pastrana

MINUTES

1. Call to Order

Chair Morris called the meeting to order at 12:06 p.m.

2. September 7, 2023 Meeting Minutes

Member Sakahara moved approval of the minutes of the September 7, 2023 meeting. Member Lambacher seconded the motion. Motion carried unanimously.

3. King County Elections Resources Discussion

Member Lambacher shared highlights of best practices resources he found including election professionals, civic groups and some academic reports. Member Lambacher agreed to hold the document so that workgroup members can add to it in the future. Member Sakahara asked if the workgroup would discuss King County Elections server issues for the August primary election. Chair Morris decided it was best to discuss at the main CEOC meeting as it was out of the scope of the workgroup.

4. Drafting the Best Practices Workgroup Update for the CEOC End of Year Report

Staffer Santiago shared the workgroup end of year draft guidelines which is due on October 25th. Chair Morris agreed to email workgroup members the first draft for their review. Staff will verify if workgroup members have access to SharePoint and clarified that the draft could include bullet points instead of paragraphs. Member Sakahara asked if Chair Juárez could use track changes. Staffer Santiago Pastrana said she would ask Chair Juárez.

Member Hays made a request to have a follow-up discussion on the issue about the King County Elections server issues for the August primary election.

5. Staff Updates

Staffer Santiago Pastrana reminded workgroup members to complete the end of year survey by COB on Friday, October 13th.

6. Adjournment

The meeting was adjourned at 1:00 p.m.