

CITIZENS' ELECTIONS OVERSIGHT COMMITTEE (CEOC)

Best Practices Workgroup Meeting Minutes

February 6, 2024 | 10 a.m. to 11 a.m. | Virtual Meeting

Members Present: Chair: Christopher Hays, Kathy Sakahara, and Jason Lambacher

Absent: N/A

Special Guests: Jacob Lodge, Jerelyn Hampton, and Janice Case

Council Staff: Tania Mondaca and Ternia Wilson

MINUTES

1. Call to Order

Chair Hays called the meeting to order at 10:07 AM.

2. November 1, 2023 Meeting Minutes

Member Lambacher moved approval of the November 1, 2023 meeting minutes. Chair Hays seconded the motion. There was no discussion and the motion carried unanimously.

3. End of Year Report Update

Chair Hays provided an update on the end of year report.

4. King County Elections Presentation

King County Elections staff, Jacob Lodge and Jerelyn Hampton, provided a presentation. The following is an overview of the presentation: when submitting a complaint KCE assesses the complaint via HAVA and in relation to voter registration challenges. After determining the scope of the case, KCE gathers information, which may include reaching out to a third party. KCE summarizes findings into a report and reviews potential next steps. Lastly, KCE reports to appropriate stakeholders. Members asked questions.

5. 2024 Workplan Planning Session

Staffer Mondaca gave an overview of the workgroup's 2024 workplan and asked members if there were any additional materials they would like to cover regarding the first focus - complaints and investigation process. Chair Hays said that he would like to compare KCE's complaint processing and investigation procedure with other jurisdictions. Staff were directed to gather research on how other jurisdictions process complaints and create a presentation for the next workgroup meeting in early March.

6. Staff Updates

Staffer Mondaca asked that members continue to check emails regularly. She reported that there is a learning retreat in March and financial disclosure forms are due February 29th.

7. Adjournment

Chair Hays adjourned the meeting at about 11:00 AM.