



## King County

### DEPARTMENT OF ADULT AND JUVENILE DETENTION, COMMUNITY CORRECTIONS DIVISION Electronic Home Detention Reporting Instructions

**You have been court-ordered to participate in Electronic Home Detention.**

**Location:**

King County Yesler Building  
400 Yesler Way 2<sup>nd</sup> Floor, Room 260  
Seattle, WA 98104

**Phone:** 206-296-1240

**Business Hours:**

Monday through Friday  
Office: 8:00 a.m. to 4:00 p.m.

**Fax:** 206-296-1797

When a judge has ordered you to participate in King County Electronic Home Detention, you **MUST** contact the EHD office by **TELEPHONE *no later than the following business day.***

**Call** the EHD office (206-296-1240 option 1) to begin the program admittance process.

- Step 1: Schedule a phone intake, during this phone intake, a caseworker will review your personal information and eligibility.
- Step 2: During your phone intake, you will be given a report date to report to the EHD office (which will be on or before the date ordered by the Court).

#### **Reporting to Electronic Home Detention**

On your report date, you must first go to the King County Jail to be booked into the EHD program. After you have been booked through the jail, you will report directly to the EHD office for your Orientation and to receive your equipment. **Do NOT bring children to the EHD office.**

When you report to the program on the date of your scheduled orientation appointment, please bring the following items:

- All paperwork given to you by the Court.
- A copy of the commitment order to EHD and the signed Conditions of Conduct Order for the program if you have them.
- If you are employed, please bring your employer's name, address, and telephone number. Please be prepared to provide the name of your immediate supervisor.
- If you have been ordered to treatment, please be prepared to provide the type of treatment, the name of your treatment provider, their telephone number and fax number.
- Be prepared to sign a Release of Information.

During Orientation, a caseworker will review with you program rules, home leave, work schedule, financial obligations, etc. and you will be issued your EHD equipment.

Failing to report as instructed above will result in a violation of your court order, and notification will be sent to the court.