

ADVISORY BOARD

Thursday, December 18, 2025, | 11:00 AM – 12:15 PM

Meeting Minutes

Summary of Attendance

Attended meeting via Zoom:

- Board Members:
 - Gazel Tan
 - Alex O'Reilly
 - Pete Lewis
 - Jenn Ramirez Robson
 - Preston Anderson
 - Brenda Farwell
 - Julia Colson
 - Lori Guifoyle
 - Theresa Demeter
 - Heidi Shephard
- Staff:
 - Shayna Pepin
 - Marjan Didra
 - Taylor Gaston
 - Kathy Adams
- Guests:
 - N/A

Attended meeting on-site: (no onsite presence)

- Board Members:
 -
- Staff:
 -
- Guests:
 -

Welcome and Icebreaker

- No icebreaker

Meeting Summary

- Subcommittees reported ongoing challenges with Veterans membership, a need for stronger geographic service metrics for RC initiatives, and interest from the Seniors group in better aligning levy strategies, reviewing performance and outcomes, and

exploring participation in Age-Friendly King County. There was no formal December presentation. KC Staff shared updates on DCHS leadership transitions, the upcoming search for a permanent director, plans for DCHS leadership to join the January board meeting, contract activity, and board email changes. Board business included addressing 12 vacancies and planning the January 2026 agenda, including onboarding, recruitment responsibilities and by-laws updates.

Approval of Consent Agenda

- Special meeting minutes from 12/8 approved.
- Meeting minutes from November not approved: fix Jenn's name spelling, ensure all sentences are complete. Bring back to next meeting.

Public Comment

- No members of public in attendance

Subcommittee Report Outs

- Veterans:
 - Lack of membership at this current time is still a ongoing concern
- RC:
 - More metrics around geographic spread of services from VSHSL and BSK initiatives
- Seniors:
 - Discussion around all senior related strategies within levy and wanting to dive into process of looking at performance and outcomes
 - Possible movement around age friendly King County to join other cities

December Presentation: No formal presentation

Staff Updates

- Changes in DCHS leadership Dwight Dively and Susan McLaughlin to serve as Co-Interim Directors with new King County Executive transition
- Search for DCHS Department director will begin soon
- Having someone from DCHS leadership to join January full board meeting for additional updates
- Updates on contracts including active contracts, recently closed and upcoming RFxs
- All board emails have been updated, new log-in will be coming soon for use.
VSHSL(seat #)@kingcounty.gov

Board Business

- 12 current board vacancies and updated appointments to be in compliance
- January 2026 Full VSHSL Board meeting agenda discussion
 - i) Presentation from DCHS Directors office
 - ii) Onboarding process
 - iii) Vacancy recruitment responsibility
 - iv) Updated by-laws discussion
- Committee meeting discussion
- Appetite for additional data around geographic spread of services

Meeting adjourned at 12:19 pm

VSHSL Advisory Board

Minutes taken by Taylor Gaston