



King County

Adult Services Division

Women's Advisory Board

Department of Community and Human Services

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Seattle, WA 98104

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TTY Relay: 711

WOMEN'S ADVISORY BOARD MINUTES FROM December 10, 2025, MEETING

Meeting Type: Regular: X Special: _	Location: Chinook Building- 401 5 th Ave., Seattle, WA Join Zoom Meeting https://kingcounty.zoom.us/j/89835616024 Meeting ID: 898 3561 6024 Passcode: KCWAB	Called to Order: 4:10 PM	By: Vice Chair Tanya Matthews
Members Present:			
Tanya Matthews- <i>Po. 2</i> Councilmember Zahilay		Ramsey Mayhew- <i>Po. 12</i> Council At- Large	<i>Po. 7 Vacant</i> Councilmember Von Reichbauer
Yasmin Ali- <i>Po. 3</i> Councilmember Sarah Perry		Hafsa Azaz- <i>Po. 13</i> Council At-Large	<i>Po. 9 Vacant</i> Councilmember Dunn
Sarah Reyneveld- <i>Po. 4</i> Councilmember Baron		Nandita Sharma <i>Po. 14</i> Executive at- Large Representative	<i>Po. 15 Vacant</i> Executive at-large Representative
Negin Khanloo- <i>Po. 6</i> Councilmember Balducci			
Maria Langbauer- <i>Po. 8</i> Councilmember Mosqueda			
Hend Alhinnawi- <i>Po. 10</i> Council At-Large			
Excused/Absent:	Sarah Brusig- <i>Po. 5</i> Councilmember Upthegrove; Leslie Kay Hamada- <i>Po. 11</i> Council At-Large		
Speakers:	N/A		
Staff:	Marjan Didra King County Staff Liaison; Taylor Gaston; King County Staff Liaison;		
Guests:			
Approval of Agenda: Yes		Vote: 10 Yeas; 2 Excused*	
Approval of Minutes: Yes		Vote: 10 Yeas; 2 Excused*	

AGENDA ITEMS:

Agenda Item 1:	Welcome & Introductions		
	Vice Chair Tanya Matthews welcomed members to the meeting; motions and approvals were made on the agenda and last month's meeting minutes.		
Action Items:	Person(s) Responsible:	Deadline/Due Date	
	Tanya Matthews	12/10/2025	

Agenda Item 2:	Public Comment		
	N/A		
Action Items:	Person Responsible	Deadline/Due Date	

Agenda Item 3:	Announcements		
	<p>Staff Liaison Marjan Didra shared that the Health Through Housing Advisory Committee is recruiting six members.</p> <p>Marjan Didra noted an upcoming Age Friendly King County exploratory meeting on Friday 12/12 (time available in members' King County calendars). Members were encouraged to attend if interested.</p> <p>Marjan Didra provided a general update regarding countywide administrative transition associated with the new King County Executive and potential staffing changes in various offices.</p> <p>Vice Chair Tanya Matthews reminded members of the importance of attendance to maintain quorum for votes and decisions. Members were asked to notify the staff liaison if they are unable to attend a meeting.</p>		
Action Items:	Person Responsible	Deadline/Due Date	
Staff liaison indicated she would follow up regarding the Health Through Housing Advisory Committee by email with details.	King County Staff Liaison	12/15/2025	

Agenda Item 4:	Select WAB Chair and 2026 Forum discussions		
	<p>The Board discussed establishing meeting chair coverage in advance for the next two quarters.</p> <ul style="list-style-type: none"> • January–March: Member Ramsey volunteered to chair meetings (with support for planning). 		

	<ul style="list-style-type: none"> • April–June: Member Hafsa volunteered to chair meetings. <p>Vice Chair noted that chairs typically meet with staff in advance to prepare the agenda and that support would be provided.</p> <p>The Board discussed the concept of hosting a community forum to share draft recommendations and gather feedback.</p> <p>Key points highlighted:</p> <ul style="list-style-type: none"> • Potential timing discussed: late April or May (before summer), with flexibility based on readiness of recommendations. • Members expressed preference for a weekday event, noting that work-hour attendance may support provider participation. • Hybrid participation (in-person and virtual option) was discussed as a way to increase access. • Event structure ideas included a short presentation of recommendations and possible community panel feedback. • A smaller planning group will be formed; interested members were invited to indicate interest in chat. (Names noted in chat included: Kat, Nandita, Ramsey.) <p>Next steps: Planning group to return with proposed structure and tentative dates at the January meeting.</p>				
Action Items:	<table> <tr> <th data-bbox="993 1192 1305 1276">Person Responsible</th><th data-bbox="1305 1192 1555 1276">Deadline/Due Date</th></tr> <tr> <td data-bbox="993 1276 1305 1335">WAB Members</td><td data-bbox="1305 1276 1555 1335">1/14/2026</td></tr> </table>	Person Responsible	Deadline/Due Date	WAB Members	1/14/2026
Person Responsible	Deadline/Due Date				
WAB Members	1/14/2026				
Agenda Item 5:	<p>Welcome Letter for New King County Executive</p> <p>The Board discussed sending a welcome letter to the new King County Executive to introduce the Board and acknowledge the new administration.</p> <ul style="list-style-type: none"> • A motion was made to proceed with a welcome letter. • Members discussed incorporating: <ul style="list-style-type: none"> ○ Brief summary of the Board’s role and work ○ Current recommendations process and forthcoming community forum ○ A possible save-the-date or intent to invite the Executive/representative to a future convening 				

	<ul style="list-style-type: none"> Members recommended using a shared document for edits with a clear feedback deadline. <p>Process and responsibilities:</p> <ul style="list-style-type: none"> Staff will share the draft letter via shared drive/document the same day. Feedback deadline targeted for mid-month, with goal to send before end-of-year/holiday period. Vice Chair Matthews indicated willingness to send the letter once finalized, with all members copied. Vote/Consensus: No objections were raised when asked; the Board proceeded with the plan to finalize and send. 				
	<table> <tr> <td data-bbox="987 747 1305 856">Person Responsible</td><td data-bbox="1305 747 1562 856">Deadline/Due Date</td></tr> <tr> <td data-bbox="987 856 1305 898">WAB Members</td><td data-bbox="1305 856 1562 898">12/22/2025</td></tr> </table>	Person Responsible	Deadline/Due Date	WAB Members	12/22/2025
Person Responsible	Deadline/Due Date				
WAB Members	12/22/2025				
<p>Agenda Item 6:</p>	<p>Draft Recommendations</p> <p>The Board reviewed the recommendations document and discussed next steps for clarifying and consolidating recommendations.</p> <p>Updates and discussion highlights:</p> <ul style="list-style-type: none"> Staff shared that an effectiveness-focused conversation regarding Age-Friendly Seattle is scheduled, and information will be reported back. Members agreed the document needs clearer identification of: <ul style="list-style-type: none"> which items are formal recommendations how many recommendations are being proposed where content is background/context versus an action recommendation <p>The Board began identifying and numbering recommendations, with preliminary categories including:</p> <ul style="list-style-type: none"> Age-Friendly King County initiative Regional hubs / access points Housing (with several sub-elements discussed) Digital literacy / information and referral Caregiving/kinship care (need for baseline information and clearer levers) 				

	<ul style="list-style-type: none">• Transportation <p>Additional topics identified for follow-up/possible inclusion:</p> <ul style="list-style-type: none">• Behavioral health/mental health and dementia-related needs• Food security• Physical health access (as part of broader health access discussion) <p>Action items identified:</p> <ul style="list-style-type: none">• Board members refine their assigned sections and clarify the recommendation language for the next draft.• Staff to schedule discussion/presentations on food security and behavioral/physical health access.				
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Person Responsible	Deadline/Due Date				
WAB Members	12/10/2025				

AJOURNMENT

Time: 6:00 p.m.

NEXT MEETING

Date: January 14th, 2026, Chair: Ramsey Mayhew Time: 4:00-6:00 p.m. Location: Chinook Building- 401 5th Ave., Room 118, Seattle, WA OR Zoom/Call-In