

## Meeting Minutes

### Summary of Attendance

- **Attended meeting via Zoom:**
- Board Members:
  - Preston Anderson
  - Heidi Shepherd
  - Julia Colson
  - Lori Guilfoyle
  - Jenn Ramirez Robson
  - Gazel Tan
  - Alex O'Reilly

#### Staff:

- Kathy Adams
- Shayna Pepin
- Taylor Gaston
- Jennifer Liggett

- **Attended meeting on-site:**  
Board Members: None  
Staff: None

### Welcome and Icebreaker

- Heidi led icebreaker

### Meeting Summary

- Jennifer Liggett from the Policy and Community Engagement team presented an overview of Gender Base Violence and King County's response
- The board approved the bylaws
- The board discussed ideas for improving board onboarding processes, next steps lie collaboratively with the staff and the board.
- Agreed to add at least 30 minutes to next board meeting to review Annual Report

### Approval of Consent Agenda

- Participants approved Agenda and May 2025 Board Minutes

### Public Comment

- There was no public comment

### Subcommittee Report-Outs

- Veterans: Need to get support to Preston to onboard
- RC: Taylor is going to be the liaison for this committee.

- Seniors: met early in June, continued discussion on anti-agism training. Would like to bring this to the full board. Committee will host discussion sections. Talking about the age friendly designation for King County.

#### VSHSL Annual Report Update & Request

- Kathy Adams updated: this will be the first year the annual report will be online.
- On pace for the annual report.
- Locking report down this afternoon, finalizing edits and feedback.
- 2024 was the first year of the new levy cycle
- Community impact was important
- Board wants to be looped in earlier to underspend conversation

#### Update on Next Location of Resource Access Fair

- District 6 Resource Access Fair on Saturday, July 19th from 11 AM to 2 PM (Redmond at the Together Center)

#### June Presentation: Gender-Based Violence

- Jennifer Liggett, Policy and Community Engagement, provided a presentation with information about Gender-Based Violence and our approach in King County
- Alex would like to connect with Jennifer about how to help in the next legislative session to do advocacy for funding.

#### Board Business

- Bylaw revisions: Approved
- Promotional Materials for Board Recruitment:
  - Need recruitment and onboarding information for the board
  - Julia: had to find what she could on her own about the levy online, had no sense of what we were exploring. Still interested in learning more. Want to make sure that onboarding folks are using their time effectively.
  - Preston: is there a yearly retreat to review protocols? Have done versions of this but can improve in the future. Agreed that a retreat would be good.
  - Lori: Formal onboarding is more of a staff function, one item that would be helpful is to have the outgoing member or a member of the seat that you're fulfilling instead of leaving it up to a chair of the committee or to staff, to have that person help to onboard the new person. Coffee, virtual, in person meeting to hand off and give experience notes. Formal information is good, but informal is helpful too.
  - Heidi: difficult to contribute when we have vacancies. Tries to bring items from this meeting to the community, and to join review panels.
  - Alex: Got information from committee member but would have liked more information. Likes idea of having enough information written up so as we invite folks to join, we're speaking from the same speaking points. At the senior's advisory council, have an agenda item to ask how they shared what they learned in the board meeting what they shared with the community. Ensure that the levy and how it works is explained and the importance of it is clear.
  - Heidi: ensure we give an idea of what is going to happen ahead of time for new folks
  - Alex: how does it work in terms of recruitment?

- County responsibility to get the word out. Packet being developed with Michael to send out to the appointing bodies.
- County staff to touch base with council members or the city to say this is a requirement, especially for districts that don't have representation for a long time.
- Important to be able to pitch the value of the board.
- Kathy: sometimes it can be helpful if you are bringing on more than one person at a time
- Other Business:
  - Kathy- add annual report review to the agenda for next month. At least 30 minutes. Kathy to request a hard copy, even an executive summary would be good.

Meeting adjourned at 12:31 pm.

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VSHSL Advisory Board

*Minutes taken by: <<Shayna Pepin, staff>>*

