**CYAB PSTAA Subcommittee**
**September 19, 2022 | 6:30 PM | Zoom Meeting**

**Members:** Jackie Jainga Hyllseth, James Lovell, Jessica Werner, Jack Edgerton, Naomi Byrdo, Dr. Angela Griffin, Ashlyn Sanchez, Beth Larsen, Maria Fernanda Novoa, Pearl Malhi,

**Excused:** Rochelle Clayton Strunk, Gracie Martinez

**Absent:** Dr.Donald Felder, Mutende Katambo, Lydia Faitalia

**Staff:** Hanne Makhani (DCHS)

**Guests:** Elizabeth Esborn (DCHS), Kelly Lovett (DCHS), Justine Viloria (DCHS), and Vincent Johnson (DCHS)

**Group Norms:**

1. Step up/ step back (basically share airtime to make sure that all can participate)
2. Do not take things personally—try to find an opportunity to grow from feedback.
3. This should be a brave space, not a safe space. (Safety is an illusion!)
4. Take risks; agree to disagree, recognize intent and own your impact
5. Seek understanding, ask questions, bring curiosity, ask for clarification
6. Stay engaged, weigh in, and communicate.
7. Keep a sense of humor.

**AGENDA**

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| **Lead** | **TIME** | **TASK** | **RESULT** | **NOTES** |
| James | 6:30 PM  | **Welcome, Agenda, Objectives, Norms** | Group is reminded of norms and gets clear on the objectives for this meeting | * Welcome!
* Review group norms
* Review Agenda
* Meeting Objectives:
* Increase PAS members’ understanding of L&L investment, including ongoing evaluation efforts, and preliminary impact.
* Understand the DCHS contract monitoring process and ways to collaborate with the PSTAA team to ensure partner accountability.
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| James | 6:35 PM | **Icebreaker and Introductions** | Group joined and ready to work | Please introduce yourself:* Name & Pronouns
* Icebreaker Prompt: *If you were a kitchen appliance, what would you be and why?*
* Bethany (InstantPot)
* Jack (Coffee Maker)
* Justine (slow cooker)
* Kelly (coffee maker)
* Naomi (ice cream maker & water purifier)
* Vincent (refrigerator & knife)
* Angela (rice cooker)
* Elizabeth (mixer)
* Jackie (blender)
* Jessica (electric Mixer)
* Maria Fernanda (pressure cooker)
* Pearl (microwave)
* Hanne (immersion blender)
* Ashlyn (oven)
* James (InstantPot)
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| Hanne | 6:40 PM | **PSTAA Updates/ Announcements** | Group informed of implementation updates  | * Announcements:
	+ Family Care Facilities Fund RFP: quick update (Justine)
	+ Meet our Engineer, Vincent Johnson!

89 visits being conducted. Evaluating project feasibility and prioritizing health and safety needs. Will return next month for deep dive on how the project has been going and to talk about potential changes to make funding process more accessible to home child care providers. |
| Hanne and James | 6:45 PM | **Love & Liberation Highlights** | Group knowledgeable about L&L program investments and preliminary results | * Check out [this report](https://www.canva.com/design/DAFILxphjeo/XBPc-oljx64Qi4GI6-P1Qw/view?utm_content=DAFILxphjeo&utm_campaign=designshare&utm_medium=link&utm_source=homepage_design_menu#12) on L&L’s preliminary results and learn about this work from the perspective of our evaluators. (Elizabeth & Kelly)

Walked us through the process of Performance Measurement and Evaluation Planning with REC organizations and well as highlights/early results from L&L, with a focus on storytelling.Some background to be aware of is that DCHS doesn’t have very prescribed evaluation requirements for PSTAA so we are taking advantage of that to try different things that are helpful and tell stories in a way that feel good to our partners. We'd love to know what you think about this!**Group Questions:*** How does this information go to Counsel? Deliberations about reinvestment? *A memo was recently shared with Council outlining the progress of PSTAA investments. This report was linked. The DCHS team has begun to design the process that will be followed for renewal recommendations. Stay tuned for more information in Q1 2023!*
* What tools and measured were used? Can those be shared?

*(See PME response below)*I am also interested in the instruments development and how youth were engaged during the process. Perhaps engagement with program stakeholders and youth in making financial decisions could also make the process more equitable too, if possible? *(See PME response below)***PME Team Response:** During performance measurement planning, DCHS evaluators partner with providers to gain an understanding of their approach to data collection, ask questions, and offer thought partnership and capacity building resources as needed. Providers are empowered to use their own data collection tools, which enables them to make the most appropriate choice for their cultural context and program structure (i.e. drop-in programs vs. long-term mentoring, etc.). This approach also prevents them from having to use separate measurement tools for multiple contracts, which would introduce an added burden. The 14 members of the Racial Equity Coalition (REC) use a variety of different tools for outcome data collection, including pre/post surveys, focus groups and talking circles with youth, staff assessments of skill development, and session exit questions. Some REC members have involved youth in strategic planning around data collection and reporting. DCHS continues to partner with REC members around data collection, reporting, and continuous learning. |
| Jessica | 7:05 PM | **Contract Monitoring & Partner Accountability (Continued)** | Group clear on the DCHS contract monitoring process and PAS’ role related to partner accountability | * Review and provide feedback on contract monitoring and accountability [document](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.canva.com%2Fdesign%2FDAFLF3vqLug%2FxN6Wyf_lABwhoupd6NrrQA%2Fedit%3Futm_content%3DDAFLF3vqLug%26utm_campaign%3Ddesignshare%26utm_medium%3Dlink2%26utm_source%3Dsharebutton&data=05%7C01%7CHannelore.Makhani%40kingcounty.gov%7C71413bb3643b4c8d8d7608da8d3d09f3%7Cbae5059a76f049d7999672dfe95d69c7%7C0%7C0%7C637977590556571550%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=FamO%2F952Ts8%2FbM2ECWlR4tKvlURmOWAoNK1He%2FvwnRA%3D&reserved=0). (Groups)

Please continue to share thoughts and let us know if you need further clarity around how to engage, what we are advising on, etc. |
| Jessica | 7:25 PM | **Next Steps & Adjourn** | Group agrees on next steps to follow before the next meeting | Next Steps: Next Meeting On: **October 17, 2022 at 6:30 PM**ELF Family Child Care Facilities Fund Presentation! |
|  | 7:30 PM | **Extra Time to Connect and Discuss** | *(This is optional time for those who want to linger longer)* |   |

**PSTAA Purpose:**

The Puget Sound Taxpayer Accountability Account aims to make equitable investments in programs and facilities designed to improve educational outcomes for students in the PSTAA prioritized populations throughout urban and rural King County.

**PSTAA Prioritized Populations:**

* Children and youth of color
* Children and youth from families at or below two hundred percent of the federal poverty level children and youth who are homeless
* Children and youth in the foster care system
* Children and youth in the child welfare system
* Children and youth at risk of being involved or involved in the juvenile justice system
* Children and youth with disabilities
* Children and youth who identify as LGBTQ
* Otherwise vulnerable children and youth

**Desired Outcomes:**

Funded strategies will be evaluated based on reducing educational achievement gaps for the prioritized populations as measured by the following educational outcomes:

* Kindergarten readiness
* High school graduation rates
* Postsecondary program acceptance rates
* Postsecondary degree or certification completion