

**PSTAA ADVISORY SUBCOMMITTEE (PAS)**

**November 20, 2023 | 6:00 PM | Zoom Meeting**

**Members:** Jackie Jainga Hyllseth, Jack Edgerton, Ashlyn Sanchez, Jessica Werner, Debbie Peterson, Beth Larsen, Rochelle Clayton-Strunk, James Lovell

**Excused:**

**Absent:** Dr. Dwane Chapelle, Naomi Byrdo, Pearl Malhi, Gracie Martinez

**Staff:** Hannelore Makhani (DCHS)

**Guest(s):** Valerie Stegemoeller (DCHS), Joy Sebe (UWKC)

**GROUP NORMS:**

1. Step up/ step back (basically share airtime to make sure that all can participate)
2. Do not take things personally—try to find an opportunity to grow from feedback.
3. This should be a brave space, not a safe space. (Safety is an illusion!)
4. Take risks; agree to disagree, recognize intent and own your impact
5. Seek understanding, ask questions, bring curiosity, ask for clarification
6. Stay engaged, weigh in, and communicate.
7. Keep a sense of humor.

**AGENDA:**

<b>Lead</b>	<b>TIME</b>	<b>TASK</b>	<b>RESULT</b>	<b>NOTES</b>
James	6:00 PM	<b>Agenda &amp; Objectives, Norms</b>	Group gets clear on agenda and objectives, is reminded of established group norms, and is grounded on PSTAA work and the role of PAS.	<u>Welcome!</u> <ul style="list-style-type: none"><li>• Review agenda and meeting objectives:<ul style="list-style-type: none"><li>- PAS members receive information about goings-on related to PSTAA.</li><li>- PAS members have a better understanding of PSTAA’s financial picture.</li><li>- PAS members come up with young adult recruitment ideas.</li></ul></li><li>• Review group norms</li></ul>
Jessica	6:05 PM	<b>Introductions &amp; Icebreaker</b>	Group joined and ready to work.	<u>Introductions:</u> <ul style="list-style-type: none"><li>• Please share name, role, and pronouns</li><li>• Icebreaker Prompt:<ul style="list-style-type: none"><li>- <i>Share an appreciation for someone on this call!</i></li></ul></li></ul>

<p>Hanne</p>	<p>6:20 PM</p>	<p><b>PAS Updates</b></p>	<p>Group receives information about goings-on related to PSTAA.</p>	<p><u>PAS Updates:</u></p> <ul style="list-style-type: none"> <li>• <b>New member recruitment</b> <ul style="list-style-type: none"> <li>- 3 at-large seats currently open, at least one must be filled by a young adult.</li> <li>- Pearl, Ashlyn, and Hanne have interviewed 2 non-youth candidates so far.</li> <li>- Hanne also spoke with James about potentially staying on as a former CYAB member. He will no longer qualify to serve as a co-chair.</li> </ul> </li> <li>• <b>L&amp;L Youth Council Shifts</b> <ul style="list-style-type: none"> <li>- United Way pays for the full cost of Youth Council's work. As such, it is not appropriate for the KC contract to include a deliverable, and associated reporting requirement, for which it provides zero funding.</li> <li>- YC does not see the primary focus of their work as serving in an advisory capacity to REC. In time, they are interested in developing a relationship with REC, but need the freedom to focus on their primary focus, youth-led grantmaking, on a timeline that works for them. Removal from the KC contract will allow them the flexibility to carry out their work.</li> </ul> </li> <li>• <b>Next meeting rescheduled for 01/22/24.</b></li> </ul>
<p>James &amp; Valerie</p>	<p>6:30 PM</p>	<p><b>Evaluation Approaches Overview</b></p>	<p>Group has a better understanding of PSTAA financial picture and provides feedback on current</p>	<p>Valerie Stegemoeller          CYAD Finance Manager, DCHS</p> <p><u>Presentation Themes:</u></p> <ul style="list-style-type: none"> <li>• <b>A core strategy of PSTAA fund management has been to develop a cash reserve to mitigate against provider budget disruption when revenues dip.</b></li> </ul>

			<p>strategies to mitigate risk.</p>	<ul style="list-style-type: none"> <li>• 2025 and 2026 have been consistently predicted as low revenue years and CYYAD has been planning accordingly to deploy the cash reserve in those years to keep provider budgets steady on an annualized basis.</li> <li>• The most recent PSTAA forecast estimated a reduction in revenues in 2025 and 2026 below what we had been anticipating.</li> <li>• CYYAD presented to the PSTAA subcommittee to seek feedback on whether the strategy to deploy the cash reserve still felt like a strong approach as we turn to 2025 budget planning in the Spring as well as discuss if there would be any other strategies worth considering to actively manage this volatile revenue stream.</li> </ul> <p><u>Discussion Points:</u></p> <ul style="list-style-type: none"> <li>• Different options for “banking” money for stability, including organizations holding money for “rainy days” rather than the County</li> <li>• Exploring potential changes to required allocations – have the needs changed overall?</li> <li>• If there is currently unallocated underspend; can it be reallocated to reserve for future use?</li> <li>• If rethinking funding distribution and reserve, would it be possible to think of sticking with the projected funding for smaller organizations and possibly cutting funding from larger organizations</li> </ul>
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				<p>that might have other sources of funding that'll keep them afloat.</p> <ul style="list-style-type: none"><li>• Youth Action Plan has been given the go ahead to be worked on in 2024. Can we have a retreat where we weigh in on this plan in the future?</li></ul> <p><u>PSTAA Team Takeaways:</u></p> <ul style="list-style-type: none"><li>• CYYAD heard strong support from the subcommittee to proceed with the existing plan to deploy the stability reserve to supplement upcoming low-revenue years as well as offered some considerations in the event future forecasts reduced revenue predictions further in those years.</li><li>• Appetite is low for increasing the proportion of revenue that DCHS holds in reserves as organizations are struggling to keep afloat, pay staff living wages, etc.</li><li>• There is concern about making short-term reductions to organizations' contracts; preference is to deploy stability reserve to keep investment level stable – particularly for the upcoming 2025 budgeting cycle.</li><li>• Openness to discuss adjustments to PSTAA investment strategy/implementation plan but need to think about how to connect those conversation to the work of CYAB.</li><li>• Considerations for possible budget shifts in the future would include lead time for planning (noting school year cycles), administrative investment level, and small contractors whose PSTAA investment is core funding.</li></ul>
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Jessica & Hanne	7:00 PM	<b>PAS young adult member recruitment</b>	Group comes up with young adult recruitment ideas.	<b>Brainstorm notes:</b> <ul style="list-style-type: none"> <li>• <a href="#">Application materials can be found here.</a></li> <li>• Members committed to personally reaching out to at least one youth or person with connections to young adults to encourage them to apply</li> </ul>
Hanne	7:25 PM	<b>Next Steps</b>	Group gets clear on next steps to be completed by next meeting.	<b>Next Steps:</b> <ul style="list-style-type: none"> <li>• <a href="#">Another financial check point in March to help determine what budgeting measures will be necessary in 2026 and beyond to mitigate risks.</a></li> <li>• <a href="#">Hoping to onboard new members in January!</a></li> <li>• <a href="#">Next meeting on January 22, 2024 @ 6:00 PM</a></li> </ul>
All	7:30 PM	<b>Adjourn</b>		

**PSTAA PURPOSE:**

The Puget Sound Taxpayer Accountability Account aims to make equitable investments in programs and facilities designed to improve educational outcomes for students in the PSTAA prioritized populations throughout urban and rural King County.

**PSTAA PRIORITIZED POPULATIONS:**

- Children and youth of color
- Children and youth from families at or below two hundred percent of the federal poverty level children and youth who are homeless
- Children and youth in the foster care system
- Children and youth in the child welfare system
- Children and youth at risk of being involved or involved in the juvenile justice system
- Children and youth with disabilities
- Children and youth who identify as LGBTQ
- Otherwise vulnerable children and youth

**DESIRED OUTCOMES:**

Funded strategies will be evaluated based on reducing educational achievement gaps for the prioritized populations as measured by the following educational outcomes:

- Kindergarten readiness

- High school graduation rates
- Postsecondary program acceptance rates
- Postsecondary degree or certification completion