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**Developmental Disabilities and Early Childhood Supports Division**

**Service Termination Report: July 1, 2023 – June 30, 2024**

Please email this report to the appropriate Washington State Developmental Disabilities Administration (DDA) Case Resource Manager no later than five business days prior to the participant’s exit from your agency; **add the exit date and reason in CORE when submitting monthly billing data.**

**DDA Case Resource Manager:** **Please close the CSA**. This participant is no longer in service with the Employment/Community Inclusion provider listed below.

**To check and uncheck “yes” or “no” boxes, double click on the box; select “Checked” or “Not Checked” and click “Ok.” Enter text in gray boxes.**

Participant’s ADSA ID Number:       DDA Case Resource Manager:

Employment/Community Inclusion Provider:       Service Termination Date:

**Reason(s) for Service Termination**

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| --- | --- |
| Behavioral issue  Deceased  Desires service vendor does not provide  Health related  Ineligible  Insufficient funding  Moved | No longer wants employment  Retirement  Transfer to another agency  Unhappy with services  Other  Completed program  Exited school |

If Other, please explain: