



Department of Community and Human Services  
Developmental Disabilities and Early Childhood Supports Division

# BOARD FOR DEVELOPMENTAL DISABILITIES

## Minutes

**DAY/DATE:** WEDNESDAY, DECEMBER 3, 2025

**TIME:** 5:30 – 7:00 P.M.

**LOCATION:** TUKWILA OFFICE, HALLWAY ROOM 2  
625 ANDOVER PARK W., SUITE 200  
TUKWILA, WA 98188

### BOARD MEMBER ROLE CALL:

Beth Bardeen (joined in-person)  
Devony Boyle (joined in-person)  
Kristin Brown-Patrick (joined via Teams)  
Joe Cunningham (joined in-person)  
Crystal Goodwin (joined in-person)  
Molly McCoy (Joined in-person)  
Sabra Qurashi (joined via Teams)

### ABSENT:

Brandon Graham  
Amanda Knott  
Laura Musso Escude  
CeCe Stovall

### IN-PERSON ATTENDEES:

Tom Capaul, Community Member  
Michaelle Monday, Developmental Disabilities and Early Childhood Supports Division (DDECSD)  
Jim Ott, DDECSD  
Holly Woo, DDECSD

### JOINED VIA TEAMS:

Karla Lynch, DDECSD  
Susy Stremel, DDECSD

### WELCOME AND BOARD MEMBER INTRODUCTIONS

Joe Cunningham, Board Chair called the hybrid meeting to order at 5:33 p.m. on Wednesday, December 3, 2025, with welcoming remarks and asked for Board Member self-introductions.

## **PUBLIC INPUT AND CELEBRATIONS**

The Board recognized and celebrated the birthdays of two members during the meeting.

Holly Woo, DDECSD, presented on the successes of the [2026 Developmental Disabilities and Delays Legislative Forum](#) and shared information about the [King County Interagency Coordinating Council](#).

## **BOARD BRAINSTORMING ACTIVITY: WHAT ARE YOU INTERESTED IN FOR THE COMING YEAR?**

- A request was made to create a schedule of other boards and commission meetings
- A request to invite other boards, commissions, and advocacy groups to present at our board meetings
- A request to create “talking points” for Board members who may be providing presentations and/or facilitating conversations about the Board (e.g. - purpose, member responsibilities, etc.)
- Request for County designated storage for board members’ working documents.
- A recommendation was made to hold a repeat of the board orientation session.
- Announcement and invitation to attend: 2026 Developmental Disabilities and Delays Resource Fair is scheduled for May 28, 2026, at Microsoft.
- Announcement of upcoming Department of Community and Human Services’ Adult Services Division Resource Fairs in 2026.

Below are topics Board Members expressed interest in attending:

- [2026 Advocacy Days](#) – The Arc Washington State
- [Seattle-King County Advisory Council for Aging and Disability Services](#) virtual meeting on December 12.
- Board members expressed interest in attending the live and streamed Advocacy Day, “Protect Our Right to Employment!” on Wednesday, January 28, 2026, from 10:00 – 11:30 a.m., followed by the Community Employment Alliance Rally at 1:00 p.m.
- A link for a YouTube video was provided for the [2025 recorded Advocacy Days Legislative session](#).

## **MOTION FOR FORM TWO AD HOC COMMITTEES**

Board Member Crystal Goodwin made a motion to establish a Communications Ad Hoc Committee tasked with developing and monitoring communication policies and recommending additional community outreach strategies.

A motion to form a Communications Ad Hoc Committee was moved, seconded, and unanimously approved.

The Communications Ad Hoc Committee will include the following board members who volunteered to serve:

- Molly McCoy – Chair
- Joe Cunningham
- Beth Bardeen
- Crystal Goodwin

Board Member Molly McCoy moved to establish a Liaison Ad Hoc Committee to strengthen communication and coordination between boards and support collaborative efforts.

A motion to form a Liaison Ad Hoc Committee was moved, seconded, and unanimously approved.

The Communications Ad Hoc Committee will include the following board members who volunteered to serve:

- Crystal Goodwin – Chair
- Joe Cunningham
- Beth Bardeen
- Devony Boyle
- Molly McCoy

## **NEXT STEPS**

- Staff to create a schedule of other boards and commission meetings
- Committee Chairs will schedule their initial meetings and develop a work plan, including guidelines and handouts featuring QR codes that link to the Board's website.
- Staff to research if there are secure electronic storage options for board members' working documents.
- Staff to schedule another orientation session in 2026.

## **BOARD RECRUITMENT**

The Board for Developmental Disabilities is seeking residents of King County interested in serving on the Board. The Board is a 9–15-member citizen's advisory board, which provides oversight of community services for residents who have intellectual and developmental disabilities, cerebral palsy, epilepsy, autism, or another neurological or other conditions and their families. The Board values diverse perspectives, life experiences, and people of all backgrounds are encouraged to apply, including people with disabilities, people of color, immigrants, refugees, women, LGBTQIA+, and veterans.

If you are interested in learning more about the Board, please contact Jim Ott, Community Information, Outreach, and Referral Manager at 206-263-9060 or by email at [Jim.Ott@kingcounty.gov](mailto:Jim.Ott@kingcounty.gov). More information on the Board can be found by visiting the Board's webpage at <https://kingcounty.gov/DDBoard>.

## **NEXT MEETING**

The next Board for Developmental Disabilities meeting is scheduled for Tuesday, February 3, 2026, at the King County Tukwila Office located at 625 Andover Parkway West, Suite 200, Hallway Meeting Room 2 from 5:30 – 7:30 p.m.

## **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:02 p.m.

**Prepared by:**

Michaelle Monday

**Attested by:**

Jim Ott