

King County School-to-Work Timeline

"How to Be Ready"

Connect with agencies that can help you navigate the system, such as [Home : The Arc of King County](#) and [Open Doors for Multicultural Families](#)

Confirm enrollment with the DSHS, **Development Disabilities Administration (DDA)**

- Unsure? Call: **206-568-5700**.
- Not enrolled? **APPLY!** For more information about DDA Eligibility and application visit <https://www.dshs.wa.gov/dda/consumers-and-families/eligibility>

Have valid identification needed to work. See [I-9 Requirements - Document Lists](#) for a list of acceptable documents. Commonly used forms of identification include:

- **Washington State ID**
Pre-Apply at <http://www.dol.wa.gov/driverslicense/gettingidcard.html>
Go to <https://fortress.wa.gov/dol/dolprod/dsdoffices/>
- **Social Security card**
Need a replacement? Visit [Social Security Card Replacement Application - Easy Replacement](#)
- **US passport or US passport card**
- **Permanent Resident Card**

Make an appointment with the Social Security Administration to apply for **Supplemental Security Income (SSI)**

- Call: **1-800-772-1213**
- Learn more about SSI at www.ssa.gov and <http://gowise.org/wabenefitsinfo/>

Submit **School-to-Work application – students exiting their transition program in June 2025 should be submitting their applications now!**

- Learn about and find applications for **King County's School-to-Work (S2W) Program** at [King County S2W Program Website](#)

Apply for services with **DSHS, Division of Vocational Rehabilitation (DVR)**

- Learn more about DVR at <https://www.dshs.wa.gov/dvr>
- Ask your transition teacher for support with connecting to your program's DVR liaison

Apply to **Metro/ACCESS** and consider obtaining a reduced fair regional pass

- Call: **206-263-3113** or **1-866-205-5001**, or
- Visit <http://metro.kingcounty.gov/tops/accessible/paratransit.html>

Attend school and community outreach events about transition and life after school

Obtain an **Employment Service Provider** by June 2024

Begin **School-to-Work services** with your Employment service provider as early as July 1, 2024 and no later than October 31, 2024.

Attend **regular team meetings** to plan and review progress towards employment goal

Reach out to King County S2W Program Managers for more information:

- Richard Wilson at **206-263-9044** or Richard.wilson@kingcounty.gov
- Cassie Glenn at **206-263-7999** or Cglenn@kingcounty.gov
- Emily Hart at **206-477-7661** or Emily.hart@kingcounty.gov
- TJ Protho at **206-930-2496** or Tprotho@kingcounty.gov