DSHS WASHINGTON STATE Department of Social and Health Services

DIVISION OF VOCATIONAL REHABILITATION (DVR)
COMMUNITY REHABILITATION PROGRAM (CRP)
SERVICE DELIVERY OUTCOME PLAN (SDOP)

SDOP: School-to-Work (Job Placement and Intensive Training)

AFP NUMBER	

DVR STUDENT	COUNTY/ CONTRACTOR	CRP / SUBCONTRACTOR
SERVICE DELIVERY DATES From: To:	STAFFING INTERVALS	

EXPECTED OUTCOME	PARTY RESPONSIBLE	PURCHASE AND PAYMENT CRITERIA	COST ($)
Job Placement: The CRP / Subcontractor will provide all services necessary to locate, secure, and place **Student Name** into a paid, integrated, and competitive job that matches their job goal, and is mutually agreed upon by the Student / parent / guardian, VRC and CRP / Subcontractor. Employment goal: Expected weekly work hours: Starting wage will be a minimum of $ per hour Working hours will be between and Location: Transportation considerations: Benefit package to include: Other information and/or comments: Placements that are less than 10 hours per week must be approved by the appropriate DVR Supervisor (VRS) in consultation with the team at the time this SDOP is completed. Have less than 10 been requested and approved? ☐ Yes ☐ No	**CRP / Subcontractor** **Student / Parent / Guardian** **VRC** **VRS**	Outcome fee paid to County DD after Student has attained job stabilization and transitioned to long-term extended services; receipt of signed invoice and outcomes as described in the Service Delivery Outcome Report (SDOR). SDOR must be written directly to the Student and provided to both the Student and VRC. SDOR must include: (1) Name, address, contact of employer (2) Name of supervisor/contact person (3) Job title (4) Wage and benefit information (5) Schedule (6) Proof of employment (pay stub or letter from employer) attached with SDOR. In addition to the SDOR, the CRP / Subcontractor will submit a monthly progress report for the Student to DVR and the Student, written in language that addresses the Student directly. Monthly reports will continue for 90 days beyond job stabilization, or until DVR case closure.	**$10,500**

Intensive Training Services: The CRP / Subcontractor will provide individualized job skills training and support that will enable **Student Name** to: • Learn essential functions of the job • Attain job stabilization, including job supports • Meet acceptable levels of work productivity • Transition to long-term Extended Services such as time-limited County funding or DDA waiver-funded services Additional Intensive Training expectations for this Student include:	**CRP / Subcontractor** **Student** **VRC**	**Transportation Expenses if authorized by VRC:** **Travel time:** Paid upon receipt of signed invoice and a written report on the SDOR documenting distance driven, beginning time and arrival time at destination. When authorized, travel time is paid at a fixed rate of $37 per hour in quarter-hour increments if service delivery occurs more than fifty (50) miles from the Contractor's nearest staffed office location.	
Student will be considered stable on the job when: a) placement hours are met, unless the Student and VRC agree that the job represents suitable employment; b) VRC, CRP / Subcontractor, and employer (verified by CRP / Subcontractor) agree that the Student meets the employer's expectations.	**CRP / Subcontractor** **Student** **VRC**		
After employment is stable, Student will transition to long-term supports.	**County DD**		

STUDENT / LEGAL GUARDIAN SIGNATURE DATE	CONTRACTOR / SUBCONTRACTOR SIGNATURE DATE	DVR SIGNATURE DATE	TOTAL
			$

Planned services may only begin after the SDOP is signed and dated by the DVR representative, the DVR Student and/or the DVR Student's legal guardian / representative, and the Contractor / Subcontractor representative who will fulfill the work of this SDOP.

Signature by each party indicates agreement to the contents of this SDOP.