**Class Summary**

The responsibilities of this classification include serving as an apprentice assisting in the day-to-day activities of comprehensive preventive maintenance on track, structures, and associated items for the Link light rail or streetcar system under the supervision of the Chief of the Track and ROW Maintainer Workgroup. All apprentices will receive on-the-job training to perform progressively more difficult and complex work assignments. In addition to on-the-job activities, apprentices must be prepared to complete an established minimum number of hours per year of formal, independent academic training.

**Distinguishing Characteristics**

This is the first level in a three-level classification series. This classification is distinguished from the Rail Track and ROW Maintainer classification in that incumbents in the Rail Track and ROW Maintainer perform skilled journey-level trades work.

Incumbents in this classification are enrolled in a formal training program to gain experience and training to work more independently in areas where they have demonstrated competency as they learn all aspects of the rail track and right-of-way systems. Work is performed independently under the general supervision of Track and ROW Maintainers, Track and ROW Maintainer – Leads, and Track and ROW maintenance Chief and/or Superintendent.

**Examples of Duties**

1. Attend training and certification classes to gain and maintain knowledge, skills, and required certifications for performing preventative maintenance on tracks, structures, and associated items.
2. Assist in component and system fault diagnosis, inspection, testing, modification, maintenance, and repair of assigned equipment and systems. Inspect, repair, and maintain equipment and components such as ties, track, ballast, crossing panels, track switches, track fixation, crossovers, track frogs, aerial structures, tunnel structures, retaining walls, drainage structures, fencing, and associated equipment and components.
3. Assist in developing and implementing a comprehensive preventative maintenance program for track, structures, and associated features of the light rail or streetcar system; prepare records and document maintenance and diagnostic data.
4. Operate switch machines under revenue and non-revenue conditions.
5. Operate standard and specialized tools and equipment for inspection, maintenance, and repair tasks.
6. Set up work zones and traffic control areas; flag trackways to provide safe rail work zones.
7. Respond to emergencies. Prioritize and determine work priorities for emergency maintenance tasks in the absence of on-site supervision.
8. Operate specialized vehicles and equipment, including hi-rail and aerial lift equipment.
9. Perform snow and ice removal.
10. Perform other duties as assigned.

**Knowledge/Skills**

Knowledge of principles, practices, techniques, tools, and equipment of the track and structures maintenance trade for electrified light rail or streetcar systems

Knowledge in the use and care of tools and equipment, including power tools

Skill in verbal and written communication

Skill in problem-solving and analyzing data to solve common and complex problems

Ability to learn to read and interpret blueprints, schematics, and drawings

Ability to attend required apprenticeship classes on weekdays, nights, weekends, and holidays

Ability to work within confined spaces or at heights from mechanical lift devices, support structures, and poles

Ability to work within an active rail transit system

Ability to work outdoors and in inclement weather

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification and Other Requirements**

Washington State Driver’s License

Class B CDL endorsement within six months of employment

Washington State Flagger’s Certificate within six months of employment

First Aid Certification within six months of employment

Must pass drug and alcohol testing provisions for safety-sensitive positions as required by the U.S. Department of Transportation, 49 CFR Parts 40 and 655

Some licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required

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| **FLSA Designation** | Non-Exempt |
| **Service Status** | Career Service |
| **EEO Code** | 7 |
| **Levels within same series** | Rail Track and ROW Maintainer – Apprentice  Rail Track and ROW Maintainer  Rail Track and ROW Maintainer – Lead |
| **Class History** | 02/2025 - Created |