**Class Summary**

The responsibilities of this classification include maintaining the cleanliness of Light Rail Vehicles (LRVs) and streetcars’ interiors and exteriors. Incumbents ensure LRVs and streetcars are clean and ready for service, report observed mechanical problems, and perform various basic service tasks as directed by higher-level staff.

**Distinguishing Characteristics**

This is the first level in a three-level classification series. This classification is distinguished from the Rail Service Worker in that incumbents in the Rail Service Worker move LRVs or streetcars around the shop and yard and couple and uncouple rail or streetcar vehicles.

Work is performed independently under the general supervision of higher-level vehicle maintenance supervisors.

**Examples of Duties**

1. Clean the interior and exterior of LRVs, streetcars, and other vehicles as assigned; operate cleaning equipment and use associated chemicals and detergents.
2. Sweep, vacuum, mop, and wash vehicles, including seats, interior panels, windows, and relayed items; clean, sweep, and wash work areas; replenish sand and other consumables.
3. Pick up trash and other debris; remove gum and graffiti.
4. Remove and replace damaged seat cushions using the necessary hand tools.
5. Report any observed mechanical or other vehicle defects to the supervisor.
6. Maintain service records; record time spent, work performed, and materials used; enter and extract data in automated vehicle maintenance systems.
7. Clean and service shop equipment. Maintain shop facilities as instructed.
8. Perform other duties as assigned.

**Knowledge/Skills**

Ability to learn the basic use and care of cleaning equipment

Ability to learn and apply basic safety rules, practices, and principles and applicable OSHA laws

Ability to learn the proper use and disposal of cleaning chemicals

Skill in verbal and written communication

Ability to use common hand tools

Ability to perform physical labor

Skill in accurately performing numeric calculations and record keeping tasks

Skill in working under established deadlines

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification, and Other Requirements**

Applicants must be at least 18 years of age

Available to work different shifts on weekdays, nights, weekends, and holidays

Some licenses, certifications, and other requirements determined to be necessary to meet the business needs of the employing unit may be required

|  |  |
| --- | --- |
| **FLSA Designation** | Non-Exempt |
| **Service Status** | Career Service |
| **EEO Code** | 8 |
| **Levels within the same series** | Rail Utility Service Worker, Rail Service Worker, Rail Service Worker - Lead |
| **Class History** | 12/2023 - Created |