**Class Summary**

The responsibilities of this classification include investigating complaints involving violations of use of rights-of-way. The Road Use Investigator will be working with property owners, contractors, cities, other King County and Washington State departments to bring ensure compliance with applicable codes.

**Distinguishing Characteristics**

This is a single level classification. This classification is distinguished from the Police Officer (Deputy) classification in that the Road Use Investigator is a specially commissioned peace office. During assigned hours and at assigned locations only, is priminarly responsible for investigating and enforcing illegal/unsafe use of King County rights-of-way, enforcing commercial vehicle permits, assisting King County Sheriff’s Office at high priority details, assisting in traffic control to provide safety for Road Services employees and equipment, and assisting with Road Services operations related to major weather events. A Police Officer (Deputy) is a fully commissioned police officer and has full authority to enforce criminal laws at any time or location within Washington state.

**Examples of Duties**

1. Investigate complaints of the use of right-of-ways, to include site inspection and assessment of violation, interviewing involved parties, and making a photographic record for evidence in a hearing and trial.
2. Prepare inspection reports.
3. Post notices for work stoppage, evacuation of dangerous roads and public hazards.
4. Prepare correspondence to advise property owners of violations and steps needed to correct them.
5. Coordinate with supervisor in preparing written responses to inquiries from the public, King County Ombudsman, Metropolitan King County Council, County departments and citizen groups.
6. Prepare reports for the King County Prosecuting Attorney’s office on citations issued.
7. Research rights-of-way to determine ownership, improvements and pre-existing uses.
8. Conduct regular inspections of rights-of-way where violations exist, monitor progress towards compliance and make record of progress and assess citations as required to secure compliance.
9. Enforce weight restrictions on county roadways.
10. Research, prepare and represent cases at public hearings and cases referred to the King County Prosecuting Attorney.
11. Prepare cases referred for abatement.
12. Traffic enforcement.
13. Perform flagging and/or emergency traffic control as assigned.
14. Perform other duties as assigned.

**Knowledge/Skills**

Knowledge of appriopirate federal, state, and local laws, including but not liminted to criminal and traffic laws, commercial vehicle operation, right-of-way and real property

Knowledge of basic evidentiary requirements

Knowledge of road standards and design

Knowledge of safe operation of heavy trucks

Skill in the use of firearms and other specialized security equipment and knowledge of their appropriate uses to promote and protect public safety

Skill in using defensive tactics and the appropriate use of force, including weapons such as firearms and batons

Skill in operating radio and telephones

Skill in oral and written communication

Ability to write clear, concise, accurate and legible incident reports using correct spelling, grammar and punctuation

Skill in handling simultaneous calls

Skill in exercising sound judgment under stress and in emergency situations

Skill in mediating disputes and negotiating compliance

Skill in dealing effectively with the public in emotional and confrontational situations, detecting potential problems and preventing escalation

Ability to observe, remember and relate detailed information

Ability to learn and use proper investigative techniques and procedures

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

Previous law enforcement experience

**Licensing, Certification and Other Requirements**

Valid Washington State Driver’s License

Washington state Peace Officer or Reserve Peace Officer Certification

Basic Radar Operator certification

Flagging and First Aid/CPR certificate within 60 days of employment

Additional licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required

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| **FLSA Designation** | Non-Exempt |
| **Service Status** | Career Service |
| **EEO Code** | 4 |
| **Levels within same series** | None |
| **Class History** | 11/1996 – Created  12/2003 – Updated  1/2008 – Changed font and format Updated  1/2017 – Updated duties and requirements |