**Class Summary**

The responsibilities of this classification include performing varied general laboring duties in transit facility maintenance and general operations.

**Distinguishing Characteristics**

This is the first level of a two-level classification series. Work involves performing heavy laboring work, operating trucks, snow removal and utility equipment operation, and semi-skilled level work in carpentry, painting, grounds maintenance, and related craft areas. Work includes serving as a crew member and providing general laboring support to a variety of skilled craft areas, engaging in a variety of facility and general maintenance operations, and working independently on given assignments. Work includes pressure washing and steam cleaning bus shelters, passenger facilities, buildings, and related areas. Work requires compliance with all applicable federally mandated safety-sensitive requirements. Work also requires providing varied support and performing a variety of duties as assigned during adverse weather events or other emergencies. Work is performed independently under the general supervision of a Lead Transit Utility Laborer and a higher-level facility maintenance supervisor.

**Examples of Duties**

1. Drive truck and pressure-wash passenger shelters located on bus routes; clean, empty trash, and remove debris around the shelter; pressure wash, clean, and maintain park-and-ride lots, transit centers, parking garages, maintenance bases, and similar areas.
2. Provide immediate response to and clean up unsanitary conditions that may involve bodily fluids using personal protective equipment as required.
3. Sand streets and remove snow and ice from parking lots, passenger areas, and sidewalks; patch pavement and assist in paving repairs.
4. Pick up, handle, and haul a variety of heavy materials, trash, and similar items.
5. Operate a variety of light and heavy-duty equipment vehicles and equipment, including pick-ups, vans, dump trucks, loaders, personnel lifts, forklifts, snow plows, mowers, tractors, pressure washers, steam cleaners, and related types of equipment.
6. Assist in grounds maintenance; pick up and haul lawn refuse; mow lawn and remove weeds; dig holes for plantings; perform earth removal and shaping for flower beds and ornamental landscapes; spread landscaping bark; trim trees, shrubs, and bushes as required.
7. Assist trades personnel in paint preparation and painting; assist carpenters and metal constructors in various wood and metal work projects; clean areas containing oil, grease, and similar products.
8. Move furniture and equipment; drive truck and haul refuse and scrap iron.
9. Perform varied semi-skilled carpentry, painting, facility maintenance, and minor repair duties.
10. Maintain and clean assigned vehicles and equipment.
11. Maintain varied records, including work performed, time spent, materials used, operating logs, and related information; enter and extract data using automated systems; maintain manual records as required.
12. Perform other duties as assigned.

**Knowledge/Skills**

Knowledge of tools and equipment used in facility maintenance

Knowledge of safe moving and lifting practices, occupational hazards, and safety requirements

Communication skills

Customer service skills

Interpersonal skills

Skill in the operation of automotive and facility maintenance equipment

Ability to work during adverse weather events and other emergencies

Ability to work outdoors the majority of the time in all types of weather conditions

Ability to work different shifts on weekdays, nights, weekends and holidays

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification and Other Requirements**

Washington State Driver License

Must pass drug and alcohol test

Some licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required

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| **FLSA Designation** | Non-Exempt  |
| **Service Status** | Career Service  |
| **EEO Code** | 8 |
| **Levels within same series** | Transit Utility Laborer, Transit Utility Laborer-Lead |
| **Class History** | 10/2010 – Updated content, format, and title08/2024 – Updated content and format |