



# CLERK'S ALERT

## Limited Counter Services Starting Monday 3/16/20

In order to discourage the spread of the Coronavirus and still accommodate those who must visit the courthouse, the Superior Court Clerk's Office is now limiting counter services to one transaction counter at both the King County Courthouse and the Maleng Regional Justice Center.

Many Clerk's Office services are offered on-line; please utilize our online services at this time. If you would like information on doing business with us electronically, please see the attached information page.

Please be advised that in-person visitors may experience longer than normal wait times.

Protection order services are not impacted by this reduction in counter services.

For additional information, please contact us at: [clerksofficecustomerservice@kingcounty.gov](mailto:clerksofficecustomerservice@kingcounty.gov) or call 206-296-9300.

## Help us slow the spread of disease

King County Superior Court Clerk's Office  
 Department of Judicial Administration

The King County Superior Court Clerk's Office is committed to preventing the Coronavirus Disease 2019 (COVID-19). We recommend that you conduct your business electronically. Please see a list of all available electronic services below.

To View a King County Superior Court Document:	To file a King County Superior Court Case or Document:
<p>Please note that only certain case types are available using the Electronic Court Records Online system, including cases initiated after 2004 for these case types: adult criminal, civil, final documents for domestic cases and probate/estate cases.</p> <p>Cases filed before November 2004, and all juvenile offender, guardianship, and domestic violence and anti-harassment protection order cases are not available using this application.</p> <p>Website: <a href="http://www.kingcounty.gov/courts/clerk.aspx">www.kingcounty.gov/courts/clerk.aspx</a></p> <p>From the main web page, you can access the appropriate link to view electronic records.</p> <p>For help, email <a href="mailto:eservices@kingcounty.gov">eservices@kingcounty.gov</a></p>	<p>The Superior Court Clerk's e-filing application allows customers to use to:</p> <ol style="list-style-type: none"> <li>1) File document(s) into an existing case or to start a new case</li> <li>2) Serve documents electronically</li> <li>3) Compile and submit electronic working copies to the Court</li> <li>4) Submit documents to Ex Parte via the Clerk electronically</li> </ol> <p>Website: <a href="http://www.kingcounty.gov/courts/clerk.aspx">www.kingcounty.gov/courts/clerk.aspx</a></p> <p>From the main web page, you can access the appropriate link to electronically file documents.</p> <p>For help, email <a href="mailto:eservices@kingcounty.gov">eservices@kingcounty.gov</a></p>
Need a Copy of a Court Record?	Need to Look Up a King County Superior Court Case Number?
<p>Customers can use the Electronic Records Request Application to order copies of records, including certified copies and audio recordings.</p> <p>Website: <a href="http://www.kingcounty.gov/courts/clerk.aspx">www.kingcounty.gov/courts/clerk.aspx</a></p> <p>From the main page, you can access the appropriate link to request court records.</p> <p>For help, please email <a href="mailto:desk.correspondence@kingcounty.gov">desk.correspondence@kingcounty.gov</a></p>	<p>To access the docket of Superior Court case records or obtain your next court date, you may access our Portal.</p> <p>Accessible cases include civil, criminal, family law, probate, guardianship, and juvenile offender cases that are not confidential or sealed from public viewing.</p> <p>Website: <a href="https://kingcounty.gov/courts/clerk/access-records/records-portal.aspx">https://kingcounty.gov/courts/clerk/access-records/records-portal.aspx</a></p> <p>For help, please email <a href="mailto:desk.correspondence@kingcounty.gov">desk.correspondence@kingcounty.gov</a></p>
<p align="center"><b>Other customer service related questions for the Clerk's Office?</b>  <b>You can find additional information and other electronic services on our website.</b></p> <p><b>Email:</b> <a href="mailto:clerksofficecustomerservice@kingcounty.gov">clerksofficecustomerservice@kingcounty.gov</a>      <b>Telephone:</b> 206-296-9300</p> <p align="center"><b>Thank you for your understanding.</b></p>	