

**KING COUNTY SUPERIOR COURT CLERK'S OFFICE**

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**King County**

# CLERK'S ALERT

## **KC Script Portal Changes on October 1<sup>st</sup>, 2025 – 'My Cart' & 'My Unsubmitted Drafts'**

**Effective October 1, 2025, for technology storage reasons, the Clerk's Office will set an expiration date of 14 days for the document image files uploaded and attached to unfinished filings/submissions in the KC Script Portal.**

Up to this point, there has been no expiration date to complete these unsubmitted filings/submissions. The submissions and their attachments sit in the user's 'My Cart' or 'My Unsubmitted Drafts' unchanged.

The 'Save for Later' filings/submissions will remain in the 'My Cart' or 'My Unsubmitted Drafts' but the attached files/document images will expire and be removed after 14 days.

**Filings/submissions can be completed from the 'My Cart' or 'My Unsubmitted Drafts' after the 14-day expiration, however users will now need to re-upload the attachments in the KC Script Portal.**

For any questions, contact our electronic services team at [eservices@kingcounty.gov](mailto:eservices@kingcounty.gov) or call 206-296-9300.



**King County**

Department of Judicial Administration

<https://kingcounty.gov/en/dept/dja>