

King County Drug Diversion Court (KCDDC) Transfer Request (revised August 2025)

- E-mail this completed form with the *signed releases (ROIs)* to: PAODrugCourt@kingcounty.gov.
- Copy the assigned mainstream prosecutor to confirm the transfer request.
- When the matter is prepared for transfer, the prosecutor's office will set a hearing in KCDDC.

Note: the process to transfer a matter to KCDDC (ie. restitution and case review; resource approval; calendar availability and paperwork completion) could take *up to six weeks* after this form is received.

CASE INFORMATION – Please fill out completely

Defendant's name (first, last):

Charge(s):

Cause Number(s):

Next court date and type
(i.e. case setting, etc.):

Custody status: Location (if applicable)
or other (EHD/CCAP, etc.):

Attorney name:

Attorney phone number:

Attorney email address:

Date of this Transfer Request submission:

Please complete all relevant fields below:

GENERAL INFORMATION

Is this a HIPRO case? Yes/No

Is this a DV case? Yes/No

Is your client currently on DOC supervision? Yes/No

Does your client have any other Yes/No
holds/warrants to your knowledge? Jurisdiction(s):

To your knowledge, are there pending Yes/No
referrals or cases for your client that are not Comments:
included in this transfer request?

Have you spoken with KCPAO EPU about Yes/No
this case?

Does your client need an interpreter? Yes/No

Does your client need housing? Yes/No

To your knowledge, has your client been in Yes/No
a Drug Court program before?

If so, when and where?

GENERAL INFORMATION CONT.

Has your client been previously assessed for a substance use disorder (SUD)? Yes/No
Is your client currently in SUD treatment or has recently completed SUD treatment? Yes/No
Date completed:

If yes, where?

Is your client interested in Drug Court? Yes/No

Does your client have mental health concerns? Yes/No
Comments:

Is your client currently in Mental Health Court or Veteran's Court? Yes/No

Additional comments:

VUCSA CRIMES

Type of drug(s) involved:
Amount(s) seized and possessed:
Amount of cash seized:

PROPERTY CRIMES

Estimated restitution:

Have you asked that EPU request a restitution determination from VAU? Yes/No

CRIMINAL HISTORY

Does your client have more than two DUI convictions in the past decade? Yes/No

Was your client on a DOSA at time of this offense? Yes/No

List the defendant's criminal history or attach Appendix B:

Any additional relevant information:

Additional Questions? Contact KCDDC prosecutor or paralegal at 206-296-9000.
KCDDC Team Email: PAODrugCourt@kingcounty.gov