

KING COUNTY SUPERIOR COURT
CASE ASSIGNMENT AREA DESIGNATION and CASE INFORMATION COVER SHEET
(CICS)

Pursuant to King County Code 4A.630.060, a faulty document fee of \$15 may be assessed to new case filings missing this sheet.

CASE NUMBER: _____
(Provided by the Clerk)

CASE CAPTION: _____
(New case: Print name of person starting case **vs.** name of person or agency you are filing against.)

Please mark one of the boxes below:

☐ **Seattle Area**, defined as:

All of King County north of Interstate 90 and including all of the Interstate 90 right-of-way; all the cities of Seattle, Mercer Island, Bellevue, Issaquah and North Bend; and all of Vashon and Maury Islands.

☐ **Kent Area**, defined as:

All of King County south of Interstate 90 except those areas included in the Seattle Case Assignment Area.

I certify that this case meets the case assignment criteria, described in King County LCR 82(e).

Signature of Attorney

WSBA Number

Date

or

Signature of person who is starting case

Date

Address, City, State, Zip Code of person who is starting case if not represented by attorney

KING COUNTY SUPERIOR COURT
CASE ASSIGNMENT AREA DESIGNATION and CASE INFORMATION COVER SHEET

CIVIL

Please check the category that best describes this case.

APPEAL/REVIEW

- ☐ Administrative Law Review (ALR 2)
(Petition to the Superior Court for review of rulings made by state administrative agencies. Examples: DSHS Child Support, Good to Go passes, denial of benefits from Employment Security, DSHS)
- ☐ Board of Industrial Insurance Appeals – Workers Comp (ALRI 2)*
(Petition to the Superior Court for review of rulings made by Labor & Industries.)
- ☐ DOL Revocation (DOL 2)*
(Appeal of a DOL revocation Implied consent-Test refusal ONLY.) RCW 46.20.308(9)

CONTRACT/COMMERCIAL

- ☐ Breach of Contract (COM 2)*
(Complaint involving money dispute where a breach of contract is involved.)
- ☐ Commercial Contract (COM 2)*
(Complaint involving money dispute where a contract is involved.)
- ☐ Commercial Non-Contract (COL 2)*
(Complaint involving money dispute where no contract is involved.)
- ☐ Third Party Collection (COL 2)*
(Complaint involving a third party over a money dispute where no contract is involved.)

ELECTIONS

- ☐ Non-Financial Enforcement (NFE2)
(Filed by the Prosecutors or an agency responding to a demand for documents, pursuant to RCW 71.09)
- ☐ Petition to Appeal/Amend Ballot Title (BAT 2)
(Action filed if any persons are dissatisfied with the ballot title for a local ballot measure pursuant to RCW 29A.36.)
- ☐ Recall Ballot Synopsis (RBS2)
(Filed by the Prosecutor or Attorney General pursuant to RCW 29A.56)
- ☐ Subdivision Election Process Review (SER 2)*
(Action filed by a political subdivision seeking acknowledgement of compliance pursuant to RCW 29A.92.)
- ☐ Voter Election Process Law Review (VEP 2)*
(Complaint for violation of voting rights act pursuant to RCW 29A.92.080 or 29A.92.090)

JUDGMENT

- ☐ Abstract, Judgment, Another County (ABJ 2)
(A certified copy of a judgment docket from another Superior Court within the state.)
- ☐ Confession of Judgment (CFJ 2)*
(The entry of a judgment when a defendant admits liability and accepts the amount of agreed-upon damages but does not pay or perform as agreed upon.)

* The filing party will be given an appropriate case schedule at time of filing.

** Case schedule will be issued after hearing and findings.

- ☐ Foreign Judgment (from another State or Country) (FJU 2)

(Any judgment, decree, or order of a court of the United States, or of any state or territory, which is entitled to full faith and credit in this state.)

- ☐ Tax Warrant or Warrant (TAX 2)
(A notice of assessment by a state agency or self-insured company creating a judgment/lien in the county in which it is filed.)

- ☐ Transcript of Judgment (TRJ 2)
(A certified copy of a judgment from a court of limited jurisdiction (e.g. District or Municipal court) to a Superior Court.)

PROPERTY RIGHTS

- ☐ Condemnation/Eminent Domain (CON 2)*
(Complaint involving governmental taking of private property with payment, but not necessarily with consent.)
- ☐ Foreclosure (FOR 2)*
(Complaint involving termination of ownership rights when a mortgage or tax foreclosure is involved, where ownership is not in question.)
- ☐ Land Use Petition (LUP 2)*
(Petition for an expedited judicial review of a land use decision made by a local jurisdiction.)
RCW 36.70C.040
- ☐ Non-Residential Unlawful Detainer (Eviction) (UND 2)
(Commercial property eviction.)
- ☐ Property Fairness Act (PFA 2)*
(Complaint involving the regulation of private property or restraint of land use by a government entity brought forth by Title 64.)

* The filing party will be given an appropriate case schedule at time of filing.

** Case schedule will be issued after hearing and findings.

- ☐ Quiet Title (QTI 2)*
(Complaint involving the ownership, use, or disposition of land or real estate other than foreclosure.)

- ☐ Residential Unlawful Detainer (Eviction) (UND 2)

(Complaint involving the unjustifiable retention of lands or attachments to land, including water and mineral rights.)

OTHER COMPLAINT/PETITION

- ☐ Action to Compel/Confirm Private Binding Arbitration (CAA 2)
(Petition to force or confirm private binding arbitration.)

- ☐ Application for Health & Safety Inspection (HSI 2)

- ☐ Assurance of Discontinuance (AOD 2)
(Filed by Attorney General's Office to prevent businesses from engaging in improper or misleading practices.)

- ☐ Birth Certificate Change(PBC 2)
(Petition to amend birth certificate)

- ☐ Bond Justification (PBJ 2)
(Bail bond company desiring to transact surety bail bonds in King County facilities.)

- ☐ Certificate of Rehabilitation (CRR 2)
(Petition to restore civil and political rights.)

- ☐ Certificate of Restoration Opportunity(CRP 2)
(Establishes eligibility requirements for certain professional licenses.)

- | | |
|---|--|
| ☐ Change of Name (CHN 2)
(Petition for name change for reasons other than listed in RCW 4/24/130(5).) | ☐ Interpleader (IPL 2)
(Petition for the deposit of disputed earnest money from real estate, insurance proceeds, and/or other transaction(s).) |
| ☐ Confidential Change of Name (CHN 2)
(Petition for name change when domestic violence/anti-harassment issues require confidentiality under RCW 4/24/130(5).) | ☐ Malicious Harassment (MHA 2)*
(Suit involving damages resulting from malicious harassment.) RCW 9a.36.080 |
| ☐ Civil Commitment (sexual predator) (PCC 2)
(Petition to detain an individual involuntarily.) | ☐ Minor Work Permit (MWP 2)
(Petition for a child under 14 years of age to be employed) |
| ☐ Consumer Protection Act (CPA 2)*
(Complaint involving unfair and deceptive acts or practices.) | ☐ Non-Financial Enforcement (NFE2)
(Filed by the PA or an agency responding to a demand for documents, pursuant to RCW 71.09) |
| ☐ Emancipation of Minor (EOM 2)
(Petition by a minor for a declaration of emancipation.) | ☐ Non-Judicial Filing (NJF 2)
(See probate section for TEDRA agreements. To file for the record document(s) unrelated to any other proceeding and where there will be no judicial review.) |
| ☐ Employment (EMP 2)*
(Complaint regarding compliance with public employers sharing employee information with bargaining representatives.) | ☐ Notice of Deposit of Surplus Funds (DSF 2)
(Deposit of extra money from a foreclosure after payment of expenses from sale and obligation secured by the deed of trust.) |
| ☐ Foreign Subpoena (OSS 2)
(To subpoena a King County resident or entity for an out of state case.) | ☐ Other Complaint/Petition (MSC 2)*
(Filing a Complaint/Petition for a cause of action not listed) |
| ☐ Frivolous Claim of Lien (FVL 2)
(Petition or Motion requesting a determination that a lien against a mechanic or materialman is excessive or unwarranted.) | ☐ Perpetuation of Testimony (PPT 2)
(Action filed under CR 27) |
| ☐ Injunction (INJ 2)*
(Complaint/petition to require a person to do or refrain from doing a particular thing.) | ☐ Petition to Remove Restricted Covenant (RRC 2)

Declaratory judgment action to strike discriminatory provision of real property contract. |

* The filing party will be given an appropriate case schedule at time of filing.

** Case schedule will be issued after hearing and findings.

- ☐ Prorate Fuel Tax Subpoena (PFT 2)
(Subpoena-Actions filed under Chapt. 82.42 RCW for exparte orders for fuel tax collection violation investigation subpoenas.)
- ☐ Public records Act (PRA 2)*
(Action filed under RCW 42.56)
- ☐ Recall Ballot Synopsis (RBS2)
(Filed by the PA or AG pursuant to RCW 29A.56)
- ☐ Receivership (RCVR 2)
(The process of appointment by a court of a receiver to take custody of the property, business, rents and profits of a party to a lawsuit pending a final decision on disbursement or an agreement.)
- ☐ Relief from Duty to Register (RDR 2)
(Petition seeking to stop the requirement to register.)
- ☐ Restoration of Firearm Rights (RFR 2)
(Petition seeking restoration of firearms rights under RCW 9.41.040 and 9.41.047.)
- ☐ School District-Required Action Plan (SDR 2)
(Petition filed requesting court selection of a required action plan proposal relating to school academic performance.)
- ☐ Seizure of Property from the Commission of a Crime-Seattle (SPC 2)*
(Seizure of personal property which was employed in aiding, abetting, or commission of a crime, from a defendant after conviction.)

- ☐ Seizure of Property Resulting from a Crime-Seattle (SPR 2)*
(Seizure of tangible or intangible property which is the direct or indirect result of a crime, from a defendant following criminal conviction. (e.g., remuneration for, or contract interest in, a depiction or account of a crime.)
- ☐ Structured Settlements- Seattle (TSS 2)*
(A financial or insurance arrangement whereby a claimant agrees to resolve a personal injury tort claim by receiving periodic payments on an agreed schedule rather than as a lump sum.)
- ☐ Vehicle Ownership (PVO 2)*
(Petition to request a judgment awarding ownership of a vehicle.)

TORT, ASBESTOS

- ☐ Personal Injury (ASP 2)*
(Complaint alleging injury resulting from asbestos exposure.)
- ☐ Wrongful Death (ASW 2)*
(Complaint alleging death resulting from asbestos exposure.)

TORT, MEDICAL MALPRACTICE

- ☐ Hospital (MED 2)*
(Complaint involving injury or death resulting from a hospital.)
- ☐ Medical Doctor (MED 2)*
(Complaint involving injury or death resulting from a medical doctor.)

* The filing party will be given an appropriate case schedule at time of filing.

** Case schedule will be issued after hearing and findings.

- ☐ Other Health care Professional (MED 2)*
(Complaint involving injury or death resulting from a health care professional other than a medical doctor.)

TORT, MOTOR VEHICLE

- ☐ Death (TMV 2)*
(Complaint involving death resulting from an incident involving a motor vehicle.)
- ☐ Non-Death Injuries (TMV 2)*
(Complaint involving non-death injuries resulting from an incident involving a motor vehicle.)
- ☐ Property Damages Only (TMV 2)*
(Complaint involving only property damages resulting from an incident involving a motor vehicle.)
- ☐ Victims Vehicle Theft (VVT 2)*
(Complaint filed by a victim of car theft to recover damages.) RCW 9A.56.078

TORT, NON-MOTOR VEHICLE

- ☐ Other Malpractice (MAL 2)*
(Complaint involving injury resulting from other than professional medical treatment.)
- ☐ Personal Injury (PIN 2)*
(Complaint involving physical injury not resulting from professional medical treatment, and where a motor vehicle is not involved.)
- ☐ Products Liability (TTO 2)*
(Complaint involving injury resulting from a commercial product.)

- ☐ Property Damages (PRP 2)*
(Complaint involving damage to real or personal property excluding motor vehicles.)

- ☐ Property Damages-Gang (PRG 2)*
(Complaint to recover damages to property related to gang activity.)

- ☐ Tort, Other (TTO 2)*
(Any other petition not specified by other codes.)

- ☐ Wrongful Death (WDE 2)*
(Complaint involving death resulting from other than professional medical treatment.)

WRIT

- ☐ Habeas Corpus (WHC 2)
(Petition for a writ to bring a party before the court.)
- ☐ Mandamus (WRM 2)**
(Petition for writ commanding performance of a particular act or duty.)
- ☐ Review (WRV 2)**
(Petition for review of the record or decision of a case pending in the lower court; does not include lower court appeals or administrative law reviews.)

* The filing party will be given an appropriate case schedule at time of filing.

** Case schedule will be issued after hearing and findings.