



### Case Information

Case Number(s): \_\_\_\_\_ Case Date(s): \_\_\_\_\_  
Case Name: \_\_\_\_\_

### Requestor Information

Name: \_\_\_\_\_ On behalf of: \_\_\_\_\_  
Address \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Accommodation Request

List all known dates/times that accommodation(s) are needed:

What accommodation(s) do you need and how will it help provide for your needs?

Please provide any information that would help us respond to your request.

How do you want to be informed of the status of your request for accommodation?

- Phone   
  Postal Mail   
  E-mail   
  In person  
 Other (please specify) \_\_\_\_\_

Return completed form(s) to the Department of Judicial Administration via contacts below.  
 Physical Mail: 516 Third Avenue Room E609    -or-    E-mail: [djaaccommodations@kingcounty.gov](mailto:djaaccommodations@kingcounty.gov)  
 Seattle, WA 98104-2386