

## Instructions for Notice to the Vulnerable Adult

This is the Notice to the Vulnerable Adult (Notice). It is not signed by the judge. This notice informs the vulnerable adult that a petition has been filed on his or her behalf. The notice also says what may happen if the petition is granted, and identifies the rights of the vulnerable adult.

### **The clerk will file the original order in the public court record and provide distribution copies for:**

- You (free certified copies).
- Service on the vulnerable adult, if you are filing on behalf of a vulnerable adult.
- Service on the vulnerable adult's guardian, if any.

### **Please check with the court clerk before filling out the notice.**

*In some courts, the judge will fill out the notice. In other courts, you will be expected to fill out the notice. Please check with the court clerk.*

- If you are expected to fill out the form, follow the instructions below.
- It may be helpful to ask the court clerk for advocate services to help you fill out this form.

## **Please Print Clearly Using Black or Blue Ink!**

### **Top of the Page**

- Fill in the name of the county where the action is filed.
- Fill in the name (first, middle initial, last) of the vulnerable adult.
- The person you want protection from is the "Respondent." Fill in the respondent's name (first, middle initial, last).

### **Case and Hearing Information**

- Fill in your name (first, middle initial, last) as the petitioner.
- Fill in the name of the county where the action is filed.
- Fill in the name (first, middle initial, last) of the respondent.
- The judge or court clerk will write in the next hearing date, time and place, on the first page of the order.



## Disability Accommodation

- Ask the court administrator or the superior court for help identifying the name and contact information of the Americans with Disabilities Act (ADA) Designated Contact Person who will provide help with disability accommodation.
- Check the first box and fill in the name, address, and telephone number of the contact person.
- Check the second box and fill in the address and telephone number of the court administrator for the superior court, if you are unable to identify the contact person. The superior court administrator's address and telephone number are available on the courts' website under the link for the Court Directory:  
[http://www.courts.wa.gov/court\\_dir/](http://www.courts.wa.gov/court_dir/).

## Service of the Notice

You must arrange for service of this notice on the vulnerable adult along with the other filed documents.

Please consider providing the "Instructions for Process Servers" to the individual who will serve the Notice. These instructions suggest that the process server offer to read the notice to the vulnerable adult, and point out that disability accommodations are available if he or she wishes.