



KC SCRIPT PORTAL QUICK START GUIDE: FEE WAIVER AFFIDAVIT SEARCH

This quick start guide will show you how to search for and download any Fee Waiver Affidavits you have on file.

Note: To do this, you must be logged in to your Portal account.

1. Click **Affidavit Search and Download** in the top navigation bar.



2. Enter your search criteria. Then click the **Search** button.

3. Click the **view document** icon to download a copy of your affidavit.

Date Created	Document	Expire Date
03/01/2022		03/01/2023

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4. The document will appear in the downloads folder on your computer.

Superior Court of Washington for King County

WELLS FARGO BANK VS LE	Case No. <u> </u> Affidavit in Support of Clerk's Fee Waiver Request
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I, Beth Ratzlaff, declare under penalty of perjury that:

I have attached a copy of my valid benefits award letter from a Washington State Agency, or from any United States governmental agency; OR

I have attached a true, accurate and complete Financial Declaration; OR

Based on my income and financial means, I have been found by the Court indigent in the above-mentioned case.

Sub Number: 5