

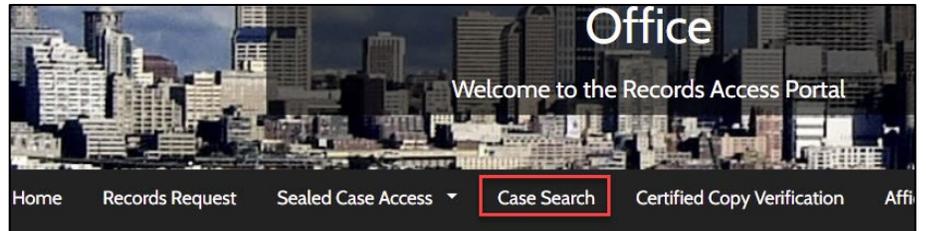


# КРАТКОЕ РУКОВОДСТВО ПО ЗАПУСКУ ПОРТАЛА KC SCRIPT: ЗАПРОС ОСВОБОЖДЕНИЯ ОТ ОПЛАТЫ

Это краткое руководство покажет вам, как подать запрос на освобождение от уплаты пошлины по делу.

Примечание: Для этого вы должны войти в свою учетную запись на Портале.

1. Нажмите на Case Search («Поиск дела») в верхней навигационной панели.



2. Выберите соответствующий поиск по типу дела.



3. Введите информацию о деле. Нажмите на кнопку Search («Поиск»).

**Criminal (1), Civil (2), Criminal, Domestic/Family (3), Probate/Guardianship (4)**

Use this search if you know the case number or the party name.  
Below are the case types available through this search. Cases sealed by court order will display limited information.

(1) Criminal (2) Civil (3) Family Law (4) Probate / Guardianship  
Superior Court case numbers filed after July 1, 1979 are in a nine (9) digit format: XX-X-XXXXX-X.

Case Number	<input type="text" value="-- --"/>	Last Name	<input type="text"/>
Or - Pre 1979 Case Number	<input type="text"/>	First Name	<input type="text"/>
		Middle Name	<input type="text"/>
		Organization Name	<input type="text"/>
Filing Date	<input type="text"/> to <input type="text"/>		

4. Нажмите на синюю гиперссылку с номером дела.

Case Number	Filing Date	Case Name	Charge/Cause of Action	Next Hearing	Status
<a href="#">19-2-00089-2-0001</a>	01/04/2021	WILLIAM W. HARRIS	Domestic Violence		Completed 01/04/2021

Results 1 - 1

5. Нажмите кнопку Request Fee Waiver («Запрос на освобождение от оплаты»).

Domestic Violence - Completed/Re-Completed

Request Access to Sealed Documents **Request Fee Waiver** Purchase/View Court records

Summary Participants Document List Events Judgments

Case Summary

6. Ознакомьтесь с информацией об освобождении от уплаты пошлины.

### Request Fee Waiver

Request Fee Waiver

Fee Waiver Information

#### Instructions for a Clerk's Fee Waiver King County Superior Court Clerk's Office

The Clerk's Office provides access to some Clerk-related services. If qualified for a fee waiver you will be provided with a 12 month access to specific records without cost.

**Services that are covered with a Clerk fee waiver are:**

- View/Download documents online for the requested case
- Records Requests
- Ex-parte via the Clerk
- Ex-parte Expedited

**Note:** certain department policies apply that may limit the number of services provided by Clerk's office free of charge.

**When requesting for a fee waiver you must provide the following:**

1. Affidavit in Support of Clerk's Fee Waiver Request; and one of the options below:
  - a. Benefit Award Letter (Customer to upload)
  - b. Financial Declaration form
  - c. Identify if there is already a court order in your case that finds you indigent based on your income and financial needs.

7. Выберите причину, по которой вы просите освободить вас от уплаты сбора.

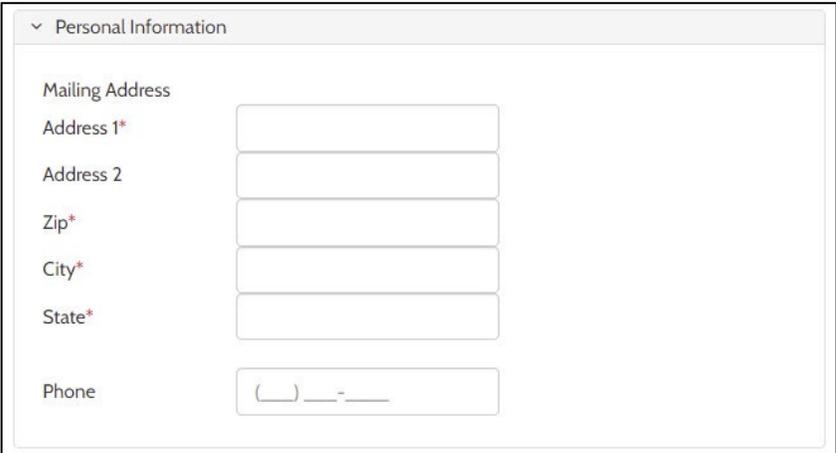
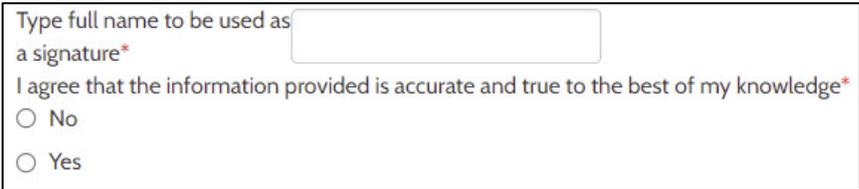
Request

Email Address\*

To start your Fee Waiver request, please choose one of the following:

Select One\*

- I am asking for a Clerk fee waiver and submitting a copy of a valid Benefits Awards letter
- I am asking for a Clerk fee waiver and will be providing the information for Financial Declaration
- I am asking for a Clerk fee waiver and will provide the sub number of the court order finding me indigent based on my income and financial needs

<p>8. Заполните необходимые поля и/или загрузите необходимые документы.</p>	
<p>9. Введите свое имя в поле и выберите Yes («Да») или No («Нет»).</p>	
<p>10. Нажмите кнопку Proceed («Продолжить»).</p>	
<p>11. Ваш запрос будет рассмотрен в течение 1-2 рабочих дней. Вы будете уведомлены о статусе вашего запроса по электронной почте и в My Messages («Моих сообщения»).</p>	