

本快速入门指南将帮助您申请获取听证会的录音。

注意: 您必须先登录门户账户才能进行操作。

<ol> <li>点击主页上的</li> <li>"Request/View Court Records"(申请获取/查看 法庭记录)按钮。</li> </ol>	Request/View Court Records (Documents and Audio Hearings)
<ol> <li>在"提交标题"</li> <li>(Submission Title) 方框中 为您的申请命名。</li> </ol>	Submission Title*          eRequest_45         You may leave the default name or rename your request for future reference (such as "Mom and Dad's Probate").
<ol> <li>输入案件编号,含连接 号。点击"搜索"</li> <li>(Search)。</li> </ol>	Case Number Search Don't know the case number?
<ol> <li>点击您申请的每场听证 会旁的复选框。</li> <li>未列出所需的听证会?请参 见最后一页。</li> </ol>	HEARINGS           Select the hearings you want to order. If you do not see the hearing you are looking for, please use the Not Seeing Hearing button to request.           Date         Type         Location         Official         Hearing         End Time           12/17/78         Motion Hearing         MRC HI         Comm. Melinda Johnson Taylor         Hearing continued         93959         9.40.35           0/17/19         Motion Hearing         MRC HI         Por Tern Nanorg Bandburn-Johnson         Motion hearing         9.40.30         9.44.15           0/17/19         Motion Hearing         MRC HI         Comm. Jennic Laird         Metaring continued         9.49.40         9.53.AM           0/2055/79         Motion Hearing         MRC HI         Comm. Jennic Laird         Motion hearing         112.400.0AM         113.600.0AM           0/2027/79         Motion Hearing         KCCH W331         Tanya Thorp         Motion hearing         110.24.22         100.40.22           0/2027/79         Motion Hearing         MRC KIG         Comm. Jennic Laird         Motion hearing         10.24.23         10.40.20           0/2027/79         Motion Hearing         MRC KIG         Comm. Jennic Laird         Motion hearing         110.40.20      <



5. 点击"Add Selected Hearings to Order"(将所选 听证会加入订单)按钮。	Add Selected Hearings to Order
6. 现在,您可以选择加快 处理本案申请。	<b>Expedite This Case for \$30.00 (your request will be completed within 1 business day)</b> Electronically delivered documents (if not exempted) are immediately available and cannot be expedited.
7.选择所有听证会或每次 听证会的"Audio Type"(音 频类型)。	HEARINGS         You can change the start and stop times to order a partial hearing.         Audio Type: FTR File >         Date Type Hearing Start/Stop         Date Type Hearing Motion hearing 09:40:30 AM O         12/31/18 Motion Hearing Motion hearing 09:40:30 AM O         OF:44:15 AM O         OF:40:07/19 Motion Hearing Motion hearing 11:21:09 AM O         OF:12:03:07 PM O         OF:1R File > Electronic INCLUDED ×         O3/17/21 Family Law DV Motion hearing 08:58:16 AM O         O9:04:06 AM O         FTR File > Electronic INCLUDED ×         Your Order: 3 items         Your Cost: \$25.00
8. 如需申请获取部分录 音,请点击时钟图标,调整 开始和停止时间。	HEARINGS         You can change the start and stop times to order a partial hearing.         Audio Type:       FTR File          Date       Type         12/31/18       Motion Hearing         06/07/19       Motion Hearing         06/07/19       Motion hearing         01:12:09       AM         02:09:40:30       AM         02:09:40:30       AM         02:09:40:30       AM         06/07/19       Motion Hearing         09:40:30       AM         09:40:30       AM         09:40:30       AM         06/07/19       Motion Hearing         09:40:30       AM         09:12:03:07       PM         03/17/21       Family Law DV         Motion hearing       08:58:16         09:04:06       AM         Vour Order:       3 items         Your Cost:       \$25.00



9. 如需申请多个案件的听 证会录音,请点击"Add Another Case"(添加其他案 件) 按钮,再重复步骤 3- 8。 您将看到其他案件作为新选 项卡加入订单。	Add another Case         Image: State of the state o
10. 仔细检查您的申请。点 击 "Submit Order"(提交订 单)按钮以将其添加到您的 购物车,您可在购物车 <u>完成</u> 付款流程。	Submit Order
如未显示所需的听证会,请 点击"Not seeing a hearing?"(未看到听证 会? )按钮。	Not Seeing Hearing?
输入您已知的听证会信息, 点击"Add to Order"(加入 订单)按钮,再从步骤 6 开始继续下面的步骤。	HEARINCS         If you don't see a hearing you believe to be on the case, please submit the information you know about it.         Date of Hearing         mm/dd/yyyy         Recording Start Time        ::         Recording Storp Time        ::         O         Comments         Add to Order         Back

