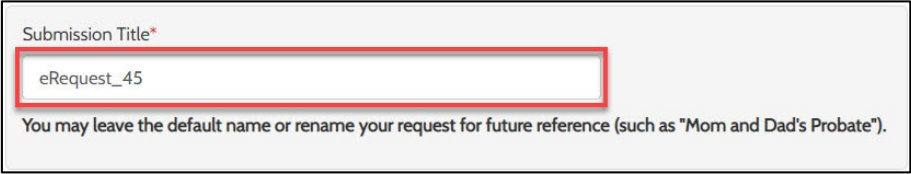
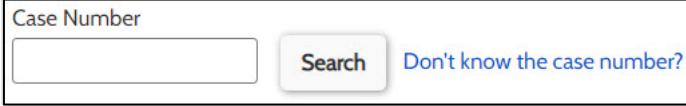





HƯỚNG DẪN BẮT ĐẦU NHANH VỀ KC SCRIPT PORTAL: YÊU CẦU PHIÊN ĐIỀU TRẦN

Hướng dẫn bắt đầu nhanh này sẽ giúp quý vị yêu cầu việc ghi lại phiên điều trần.

Lưu ý: Quý vị phải đăng nhập vào tài khoản Cổng Thông Tin của mình để thực hiện quy trình này.

<p>1. Nhấp vào nút Request/View Court Records (Yêu Cầu/Xem Hồ Sơ Tòa Án) ở trang chủ.</p>	 <p>Request/View Court Records (Documents and Audio Hearings)</p>																																																																																																																								
<p>2. Đặt tên yêu cầu của quý vị trong ô Submission Title (Tiêu Đề Nộp).</p>	 <p>Submission Title* eRequest_45 You may leave the default name or rename your request for future reference (such as "Mom and Dad's Probate").</p>																																																																																																																								
<p>3. Nhập Số Hồ Sơ, bao gồm cả dấu gạch ngang. Nhấp vào Search (Tìm Kiếm).</p>	 <p>Case Number [Input Field] Search Don't know the case number?</p>																																																																																																																								
<p>4. Nhấp vào check box (ô đánh dấu) bên cạnh phiên điều trần mà quý vị đang yêu cầu. Phiên điều trần muốn yêu cầu không có trong danh sách? Xem trang cuối cùng.</p>	 <p>HEARINGS Select the hearings you want to order. If you do not see the hearing you are looking for, please use the Not Seeing Hearing button to request.</p> <table border="1"> <thead> <tr> <th><input type="checkbox"/></th> <th>Date</th> <th>Type</th> <th>Location</th> <th>Official</th> <th>Hearing</th> <th>Start Time</th> <th>End Time</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>12/17/18</td> <td>Motion Hearing</td> <td>MRJC 1H</td> <td>Comm. Melinda Johnson Taylor</td> <td>Hearing continued</td> <td>9:39:59</td> <td>9:40:35</td> </tr> <tr> <td><input type="checkbox"/></td> <td>12/31/18</td> <td>Motion Hearing</td> <td>MRJC 1H</td> <td>Pro Tem Nancy Bradburn-Johnson</td> <td>Motion hearing</td> <td>9:40:30</td> <td>9:44:15</td> </tr> <tr> <td><input type="checkbox"/></td> <td>01/14/19</td> <td>Motion Hearing</td> <td>MRJC 1G</td> <td>Comm. Jennie Laird</td> <td>Hearing continued</td> <td>9:49 AM</td> <td>9:53 AM</td> </tr> <tr> <td><input type="checkbox"/></td> <td>02/05/19</td> <td>Motion Hearing</td> <td>MRJC 1F</td> <td>Comm. Jennie Laird</td> <td>Motion hearing</td> <td>11:24:00 AM</td> <td>11:36:00 AM</td> </tr> <tr> <td><input type="checkbox"/></td> <td>02/27/19</td> <td>Motion Hearing</td> <td>KCCH W331</td> <td>Tanya Thorp</td> <td>Motion hearing</td> <td>9:40:00</td> <td>9:44:52</td> </tr> <tr> <td><input type="checkbox"/></td> <td>03/27/19</td> <td>Motion Hearing</td> <td>KCCH W331</td> <td>Tanya Thorp</td> <td>Motion hearing</td> <td>10:54:00</td> <td>11:02:22</td> </tr> <tr> <td><input type="checkbox"/></td> <td>04/01/19</td> <td>Surrender Weapons Review</td> <td>KCCH W331</td> <td>Tanya Thorp</td> <td>Motion hearing</td> <td>10:24:00</td> <td>10:40:20</td> </tr> <tr> <td><input type="checkbox"/></td> <td>06/07/19</td> <td>Motion Hearing</td> <td>MRJC 3B</td> <td>Matthew Williams</td> <td>Motion hearing</td> <td>11:21:09 AM</td> <td>12:03:07 AM</td> </tr> <tr> <td><input type="checkbox"/></td> <td>11/15/19</td> <td>Motion Hearing</td> <td>MRJC 1G</td> <td>Comm. Jonathon Lack</td> <td>Motion hearing</td> <td>9:10:13</td> <td>9:32:37</td> </tr> <tr> <td><input type="checkbox"/></td> <td>03/06/20</td> <td>Family Law DV</td> <td>MRJC 1G</td> <td>Comm. Jonathon Lack</td> <td>Motion hearing</td> <td>9:13:00</td> <td>9:45:40</td> </tr> <tr> <td><input type="checkbox"/></td> <td>03/11/20</td> <td>Surrender Weapons Review</td> <td>KCCH W331</td> <td>Janet Helson</td> <td>Motion hearing</td> <td>10:15:22</td> <td>10:22:30</td> </tr> <tr> <td><input type="checkbox"/></td> <td>08/03/20</td> <td>Motion Hearing</td> <td>MRJC 4C</td> <td>Maureen McKee</td> <td>Motion hearing</td> <td>8:49:00</td> <td>9:31:17</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>03/17/21</td> <td>Family Law DV</td> <td>MRJC 1F</td> <td>Comm. Jennie Laird</td> <td>Motion hearing</td> <td>8:58:16/10:10:00</td> <td>9:04:06/10:48:40</td> </tr> <tr> <td><input type="checkbox"/></td> <td>10/27/21</td> <td>Motion Hearing</td> <td>KCCH W331</td> <td>Janet Helson</td> <td>Motion hearing</td> <td>03:35:25</td> <td>04:33:20</td> </tr> </tbody> </table> <p>Add Selected Hearings to Order Not Seeing Hearing?</p>	<input type="checkbox"/>	Date	Type	Location	Official	Hearing	Start Time	End Time	<input type="checkbox"/>	12/17/18	Motion Hearing	MRJC 1H	Comm. Melinda Johnson Taylor	Hearing continued	9:39:59	9:40:35	<input type="checkbox"/>	12/31/18	Motion Hearing	MRJC 1H	Pro Tem Nancy Bradburn-Johnson	Motion hearing	9:40:30	9:44:15	<input type="checkbox"/>	01/14/19	Motion Hearing	MRJC 1G	Comm. Jennie Laird	Hearing continued	9:49 AM	9:53 AM	<input type="checkbox"/>	02/05/19	Motion Hearing	MRJC 1F	Comm. Jennie Laird	Motion hearing	11:24:00 AM	11:36:00 AM	<input type="checkbox"/>	02/27/19	Motion Hearing	KCCH W331	Tanya Thorp	Motion hearing	9:40:00	9:44:52	<input type="checkbox"/>	03/27/19	Motion Hearing	KCCH W331	Tanya Thorp	Motion hearing	10:54:00	11:02:22	<input type="checkbox"/>	04/01/19	Surrender Weapons Review	KCCH W331	Tanya Thorp	Motion hearing	10:24:00	10:40:20	<input type="checkbox"/>	06/07/19	Motion Hearing	MRJC 3B	Matthew Williams	Motion hearing	11:21:09 AM	12:03:07 AM	<input type="checkbox"/>	11/15/19	Motion Hearing	MRJC 1G	Comm. Jonathon Lack	Motion hearing	9:10:13	9:32:37	<input type="checkbox"/>	03/06/20	Family Law DV	MRJC 1G	Comm. Jonathon Lack	Motion hearing	9:13:00	9:45:40	<input type="checkbox"/>	03/11/20	Surrender Weapons Review	KCCH W331	Janet Helson	Motion hearing	10:15:22	10:22:30	<input type="checkbox"/>	08/03/20	Motion Hearing	MRJC 4C	Maureen McKee	Motion hearing	8:49:00	9:31:17	<input checked="" type="checkbox"/>	03/17/21	Family Law DV	MRJC 1F	Comm. Jennie Laird	Motion hearing	8:58:16/10:10:00	9:04:06/10:48:40	<input type="checkbox"/>	10/27/21	Motion Hearing	KCCH W331	Janet Helson	Motion hearing	03:35:25	04:33:20
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<p>5. Nhấp vào nút Add Selected Hearings to Order (Thêm Phiên Điều Trần Đã Chọn vào Đơn Hàng) .</p>	 <p>Add Selected Hearings to Order</p>																																																																																																																								

6. Bây giờ quý vị có thể chọn để giải quyết nhanh vụ án này.

Expedite This Case for \$30.00 (your request will be completed within 1 business day)
Electronically delivered documents (if not exempted) are immediately available and cannot be expedited.

7. Chọn Audio Type (Loại Bản Ghi Âm Thanh) cho tất cả phiên điều trần hoặc cho mỗi phiên điều trần.

HEARINGS
You can change the start and stop times to order a partial hearing.

Audio Type: FTR File

Date	Type	Hearing	Start/Stop	Audio Type	Delivery	Item Cost
12/31/18	Motion Hearing	Motion hearing	09:40:30 AM - 09:44:15 AM	FTR File	Electronic	\$25.00
06/07/19	Motion Hearing	Motion hearing	11:21:09 AM - 12:03:07 PM	FTR File	Electronic INCLUDED	
03/17/21	Family Law DV	Motion hearing	08:58:16 AM - 09:04:06 AM	FTR File	Electronic INCLUDED	

Your Order: 3 items
Your Cost: \$25.00

[Submit Order](#)

8. Để yêu cầu bản ghi một phần, nhấp vào clock icon (biểu tượng đồng hồ) để điều chỉnh start and stop time (thời gian bắt đầu và dừng).

HEARINGS
You can change the start and stop times to order a partial hearing.

Audio Type: FTR File

Date	Type	Hearing	Start/Stop	Audio Type	Delivery	Item Cost
12/31/18	Motion Hearing	Motion hearing	09:40:30 AM - 09:44:15 AM	FTR File	Electronic	\$25.00
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03/17/21	Family Law DV	Motion hearing	08:58:16 AM - 09:04:06 AM	FTR File	Electronic INCLUDED	

Your Order: 3 items
Your Cost: \$25.00

[Submit Order](#)

9. Nếu quý vị muốn yêu cầu bản ghi phiên điều trần từ nhiều vụ án, hãy nhấp vào nút Add Another Case (Thêm Vụ Án Khác) và lặp lại bước 3-8.

Quý vị sẽ nhìn thấy các vụ án bổ sung được thêm vào đơn hàng của mình dưới dạng các tab mới.

[Add another Case](#)

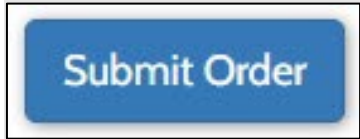
12/31/2018 06/07/2019 03/17/2021

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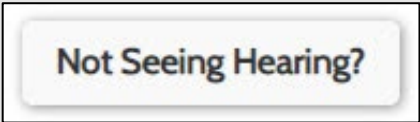
[Add another Case](#)

Expedite This Case for \$30.00 (your request will be completed within 1 business day)
Electronically delivered documents (if not exempted) are immediately available and cannot be expedited.

10. Xem lại yêu cầu của quý vị. Nhấp vào nút Submit Order (Gửi Đơn Hàng) để thêm đơn hàng vào giỏ hàng của quý vị, nơi quý vị có thể [hoàn thành quy trình thanh toán của mình](#).



Nếu quý vị không nhìn thấy phiên điều trần đang tìm kiếm, nhấp vào nút Not Seeing Hearing? (Không Nhìn Thấy Phiên Điều Trần?).



Nhập thông tin phiên điều trần mà quý vị biết, nhấp vào Add to Order (Thêm Vào Đơn Hàng), sau đó tiếp tục từ bước 6.

HEARINGS
If you don't see a hearing you believe to be on the case, please submit the information you know about it.

Date of Hearing

Recording Start Time

Recording Stop Time

Comments