




# KC SCRIPT PORTAL በፍጥነት የመጀመሪያ መመሪያ። ጥያቄ ማውጣት

ይህ በፍጥነት የመጀመሪያ መመሪያ በጸሐፊው የተሰጡ ሰነዶችን ለምሳሌ እንደ ጽሁፎች፣ የፍርድ ቤት ማዘዣዎች ወይም የፍርድ ቤት መጥሪያዎች እንዴት እንደሚጠይቁ ያሳያል።

ማስታወሻ: ይህንን ሂደት ለማካሄድ፣ ወደ ፖርታል ሒሳብዎ መግባት አለብዎት።

<p><b>⚠</b> በትእዛዝዎ ላይ ሌሎች እቃዎችን በአቅርቦት ጥያቄዎ ላይ ያስገቡ። በትዕዛዝዎ ውስጥ ያሉ ሌሎች ንጥሎች ይወገዳሉ።</p>	
<p>1. በመነሻ ገጹ ላይ መጠይቅ/የፍርድ ቤት መዝገቦችን ይመልከቱ የሚለውን ቁልፍ ጠቅ ያድርጉ።</p>	<div style="text-align: center;">  <p><b>Request/View Court Records</b> (Documents and Audio Hearings)</p> </div>
<p>2. የፍርድ ቤት ማዘዣ፣ ጽሑፍ ወይም የፍርድ ቤት መጥሪያ ማውጣት የሚለውን ቁልፍ ጠቅ ያድርጉ።</p>	<div style="border: 1px solid gray; padding: 10px;"> <p>Records Request</p> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 10px;"> <p>Information</p> <ul style="list-style-type: none"> <li>If you know your case number, use the case search to add documents and recordings to your order.</li> <li>If you don't know your case number, you can add a research request to your order and we'll find the records for you.</li> </ul> <p><b>PLEASE NOTE:</b> Some documents may be immediately available after purchase. Other records such as recordings, archive documents, subpoenas, writs, research requests, and others might take up to 5 business days to be completed. You will be notified via email and through your account once your request is processed. Once submitted, your order status will be available through My Orders.</p> </div> <div style="display: flex; justify-content: space-between; border: 1px solid gray; padding: 5px;"> <span>DOCUMENTS AND HEARINGS</span> <span style="border: 2px solid red; padding: 2px;">ISSUANCE OF SUBPOENA, WRIT, OR CITATION</span> <span>CAN'T FIND WHAT YOU'RE LOOKING FOR?</span> </div> </div>
<p>3. ወደ አገልግሎት ቀጥል የሚለው ቁልፍ ላይ ጠቅ ያድርጉ።</p> <p>የጥያቄ ቅጹ በአዲስ ማሰሻ ማውጫ ውስጥ ይከፈታል።</p>	<div style="border: 1px solid gray; padding: 10px;"> <p>Items in this section must be submitted separately from all other orders.</p> <p>Use this service to request the issuance of documents from the Clerk. Some of the documents issued by the Clerk are writs of garnishment, writs of restitution and subpoenas. Once your submission is completed, you'll be notified by the Clerk and the documents will be available based on the delivery method selected.</p> <div style="text-align: center; border: 1px solid gray; padding: 5px; margin-top: 10px;"> <p>Continue to Service</p> </div> </div>

4. በማስገቢያ ርእስ ሰጥን ላይ ጥያቄዎን ይግለጹ።

Submission Title\*

eRequest\_45

You may leave the default name or rename your request for future reference (such as "Mom and Dad's Probate").

5. የሚያቀርቡበትን መንገድ ይምረጡ።

Request Clerk to Issue Subpoena, Writ, or Citation

Delivery Method\*

Case Number\*

Form\*

Electronic

Mail

Onsite Pickup

6. የመዝገብ ቁጥሩን ያስገቡ።

Request Clerk to Issue Subpoena, Writ, or Citation

Delivery Method\*

Case Number\*

Form\*

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7. እንዲሰጥዎት የሚፈልጉትን ቅጽ ይመሉ።

Request Clerk to Issue Subpoena, Writ, or Citation

Delivery Method\*

Case Number\*

Form\*

Your Cost

Citation

Subpoena

Writ of Habeas Corpus

Writ of Garnishment

Writ of Mandamus

Writ of Prohibition

Writ of Restitution

Writ of Replevin

Writ of Review

Proceed

8. ለማድረስ ዘዴዎ ደብዳቤ (Mail) ወይም መውሰድ (Pickup) ከመረጡ የሚፈልጉትን ቅጂዎች ቁጥርና የፖስታ አድራሻዎን ወይም የመውሰጃ ቦታዎን ያስገቡ።

9. ፋይል ምረጥ የሚለውን ጠቅ ያድርጉና አስፈላጊዎቹን ሰነዶች ይስቀሉ።

10. ወደ ጋሪዎ ለመጨመር [የክፍያ ሂደቱን ማጠናቀቅ](#) የሚያስችልዎትን Proceed (ቀጥል) የሚለውን ቁልፍ ጠቅ ያድርጉ።

