# Community Partnerships in Infrastructure Projects

Grant Application

Please submit grant applications electronically by 11:59PM September 30, 2023, to partnersinwater@kingcounty.gov. **Please put “Partners in Water Grant – *Organization Name*” in the subject field.** Proposals must be less than 10MB (megabytes).

*Shaded fields will expand as you type.*

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| --- |
| **Applicant:**  |
| **Project title:**  |
| **Contact:**  | **Phone:**  | **Fax:**  |
| **E-mail:**       | **Web Site:**  |
| **Address:**  |
| **City:**  | **State:**  | **Zip:**  |
| **Alternate contact:**  | **Phone:**  | **E-mail:**  |
| **Request**: $ **Date of request:**  |

**Be sure to include and checkmark the following prior to sending your application:**

[ ]  The project narrative (see below; 6 pages maximum)

[ ]  The budget worksheet

*OPTIONAL: A fact sheet or brochure on your organization describing its history and accomplishments.*

**Which of the following describes your organization?**

[ ]  NON-PROFIT ORGANIZATION

[ ]  COMMUNITY BASED ORGANIZATION

[ ]  TRIBE or TRIBAL ORGANIZATION

Project Narrative

**Instructions:** Please answer the following questions in the boxes below. The boxes will expand as you type.

1. **PROJECT OVERVIEW AND SCOPE OF WORK (15 points)**
2. Reviewing the project scope, how do you propose your organization could support these efforts?
3. List the scope of work items you are proposing (including items that are outside of the proposed WTD scope of work)

1. **ORGANIZATIONAL QUALIFICATIONS, EXPERTISE AND EXPERIENCE (15 points)**

1) Briefly explain the qualifications, expertise and experience that qualifies your organization to effectively carry out the proposed work.

2) Describe the personnel (minimally 2 staff) from your organization who would be involved and their experience.

3) Explain your organization’s experience with similar efforts or projects that are transferable in skills needed for successful implementation.

1. **EQUITY AND SOCIAL JUSTICE (15 points)**

WTD is committed to have diverse representation in government structures and decision-making. This is why we seek to be inclusive of people who are Black, Indigenous, and People of Color (BIPOC), immigrants and refugees, people living with low incomes, women and gender non-conforming, LGBTQIA+ people, people who live and/or work outside, people with limited English skills, and people with disabilities.

In efforts to be inclusive of all the demographics in King County, selected grantees will need to offer a sophisticated equity and social justice approach that informs their work.

1. How does your organization ensure equity in project outcomes?

2) What will you do to promote equity and social justice in the collaboration?

3) How do your organization's staff and leadership (directors and board) reflect the demographics of the communities you work with and support? Please specify demographics in terms of:

* Race and ethnicity
* Income level
* Limited English-speaking residents

Visit [King County's Equity and Social Justice](https://kingcounty.gov/en/legacy/elected/executive/equity-social-justice) webpages for more information and resources.

# Budget Worksheet

Please describe any partners you will be working with and/or how your project will leverage other efforts and resources.

Four grants of $27,500 each (total of $110,000) will be distributed among 4 separate community organizations that serve different communities. The first payment of 25% of the total grant will be disbursed upfront and subsequently quarterly based on financial reporting.

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| **BUDGET ITEM** | **GRANT AMOUNT** |
| Staff salaries & benefits |  |
| Freelance workers and consultants |  |
| Project supplies, materials, and equipment |  |
| Commercial services (e.g., printing) |  |
| Transportation |  |
| Office expenses (broken down unless requesting a blanket overhead rate) |  |
| Other costs |  |
| Sub Total |  |
| Grand Total |  |
| Overhead (10% of Grand Total max) |  |