

**Management Coordination Committee (MCC)
MEETING MINUTES
January 20, 2026**

ATTENDANCE

MCC Members:

- Dylan Orr, Public Health – Seattle and King County (PH SKC), MCC Chair
- Rebecca Singer, King County Solid Waste Division (KC SWD), MCC Vice Chair
- Ashley Evans, Alternate, King County Water and Land Resources Division (KC WLRD) for Josh Baldi
- John Boyd, Sound Cities Association (SCA), City of Kent Councilmember
- Susan Fife-Ferris, Seattle Public Utilities (SPU)

Other Attendees:

Kendrick Stewart, KC WLRD
Matthew Weintraub, KC WLRD
Maythia Airhart, KC WLRD
Frances Bothfeld, KC WLRD

GENERAL BUSINESS

Introductions And Announcements

Operations Manager Kendrick Stewart, Hazardous Waste Program Operations Manager, introduced Frances Bothfeld as the Program’s new policy analyst joining the Policy team.

Meeting Minutes

Josh Baldi motioned to approve the December meeting minutes. Councilmember John Boyd second the motion to approve.

Decision: The December 16, 2025, meeting minutes were approved.

DISCUSSION ITEMS

2026-2027 Memorandum of Agreement (MOA) Update

Presenter: Matthew Weintraub, Government Relations Manager

Government Relations Manager Matthew Weintraub provided an overview of the timeline, process, and proposed edits.

Timeline: Reviewed and finalized by January 2026, process for signature by February 2026, and executed by March 31, 2026.

Proposed Edits Include The Following:

1. General administrative updates.
2. Removal of previously proposed revisions related to funding for operations, maintenance, and capital improvements of facilities, as these issues need further discussion among MCC members.
3. Updates to Section III(A) to clarify roles and responsibilities related to funding, billing, and remittance to the Local Hazardous Waste Management Fund.
4. Revision to Section IV (4) clarifying responsibilities for operations and maintenance of specified facilities.
5. Removal of language in Section (IV)(4)(a)(iv) to further clarify responsibilities related to fee collection and remittance.

MCC Questions

There is inconsistency in the MOA regarding the name of the Program – it is referred to as both the Local Hazardous Waste Management Program and the Hazardous Waste Management Program. The legal name of the Program must be confirmed and used consistently throughout the MOA.

Josh Baldi motioned to approve the draft MOA with the recommended edits, including updating the Program name that aligns with its legal name. Council Member John Boyd second the motion.

Decision: Draft MOA is approved.

2026-2027 Work And Spending Plan

MCC reviewed and discussed the proposed deliverable by SPU for the Program staff 2026-2027 work plan: *“Facilitate the cross-agency process to clarify and document the ownership, oversight, management, and funding of real property and capital assets.”*

The deliverable would be added to the Program staff work plan and assigned to the appropriate section by staff.

Susan Fife-Ferris motioned to approve the proposed deliverable and 2026-2027 Work and Spending Plan. Rebecca Singer second the motion.

Decision: Proposed deliverable and the 2026-2027 Work and Spending Plan are approved.

UPDATES

Director’s Report & Look-Ahead Calendar

Presenter: Maythia Airhart, Program Director

Program Director Maythia Airhart highlighted key items from the Director’s Report and shared a three-month look-ahead calendar. Members were encouraged to review the full report for additional updates.

MCC Questions

What happens to the Auburn Wastemobile Service?

Answer: It will be closed. Collection services for south county residents and businesses will shift to South County Recycling and Transfer Station (SCRTS) in Algona, which is anticipated to open in Spring 2026.

Service Improvements

Can the Collection Services and Facilities Study discussion include how the Program will address service needs beyond the fixed facilities and selected Wastemobile locations?

Answer: Yes, it would be a good fit for the discussion as we explore the recommendations and prioritize them.

Staff Safety

What is the Program doing to address safety concerns for staff working in the community and as they transition back to the office? It was suggested that this discussion compliments the community programs action plan discussion scheduled for an MCC briefing in the summer.

Answer: Program will be working on developing a unified safety plan.

Lead In Cookware

There's a proposed bill that aims to undo the Lead In Cookware ban. Policy team and government relations are closely coordinating to respond to this bill. Program staff are working with agency partners and key stakeholders to ensure alignment of communication and strategy.

Next Meeting: February 17, 2026, 10 a.m. – 12 noon, Virtual, Zoom