



Hazardous Waste Management Program

Management Coordination Committee (MCC)

MEETING MINUTES

June 18, 2024

Item 3

ATTENDANCE

MCC Members:

- Susan Fife-Ferris, SPU, MCC Chair
- Ryan Kellogg, PH SKC, as alternate for Dylan Orr, PH SKC
- Josh Baldi, KC WLRD
- Kim-Khánh Văn, SCA, Renton Councilmember
- Marin Burnett, KC DNRP

Other Attendees:

Andie Parnell, SCA	Julie Mitchell, PH SKC	Madelaine Yun, KC WLRD
Charles Wu, KC WLRD	Keith Quinata, KC WLRD	Maythia Airhart, KC WLRD
Dave Ward, KC WLRD	Kristin Pace, KC WLRD	Michell Mouton, KC WLRD
Gayle Johnson, Evolve Life Coaching	Lakshmi Panikkar, KC WLRD	Pam Johnson, SPU
Jourdan Keith, PH SKC	Linda Van Hooser, PH SKC	Tracee Mayfield, PH SKC

GENERAL BUSINESS

Introductions

Gayle Johnson, Evolve Life Coaching, was introduced as the facilitator for the Hazardous Waste Management Program (Program) reorganization discussion following the MCC meeting.

Announcements

- MCC Member Susan Fife-Ferris announced she was invited to testify before the U.S. Senate Committee on the Environment and Public Works. She also shared some of her experiences and her follow-up work answering “Questions for the Record” regarding her testimony, which she said includes information about micro plastics.
- MCC Delegate Ryan Kellogg shared that Myles Perkins has joined the Program and Environmental Health as the new Research Services Manager.

MCC Meeting Minutes

MCC members reviewed and approved the May 21, 2024, meeting minutes.

DISCUSSION ITEMS

Partner Agreement Maythia Airhart

Program Director Maythia Airhart reminded MCC members that 2025 is a 1-year budget cycle. As a result of this change in our budget cycle, the partner agreement for 2025 will only be for one year. To reduce administrative burden, the Program proposed that the 2023/24 Partner Agreement be amended to include the 2025 budget,

instead of renewing the entire contract. If MCC members prefer to renew the contract, instead of an amendment, negotiations on the 2025 Partner Agreement will need to start now.

DECISION:

The MCC members present unanimously approved the option for the Program to move forward with extending the current Partner Agreement by preparing an amendment.

Management Plan Progress Kristin Pace

Performance Manager Kristin Pace presented an overview regarding the status of years 4 through 7 of the Management Plan. She explained that the management plan focuses on 3 goal areas: (1) Protect people and the environment from hazardous materials; (2) focus our efforts on the most impacted communities, both at home and at work; and (3) be good stewards of Program resources. She further reviewed the identified themes in long-term planning, with focus on gaining clarity on community approaches and on adjusting services to balance countywide reach, equity, and impact in the upcoming years. She finished by stating the Program will spend the next few months developing a 3-Year Action Plan to set specific actions as we move into that next phase of the management plan and continue the trajectory on our long-term priorities. MCC members raised a question on where the baseline is to show how we are performing now to compare to where we want to perform. Kristin clarified that it is all built into the results-based accountability metrics and that we have been collecting data now for a year, which has developed out our baseline.

Update 2026-2029 Rate Planning Maythia Airhart/Madelaine Yun

Program Director Maythia Airhart and Business Finance Officer Madelaine Yun presented for discussion the Program’s early assumptions on our rate modeling and the timeline for our rate planning we will need MCC’s guidance, as this will inform our rate proposal and scenarios the Program will present in July for further conversation. Our 2022 rate is extended through 2025, which means we have not had a rate increase for 3 years; however, we need to look at what a rate increase will look like after 2025, so the Program can maintain our operations and services to our customers. Maythia reviewed the details in the “2026 Haz Waste Rate Planning: Status, Assumptions, and Direction” document provided to MCC in their packet. Madelaine explained some of the basic assumptions for the rate modeling and additional variables, and then she presented the Program’s two scenarios prepared for potential discussion and MCC’s guidance. MCC determined further conversations needed to be held individually with each MCC member’s group and then a longer discussion in the July meeting to go more into detail.

UPDATES

Director’s Report and Look-Ahead Calendar Maythia Airhart

Due to lack of time, Program Director Maythia Airhart asked for MCC members review the Director’s Report for detailed information on current areas of interest to MCC, including the Look-Ahead Calendar for the next three months.

Next Meeting: July 16, 2024, 10 a.m. – 12 noon, Zoom teleconference.