## HOW TO READ YOUR CAPACITY CHARGE BILL

1 Program Contact Information

To discuss your account, contact the Customer Service line using the phone number listed.

Mailing Address

This lists the name of the property owner and the mailing address. Note: This may be different than the sevice address.

3 Service Location

The service location is the address of the property where services are provided.

4 Billing Period

The service period is the billing period for the current bill. It covers the previous months listed.

5 Account Number

This is the account number in King County's Capacity Charge billing system for the property being charged.

6 Invoice Date

This is the date of the most current open invoice for the service location. Your invoices will be dated every three or six months, depending on when the property was connected to the sewer.

Invoice Number

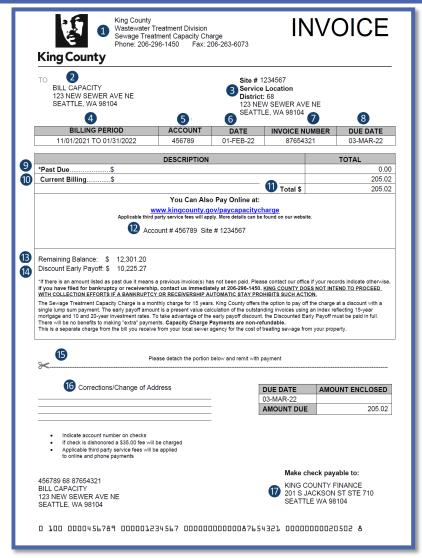
This is your unique generated invoice number.

8 Due Date

The due date is the date the payment is due to avoid late charges or to take advantage of the discounted early payoff.

9 Past Due

This is the total amount due from unpaid previous invoices. Past due invoices are subject to a 10% late fee and interest, in accordance with <u>King County Code 28.84.050</u>.



**10** Current Billing

The current billing is the subtotal of the invoice for the service period listed on the bill.

**11** Total Amount Due

The total amount due is the amount to be paid, based on previous balances and current charges.

12 Account & Site Number

The site number identifies you and your billing information for the property being charged. This is used to pay online.

13 Remaining Balance

The remaining balance is the total capacity charge amount remaining for this property, consisting of all outstanding invoices including the past due balance, current billing, and future invoices for the remaining 15-year billing period.

14 Discount Early Payoff

This is the amount to pay if you wish to pay off your account in full with one lump-sum payment. The discounted rate is revised to closely reflect economic trends. The capacity charge is not like a mortgage, and there is no benefit in making extra payments unless all remaining invoices are paid. If an extra payment is included, it will be applied to future invoices and your next invoice may show a zero balance due.

15 Remittance Stub

Return this section with your payment if you are mailing in the payment.

16 Corrections/Change of Address

This is where you can update your account information by reporting a change in ownership or mailing information.

17 Payment Mailing Address

This is the address where payments should be mailed to.