

Request for Proposals # 2025CDIP752RFP

ADVERTISED DATE: January 22, 2025

Title: Drug User Health Services

Due Date and Time: No later than Feb 27 2025 02:00 PM

Contract Specialist: Kishan Scipio

Submit Questions & Proposal to: cpres-CDIP@kingcounty.gov

All submitted RFP responses become public information and may be reviewed by anyone requesting to do so at the end of the selection process. RFP responses will become the property of King County and will not be returned to the Proposers.

Proposals must include this RFP Response Cover Sheet, signed and dated by the President of the Board, Executive Director, or someone who has the full authority to legally bind the entity submitting the RFP response to the contents of the RFP response.

The selected Proposer will be required to enter into an Agreement with King County, which will be initiated by PHSKC. The department's standard agreement terms and conditions are included in this RFP as an Attachment, as well as any terms and conditions of the funding source. These terms and conditions are subject to change prior to execution of the actual Agreement.

I understand the terms and conditions of the RFP and agree to meet the requirements of PHSKC if an award is made. All information provided in this Proposal is true and accurate to the best of my knowledge. Proposed program design and costs shall be valid until at least the end of the Proposer's current fiscal year. I have read the potential Agreement terms and conditions and do hereby accept them as presented. I understand that the actual Agreement will be sent subsequent to award for my signature.

Signature

Date

Printed Name & Title

Proposer Information

Organization Name: _____

Address: _____

Primary Contact Information

Name, Title, and Email Address: _____

Secondary Contact Information

Name, Title, and Email Address: _____

THIS PAGE MUST ACCOMPANY YOUR SUBMITTAL.

NARRATIVE RESPONSE

Applicant should provide answers to the following questions in their narrative response. Narrative responses should not exceed **ten (10) pages** (single or double spaced) and use no less than 11-point Font with 1-inch margins.

1. **Agency Description:** Describe your organization or agency, including:
 - a. History or experience working with people who use drugs.
 - b. Current services provided for people who use drugs.
 - c. Staffing model, including experience employing people with lived experience.
 - d. Characteristics of clients, patients, or participants served by agency, including geographic area(s) of focus, total number of annual client interactions, client demographics, and any specific client communities served (e.g. people who are unhoused; people who are undocumented; specific cultural or linguistic communities).

2. **Philosophy of Care:** Describe your agency's experience and overarching philosophy in approaching drug use and addressing opioid use disorder and stimulant use disorder. How does your agency employ Harm Reduction philosophy and/or principles in your programming and services?

3. **Proposed Services:** Describe the services or activities that will be undertaken via the proposed funding. Please address:
 - a. If the proposed services are new or enhance existing services. If the services are new, how will the proposed services be integrated with or build on existing services?
 - b. The unmet need this funding would address – either a community need or an organizational need – and how the funding is tied to the proposed activities.
 - c. How the proposed services or activities will prevent overdose and/or improve the health, safety, and/or wellbeing of people who use drugs.
 - d. Where the proposed services or activities will take place, describing any outreach strategies, organizational partnerships, or geographic areas of focus. As a result of these proposed services will there be a new service site.
 - e. The community outreach that has been conducted or plans to conduct the outreach because of the service proposed.

4. **Equity:** How will your agency advance racial justice and equity through the services provided? Please address in your response:
 - a. How your agency will promote the leadership and expertise of active drug users in your program.
 - b. How the proposed services or activities will contribute to health equity for people who use drugs.
 - c. Communities disproportionately impacted by overdose who you will reach through your services or activities and the methods you will use to engage and support clients from these communities.

5. **Budget & Budget Narrative:** How will you use the proposed funds? Include a detailed budget and budget narrative describing how the funds will be used to support the proposed activities.