

Request for Applications (RFA) Addendum

ADDENDUM DATE ADVERTISED: Oct 10, 2024

ORIGINAL DATE ADVERTISED: [Sept 12, 2024](#)

Title: 2024PREV661RFA - Ryan White Part A Care Services

Number: 2024PREV661RFA

Due Date: No later than October 31, 2024

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This Addendum provides the following clarifications and additional information about the referenced solicitation.

Q&A

Q1. If an applicant applies to multiple service categories and is awarded RWPA funding, when it comes to quarterly/annual reports, would the agency have an equal number of reports or just a single report fall all areas applied to?

A1. One of the focus areas for the upcoming year is to remove as much administrative barriers as possible. For this reason, RWPA is eliminating quarterly progress reports and are looking at adjustments to the clinical quality management reports. In addition, the annual RSR report is a single report regardless of how many service categories for which an agency receives funding. The report also combines Ryan White Part A, Part B, Part C, and Part D. If an agency receives any funding from any Ryan White Part, it is still a single report.

Q2. Would housing arrangements such as tiny house villages, single room occupancy, congregate living be considered for funding? Or is the interest in standard more traditional apartment living environments preferred?

A2. RWPA must follow HUDs definition and requirements for housing which allows funding for shelters, emergency housing such a hotel rooms, and transitional housing. RWPA will work with subrecipient agencies that receive housing funding to make sure that the program design meets the needs of clients and is in compliance with HRSA and RWPA.

Q3. Does RWPA have an anticipated number of programs/service categories that will be available to apply for funding?

A3. For this RFA, there are 16 different services categories that an applicant can apply to. Generally, there are multiple providers that could receive funding for each service category.

Q4. When is the final day for applicants to submit questions for the RWPA RFA?

A4. October 4th is the final day to submit questions. Please email questions to cpres-PREV@kingcounty.gov

Q5. For this RFA, has funding for emergency financial assistance (EFA) been reduced?

A5. The decision for funding is set forth by the Seattle TGA Planning Council. For the RWPA funding opportunity, the available funding is \$200,000.

Q6. For the newly funded service categories, is there a description available for the services expected to be provided for the categories?

This Addendum will be provided in alternative formats upon request.

A6. Seattle TGA Planning Council prioritized those four new service categories but have not yet developed the Standards of Care for those categories. However, they have developed directives subrecipient agencies choosing to apply to those service categories. HRSA service definitions are also available for those service categories. Both directives and definitions are available to reference in the application packets.

Q7. Does the RFA allow agencies to come together to submit an application for service categories?

A7. Partnerships and collaborations are encouraged in this RFA. At the time of application, it is important to disclose the relationship of a partnership with another agency applying for RWPA funding. The narrative response section of the application packet encourages disclosure of the partnerships and collaborations across agencies, which is also a heavily rated score for completing the application.

Q8. Do you have a firm thought on the number of units you are needing to fill with this grant? Having that information may help us assess whether or not to apply as it will inform whether or not we have the capability to meet the need with the anticipated budget allocation.

A8. We understand that Housing needs far outstrips available resources. While we do not have a specific number of clients to be housed or units to be filled, we encourage applicants to develop a program proposal, including number of clients and units/bednights, that is reasonable and within the budget request and organizational capacity.

Q9. Will CQM have a stand-alone budget for that work? Would funds be allocated to CQM from all programs and their budgets?

A9. CQM will have a standalone budget based on an internal formula and is not part of the application process under this RFA. CQM will be determined by Ryan White program staff when awards are finalized.

Q10. question about formatting the narrative portion of the RFA – In addition to the headers (eg: A. Understanding Clients) – do we need to list out the actual question from the RFA (eg: a. Within PWH, describe the priority populations to be served using key characteristics)? If so, would this count towards the page limit?

A10. No, it is not necessary to rewrite each question. Per the instructions, “Agencies do not need to rewrite the questions. However, responses should reference the Section letter and number related to each question.” I would add that the response should be clear enough for the Objective Review Committee to identify the responses to each question. If the agency chooses to rewrite the question, yes, it will count toward the page limit.

Q11. We are potentially interested in applying for some of the Ryan White care services funding. Do you have any suggested staffing models for these? In other words, are there any suggestions about what positions and how much FTE to devote to projects in these areas?

A11. While we do not offer specific staffing models or suggestions, each applicant should calculate the staff needed to deliver the number of service units proposed. For example, four (4) Non-Medical Case Management Encounters equates to one hour of work. We expect roughly 80% of staff time to be direct client care. This will also determine the number of staff needed and the foundation for the budgets. This approach will work for any service category. Further, each applicant should consider the agency capacity related to the budget.

All other terms of Request for Applications (RFA) 2024PREV661RFA remain unchanged.