Minutes ⌘ Monday, August 10th, 2026

4pm-6:30pm

Virtually through Zoom & in-person @ the Chinook Building downtown

Council Members Present: *Samantha McDonald (BABES Network, YWCA), Jen Balkus (Public Health-Seattle & King County), Chris Wukasch (WA Dept of Health), Morgan Feder (Lifelong), Kelly Hill (), Andrew Ashiofu (Council Co-Chair), Laura Jones (System of Care Co-Chair, WA Dept of Corrections), Alma Garcia Santos (Lifelong), Victor Velazquez (+Caucus Co-Chair, Seattle Roots), Michael Louder, Genie Sheth*

Council Members Absent: *Katie Hara (Council Co-Chair, Bailey Boushay), Raaka Kumbhakar (Madison Clinic), Juliana Odindo, Jay Jacobs*

Planning Council Staff Present: Karen Chung, Rose Pipkin

Recipient Staff Present: Mark Baker

Visitors Present: German Galindo, David Burden, Chauncey Hicks, Haley Higgins (Lifelong), Shimere L. Harrington (Viiv)

Italics denote Planning Council Membership.

I. Welcome, Meeting Rule Reminder, Introductions and Announcements

- The Council is transitioning to using Zoom automatic translated captions. Staff sent out instructions for how to turn it on on personal devices. If there are any questions, please contact staff.
- Victor Velasquez announced that the USCHA conference accepted two of his abstracts and shared a fundraising page to support his attendance.

II. Meeting Agenda

The agenda was approved as written by acclamation.

III. Meeting Minutes

- **A minor clarification in language between "fund" and "provide" was made.**
- *The July minutes were approved as amended by acclamation.*

IV. **Public Comment**

No public comment

V. Staff Transition

- The HIV program has eliminated Rose's position due to funding, and their last day is scheduled for September 4th.
- Council members expressed gratitude for Rose's service.

VI. Staff Report

- Staff shared operational updates including timeline for telecommunication reimbursements and stipend payments.

VII. Recipient Report

- The Recipient Office is waiting on carryover request approval. It has been accepted by HRSA but not yet approved.
- All agency site visits are completed and site visit letters have been sent. The Recipient team will be following up with agencies on their corrective action plans.
- The NCC application has been posted, but is not active yet. Jen Balkus and the epi team are working on the majority of the application regarding reporting on health outcomes of PLWH in the TGA.
- PSRA is next year. Every month there will be a presentation on data for this, and last meeting Mark and Becca presented on the Ryan White Moving Forward Initiative. Mark is going to present today on Ryan White Part A: Moving Forward Modernizing the Seattle TGA System of Care. The purpose of this initiative is to build on the foundation of the Ryan White program and leverage the lessons learned from the EHE grant to maintain high quality of HIV care and improve outreach to PLWH out of care and engaging them in care. This initiative does not come with additional funding.

VIII. Executive Committee Report

- Staff and co-chairs were able to attend the Ryan White National Conference in WA D.C., and attended presentations.
    - Seattle's Council is used as a model for other RWPA jurisdictions.
    - There was a lot of information and tools shared regarding PSRA, including an AI tool for reporting on RW data which can provide daily updates.
    - Connecticut has a mobile pharmacy with a care team that can provide medication and treatment on the spot.

IX. 5-Minute Break
<Shimere left the meeting>

X. +Caucus Report

- Victor reviewed the agenda and script for the upcoming International Day of Friendship event.

XI. Needs Assessment, Priority Setting & Resource Allocation Committee Report

- The provider survey has been sent out to funded agencies.
- The next meeting will begin the annuall assessment of the administrative mechanism, and the Recipient team has provided the data for this.
- Jen is seeking input from the Council on what local questions would be helpful in the Medical Monitoring Project Survey (MMP). A summary of the MMP was given, and current and proposed questions were provided.

XII. System of Care Committee Report

- This committee reviewed and updated the Food & Meals service standards. This included working to standardize language with other service categories, and make some language more specific.
- Staff reviewed the changes to the standards.
  MOTION: Andrew moves to accept the changes made 1:55 Laura seconds
  The motion passed with the following vote:
    - In favor – 8 – Andrew, Chris, Laura, Michael, Genie, Victor, Samantha, Kelly
    - Opposed – 0
    - Abstaining – 2 - Morgan, Alma

XIII. Community Engagement, Membership, Operations Committee Report

- This committee is forwarding a nomination of David Burden for membership to the Planning Council.
- David introduced himself, and spoke to experience and reasons for joining this work.
  MOTION: Victor moves that David's application be accepted as presented. Morgan seconds.

Discussion: None

The motion passed with the following vote:

- In favor – 9 – Genie, Victor, Michael, Chris, Kelly, Laura, Andrew, Alma, Samantha
- Opposed – 0
- Abstaining – 0

XIV. Adjourn

NEXT MEETING: Monday, September 14th, 2026 virtually through Zoom and downtown at the Chinook Building.