

**RETURN ADDRESS**

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Please print neatly or type information

**Document Title (s)**

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**Reference Number(s) of related documents**

\_\_\_\_\_

\_\_\_\_\_

Additional Reference #'s on page \_\_\_\_\_

**Grantor(s) (Last, First, Middle Initial)**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Additional grantors on page \_\_\_\_\_

**Grantee(s) (Last, First, Middle Initial)**

***THE PUBLIC***

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Additional grantees on page \_\_\_\_\_

**Legal Description (abbreviated form: i.e. lot, block, plat or section, township, range, quarter/quarter)**

\_\_\_\_\_ Additional legal on page \_\_\_\_\_

**Assessor's Property Tax Parcel/Account Number**

\_\_\_\_\_ Additional parcel #'s on page \_\_\_\_\_

The Auditor/Recorder will rely on the information provided on this form. The staff will not read the documents to verify the accuracy or completeness of the indexing information provided herein.

**NOTICE OF ON-SITE SEWAGE SYSTEM OPERATION  
AND MAINTENANCE REQUIREMENTS**

Assessor's Tax Parcel ID#: \_\_\_\_\_

1. I/We (*print*) \_\_\_\_\_, are the owners of real property within King County, which is legally described as follows:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
2. The above-described real property is served by an on-site sewage system ("OSS").
  
3. The Code of the King County Board of Health, Section 13.60.005 establishes certain responsibilities of the OSS owner with respect to the operation and maintenance of an On-site Sewage System, as follows
  - A. The OSS owner is responsible for the continuous proper operation and maintenance of the OSS, and shall:
    1. Determine the level of solids and scum in the septic tank at least once every three (3) years for residential system with no garbage grinder and once every year if a garbage grinder is installed and, unless otherwise provided in writing by the health officer, once every year for commercial systems.
    2. Employ an approved pumper to remove the septage from the tank when the level of solids and scum indicates that removal is necessary.
    3. Cause preventive maintenance/system performance monitoring inspections to be conducted and any indicated service to be performed by an approved person at a minimum frequency in accordance with Table 13.60-1 unless otherwise established by the health officer or the sewage review committee.

Table 13.60-1  
Minimum Frequency of Preventive Maintenance/Performance Monitoring

	Gravity System <sup>4</sup>	Public Domain Technology <sup>2</sup>	Proprietary Technology <sup>3,5</sup>	Commercial and Food Establishments	Non-Discharging Toilets <sup>6</sup>
Initial Inspection <sup>1</sup>	<b>6 months</b>	<b>6 months</b>	<b>45 days</b>	<b>45 days</b>	<b>N/A</b>
Regular Inspection Frequency	<b>Every 3 years</b>	<b>Annually</b>	<b>Every 6 months</b>	<b>Annually or Every 6 months</b>	<b>Annually</b>
Who May Perform the Inspection	<b>Owner, Licensed Maintainer or Licensed OSS Pumper</b>	<b>Licensed Maintainer</b>	<b>Licensed Maintainer</b>	<b>Licensed Maintainer</b>	<b>Owner</b>

*Table 13.60-1 Explanatory Notes*

1. The initial inspection is to be performed at the time interval indicated following occupancy.
2. Public domain technology includes such systems as: mounds, intermittent sand filters and pressure distribution.
3. Proprietary Technology includes such systems as: ATUs, Glendon up-flow filters, Advantex pack bed filters and subsurface drip.

4. At least an annual septic tank maintenance check is required if the structure served is equipped with a garbage grinder waste disposal unit. If a screened outlet baffle is present an annual check is recommended. Pumpers shall report each pumping event to the health officer in accordance with BOH chapter 13.68.
5. Table 13.60-1 specifies the minimum required monitoring frequency. A more stringent monitoring frequency shall be used if recommended by the manufacturer.
6. This monitoring is in addition to that required for the OSS receiving the building's non-toilet liquid waste. (KCBOH)

**Note about Monitoring Frequency:** The above table reflects the King County BOH Title 13 code dated September 2008. The King County BOH Title 13 code is subject to change.

4. Operate and maintain all OSS in accordance with this title, with pertinent alternative system guidelines issued by the DOH [State of Washington Department of Health] and with the approved OSS owner's operating and maintenance instruction manual.
  5. Protect the OSS area including the reserve area from:
    - a. Cover by structures or impervious material;
    - b. Surface drainage;
    - c. Soil compaction, for example, by vehicular traffic or livestock; and
    - d. Damage by soil removal and grade alteration.
  6. Maintain the flow of sewage to the OSS at or below the approved design both in quantity and waste strength.
  7. Direct drains, such as footing or roof drains away from the area where the OSS is located.
- B. The owner shall not allow:
1. Use or introduction of strong bases, strong acids or organic solvents into an OSS for the purpose of system cleaning;
  2. Use of a sewage system additive unless it is specifically approved by the DOH; or
  3. Use of an OSS to dispose of waste components atypical of residential wastewater, for example, but not limited to, petroleum products, paints, solvents, or pesticides.
4. **Note about Operation and Maintenance Program Fee:** Rules and Regulations 02-01, amendment to the Code of the King County Board of Health, states, "At the time of sale or transfer of property ownership, the buyer or transferee of a property served by an OSS shall forward to the health officer a fee as set forth in the fee schedule and submit a signed copy of the notice on title as set forth in Section 13.56.054A." This fee is \$40.00 per the Rules and Regulations 02-01, effective June 17, 2002.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
(Owner's signature)

\_\_\_\_\_  
(Owner's signature)

STATE OF WASHINGTON )  
) ss  
COUNTY OF KING )

**On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally  
(month) (year)  
appeared \_\_\_\_\_ and \_\_\_\_\_, to me  
known to be the individual(s) described herein and who executed the foregoing instrument as  
his/her/their free and voluntary act and deed for the uses and purposes herein stated.**

Given under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of Washington  
Notary Public in and for the State of Washington  
Residing at \_\_\_\_\_  
My Commission Expires \_\_\_\_\_