

## Disaster Plan – Utility Assignments

(to be used in conjunction with the [Child Care Provider Disaster Plan Template](#))

Fire and utility control helps maintain a secure area for children and staff during an emergency. Knowing ahead of time who is responsible for managing utilities will help keep everyone safe and ensure nothing is missed.

	Located	Staff member(s) trained in use/control/shut off	When are staff trained? (How often)?	Staff member assigned to use/control/shut off in case of emergency
<b>Fire extinguishers</b>				
<b>Gas valve</b> (if applicable)				
<b>Electrical panel</b>				
<b>Water valve</b>				
<b>Other:</b>				