



King County

International Airport Boeing Field

7277 Perimeter Road S., Seattle WA 98108

Meeting: Roundtable Advisory Committee
Date: Monday, October 21, 2024
Time: 5:00 – 6:30 pm
Location: Zoom Meeting /Terminal 110 Conference Room

A G E N D A

1. Welcome (Erik Utter, Chair) 5:00 pm
2. Public Comment
Public comments are limited to 2 minutes each speaker for a total of 10 minutes.
3. Roll Call
4. Approval of September Meeting Minutes
5. Airport Updates:
 - Bravo 5 Relocation Safety Project (D. Decoteau)
 - Vision 2045 and Part 150 (M. Sykora)
6. Facilitator Subcommittee Update
7. Chair's Report (E. Utter)
 - Proposed Metro Bus Stop/Roundtable Letter
 - Proposed Rules and Regulations and Minimum Standards
8. New Business
9. Adjourn 6:30 pm

Zoom Best Practices:

* Please mute your microphone when you are not speaking. If a question comes up during the meeting, please use the chat feature so it can be addressed.



Department of Executive Services -- Airport Division
Roundtable Meeting Minutes for September 9, 2024

5:15 pm Meeting called to order by Erik Utter

1. Welcome (Erik Utter)
2. Roll Call (Ellen Knowlen)
3. Approval of Meeting Minutes - We had a quorum; September's meeting minutes were approved.
4. Public comment. No public comment.
5. AMCG Strategic Plan Evaluation Framework Presentation (D. Decoteau): Dave introduced the AMCG consultants, David Benner, and Robert Trumborn. They went over the strategic plan and the mission and vision plan for KCIA and community engagement.
6. Taxiway Bravo Relocation Safety Project (J. Parrott/D. Decoteau): John started the topic by stating the FAA requested taxiway realignments and runway safety area. Taxiway Bravo is too close to the main runway and would financially support this project. Dave shared that we have a project to come into compliance by moving from 50 – 75 feet. This would include rehabilitation new runway, a new Taxiway Bravo, a new ATCT tower, a new ARFF station, and mitigation for impacted tenants. This would cost around \$500 million. Project timeline is in preplanning on project scope, environmental, design, and construction, funded by the FAA at 90%.
7. Airport Updates:
 - i. Government and Accountability Oversight Committee Meeting (J. Parrott): Will be held at the Museum of Flight and will discuss multiple Airport matters.
 - ii. New Roundtable Appointments (Algiers/Ratzlaff) (J. Parrott): Brian Algiers (SPEEA) and Stephen Ratzlaff (Pilots Association) are going to be the Roundtables newest members after GAO confirmation.
 - iii. Maintenance Manager Position (D. Decoteau): Raleigh Salazar, who has been at KCIA for over 30 years is retiring this month. The Airport will be posting the job opening for fill this position.
8. Facilitator Subcommittee Update (K. Moninski): The subcommittee continue has made a lot of progress on the role of the facilitator for the Roundtable and presenting a formal recommendation to the committee. Working with Jenny Thacker (PRR) they have looked into the roles of the members and the Chair and Vice Chair to bring more items to the table. This would include increasing outreach with their community members and creating the monthly Roundtable meeting agendas, and onboarding and training of new members. The subcommittee's formal recommendations will be available soon.
9. Chair's Report (E. Utter): No Chair's Report

10. New Business:

- i. Metro Bus Stop – Ali shared the idea of presenting Council/Metro and Light Rail with a letter from the Roundtable (and other businesses) requesting a bus route/bus stop for the Terminal and tenant employees. She would like to vote on this during the October meeting.
- ii. John Parrott shared that with Stephen Ratzlaff’s appointment to the Roundtable Eric Lynn can now formally step down from the Pilots Association position he has held for a number of years. Eric was thanked for his time on the Roundtable.

11. 6:30 pm Motion to Adjourn.

This meeting was attended via Zoom and in person.

Roundtable members in attendance: Erik Utter, Ali Lee, Kelly Ronan-Hafner, Holly Krejci, Matt Hayes, Brian Algiers, Eric Lynn, Ryan Tomasich, Mark McIntyre, Guido Perla, Ken Moninski, Tokashi Nelson, Stephen Ratzlaff

Roundtable members excused: Evan Nelson

KCIA staff in attendance: John Parrott, Dave Decoteau, Chief Youngblood, Derek Doell, Sean Moran, Brian Bartley, Gil White, Lorenzo Clara, Eric Miller, Paula Cracknell, Ellen Knowlen

DES staff in attendance: Lorraine Patterson-Harris and Tom Koney

Public guests in attendance: Jenny Thacker, Carmela Ennis, Rosemary Brester, Zach Dugovich, Velma Veloria, Adam Novak, Kyle Ferguson, Laurence Idos Sven Freitag

This meeting was audio recorded.

King County International Airport (KCIA) Roundtable Facilitation Subcommittee Recommendations

October 2024

Executive Summary

The King County Auditor's Report – *King County Airport: Accountability and Transparency Could Strengthen Community Engagement* (Auditor's Report) recommended that the King County International Airport Roundtable Advisory Committee engage a neutral facilitator to help the Roundtable meet its purpose to advise and make community-informed recommendations to the Airport. The Roundtable convened a subcommittee to develop a set of recommendations about how to best make use of a neutral facilitator. From July through October, the subcommittee met six times with a facilitator to identify facilitation needs and develop recommendations for the entire Roundtable to consider at its October 21, 2024, meeting.

Needs

The subcommittee identified the following facilitation needs:

- Improve communication, transparency, and trust between
 - The Airport and the surrounding community.
 - The Airport and Roundtable members.
 - Different constituencies and the Roundtable members who represent them.
- Develop a process through which Roundtable members can make recommendations to KCIA leadership that better incorporate community voices into Airport decision-making.
- Ensure the Roundtable is a space for KCIA leadership to report on Airport operations and issues that could be important to community members.
- Ensure the Roundtable is a place where KCIA leadership can report back to Roundtable members about actions taken to meet their community commitments, and where Roundtable members can share their perspectives about those actions.
- Ensure all members of the Roundtable feel valued, heard, and respected during Roundtable meetings.

Recommendations

The subcommittee made the following recommendations, which are described in more detail in the main body of this report.

Related to roles and responsibilities

- Agenda setting will be the responsibility of the Chair and the Vice-chair, with input from KCIA staff and Roundtable members, and support from the facilitation team.

- The facilitation team will prepare the Chair and Vice-chair to lead each Roundtable meeting and provide support during discussions and decision-making.
- The facilitation team will work with the Chair and Vice-chair to ensure that each meeting has clear objectives and is structured to achieve those objectives.
- KCIA staff will provide input on Roundtable agendas, provide subject matter expertise during meetings, and send necessary background information to the Roundtable at least one week in advance of meetings.

Related to meeting planning

- To the extent possible, meeting planning and agenda setting will happen well in advance of any particular meeting.
- Meeting agendas will allow ample time to discuss issues, consider ideas, and make considered recommendations. This will mean limiting the number of topics considered at each meeting.
- Roundtable meetings will prioritize the Roundtable functions of providing advice and recommendations to Airport management and others on airport-related matters and bringing community input into Airport operations.

Other recommendations to consider in the future

The subcommittee also identified issues related to organizational management of the Roundtable as an advisory body. Suggestions to address those issues are included in the main body of this report but are not included in the formal recommendations. Those suggestions are:

- Drafting clear expectations regarding Roundtable participation
- Onboarding new members
- Setting community engagement expectations
- Providing community engagement support
- Developing a process for including community perspectives in Roundtable meetings
- Providing time and opportunities for relationship-building among Roundtable members

Next steps

The KCIA Roundtable Facilitation subcommittee will present these recommendations at the October 21, 2024 convening of the full Roundtable. At that time, the Roundtable will take up a motion advising the Airport to engage a professional facilitator to assist with implementing those recommendations. If the motion is approved, the Airport will use the recommendations to develop a scope and budget and begin the process of putting a facilitation team in place.

King County International Airport (KCIA) Roundtable Facilitation Subcommittee Recommendations

October 2024

Purpose of this document

This document outlines:

- Facilitation needs as articulated in the King County Auditor's Report – *King County Airport: Accountability and Transparency Could Strengthen Community Engagement* (Auditor's Report) and through discussions with Roundtable Facilitation subcommittee members and KCIA staff.
- The people and groups involved in planning and implementing Roundtable Advisory Committee meetings.
- Identified issues with the current meeting planning process.
- Recommendations for using facilitation to strengthen Roundtable members' ability to achieve the purpose of the Roundtable, stated below.

Roundtable Advisory Committee

According to the KCIA Roundtable Advisory Committee Bylaws, the primary purpose of the Roundtable is to:

- Advise and make recommendations to the airport management, county executive and county council on airport budget, programs, regulations, master plans and noise reduction strategies and other related matters.
- Provide an avenue for community input into Airport operations through representation of various community constituencies on the Roundtable.

Currently there are 18 members on the Roundtable, representing eight distinct geographic communities and 10 interest groups such as organized labor, pilots, corporate aviation, small general aviation, off-airport businesses, and others.

Roundtable members are expected to:

- Understand the Airport-related needs, concerns, and priorities of the people and organizations they represent.

Make It Meaningful | prrbiz.com

1501 Fourth Ave. Ste. 550, Seattle, WA 98101



- Bring Airport-related needs, concerns, and issues that are important to those they represent to the attention of the Roundtable and work with the Airport to understand if and how the Airport might play a role in addressing those issues.
- Understand, consider, and discuss issues pertaining to the Airport, including providing recommendations when appropriate.

Facilitation needs

PRR identified the following draft goals for Roundtable facilitation through reviewing the King County Auditor's Report – *King County Airport: Accountability and Transparency Could Strengthen Community Engagement*, as well as through discussions with the Roundtable Facilitation subcommittee, the Roundtable Chair and Vice-chair, and KCIA staff:

- Improve communication, transparency, and trust between
 - The Airport and the surrounding community.
 - The Airport and Roundtable members.
 - Different constituencies and the Roundtable members who represent them.
- Develop a process through which Roundtable members can make recommendations to KCIA leadership that better incorporate community voices into Airport decision-making.
- Ensure the Roundtable is a space for KCIA leadership to report on Airport operations and issues that could be important to community members.
- Ensure the Roundtable is a place where KCIA leadership can report back to Roundtable members about actions taken to meet the Airport's community commitments, and where Roundtable members can share their perspectives about those actions.
- Ensure all members of the Roundtable feel valued, heard, and respected during Roundtable meetings.

Roundtable Chair and Vice-chair

The Roundtable Advisory Committee Chair and Vice-chair are the primary interface between the Airport staff and the other Roundtable members. Their responsibilities are to meet with Airport staff to advise on the monthly agenda, communicate with Roundtable members and Airport staff between meetings as necessary, and to preside over the monthly Roundtable meetings.

Current process

Currently, the Roundtable Chair and Vice-chair have formal opportunities to provide input into the monthly agenda through a regular meeting with the KCIA Director and Deputy Director. These meetings typically take place about a week before the scheduled Roundtable meeting. Airport staff draft an agenda, and the Chair and Vice-chair are invited to provide input into the drafted agenda before it is finalized.

KCIA staff

The KCIA staff who are most engaged with the Roundtable are the airport director, and the airport deputy director. They meet monthly with the Roundtable Chair and Vice-chair to set the agenda for the upcoming meeting, and they attend each Roundtable meeting. Also important to the process is the KCIA Executive Assistant, who staffs the Roundtable and provides logistical support to Roundtable meetings.

Current process

As described above, airport staff currently take the lead in setting agendas for Roundtable meetings. They meet monthly with the Roundtable Chair and Vice-chair to review a draft agenda which often goes into detail about airport operations. The Chair and Vice-chair frequently make modest changes such as removing, adding, or re-ordering items.

Airport staff also put together a monthly meeting packet with information pertinent to each meeting, present on agenda topics, and ask for specific feedback on topics. Currently that meeting packet goes out to the Roundtable from one week prior to the meeting to the day of the meeting.

Facilitator

Currently the Roundtable does not have a neutral professional facilitator. The Auditor's report recommends bringing in a neutral facilitator to help create a process that would better incorporate community input and allow the Airport to benefit from the recommendations of the Roundtable members.

Issues

This section lays out the issues identified by Roundtable Facilitation subcommittee members and KCIA staff. Some of these issues can be addressed through facilitation while others are related to the Roundtable's organizational structure and development.

- Airport staff and the Roundtable Facilitation subcommittee agree that the Roundtable Chair and Vice-chair should take more ownership of the agenda setting and the meeting planning.
- The current meeting planning process does not allow sufficient time to bring in community perspectives and address community priorities.
- The current cadence of meeting planning and agenda setting means that information pertinent to the meeting often goes out to the Roundtable members just a few days to a few hours before the meeting. This does not allow time for Roundtable members to thoughtfully review and reflect on that information.
- Currently, agendas are often made up primarily of updates on Airport operations which do not necessarily require Roundtable or community input.
- It is unclear whether Roundtable members review materials provided before the meetings.
- Many Roundtable members are quiet in meetings, not asking questions or engaging with the material in a meaningful way.

- Roundtable members can take a long time to provide feedback on time sensitive items like the budget and community engagement plan.
- There is not currently a formal process to onboard new Roundtable members.
- There are no clear expectations about Roundtable members engaging the communities they represent.
- Roundtable meetings do not offer time or space for relationship building.

Recommendations

Recommendations related to the role of the facilitation team

The function of a facilitator is to help a group understand its goals, develop a process to achieve those goals, and then to ensure that the process is followed in a way that allows everyone to contribute in a respectful, meaningful way. While facilitators can and sometimes do lead meetings, in the case of the KCIA Roundtable, that responsibility belongs to the Roundtable Chair, or to the Vice-chair in the Chair's absence.

It is the recommendation of the Roundtable Facilitation subcommittee that the facilitation team primarily be involved in creating and stewarding the process through which the Roundtable accomplishes its purpose to advise and make recommendations, and to provide an avenue for community input into Airport operations.

This would include:

- Facilitating monthly agenda planning meetings, including agreeing on objectives for each Roundtable meeting.
- Providing meeting summaries and action items for each planning meeting.
- Working through roles and responsibilities for each meeting with the Chair, Vice-chair, and KCIA staff.
- Assisting the Chair, Vice-chair and KCIA staff in planning meeting structure and activities to help achieve the objectives of each meeting.
- Preparing and finalizing the monthly Roundtable agenda.

The facilitation team will also:

- Help with time management during meetings.
- Follow up on action items between meetings.
- Keep track of important standing tasks like the elections of Chair and Vice-chair.
- Manage group dynamics during meetings to ensure members feel valued, heard and respected.
- Work with the Chair, Vice-chair and KCIA staff to plan for potential conflict resolution as needed.

- Take notes during meetings and provide meeting summaries.

In addition to supporting the planning and facilitation of the monthly Roundtable meetings, the Roundtable Facilitation subcommittee also recommends that the facilitation team support longer term planning through:

- Facilitating annual planning meetings with Roundtable members
- Facilitating annual calendaring meetings with KCIA staff, and the Roundtable Chair and Vice-chair to start the meeting planning for the year.

Recommendations related to the role of KCIA staff

Airport staff have expressed a strong preference for the Roundtable Chair and Vice-chair to take on the primary responsibility for setting the agenda for each Roundtable meeting. To that end, and to help Roundtable members have the information they need to give informed advice on airport operations, Airport staff should:

- Work with Roundtable Chair and Vice-chair to:
 - Calendar out the items that need to be discussed annually, quarterly, and monthly
 - Determine early on which issues would benefit from community feedback and when that feedback is needed and communicate that clearly to the Chair and Vice-chair.
 - Bring potential issues that may change the meeting plan to the attention of the Chair and Vice-chair as early as possible.
- Continue to meet monthly with Roundtable Chair and Vice-chair to provide input on upcoming agendas.
- Continue providing necessary background information for items to be discussed during Roundtable meetings, ideally at least one week prior to the meeting in which it will be discussed.
- Continue acting as subject matter experts during Roundtable meetings as necessary
- Continue to provide technical and logistical support for meetings
- Fully take Roundtable recommendations into consideration
- Report back to Roundtable members on how the Airport is incorporating Roundtable recommendations, or why recommendations are not being incorporated if that is the case.
- Prepare a monthly report covering operational items that do not require Roundtable member input. This could include things like staffing changes, financial updates, number of noise complaints, etc.

Recommended meeting planning process

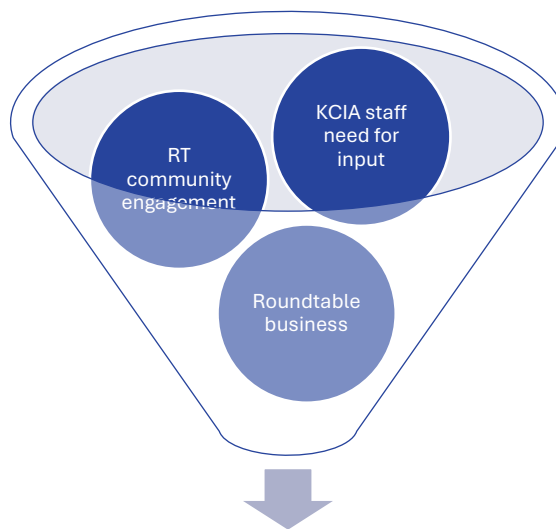
Groups such as the Roundtable, which are acting as advisory bodies, should plan meeting agendas well in advance. This could include work at the beginning of each year to determine what needs to be

accomplished during the year, and to decide on the general meeting arc, or the broad topics that each meeting will need to cover to reach the agreed-on goals.

To that end, the Roundtable Chair and Vice-chair, KCIA staff, and the facilitation team should meet annually to decide broadly what they want to or need to cover during the year. Once those topics are decided and calendared out, the agendas for each month can be built through a three-month look ahead, and then refined further as each monthly meeting approaches.

Inputs to monthly meeting agendas should include:

- Items of community concern that are brought to the attention of Roundtable members through their community engagement.
- Issues on which the airport requires community feedback, advice or input from the Roundtable members.
- Roundtable business and governance issues.



Roundtable meeting agenda

Meeting agendas should allow ample time to discuss issues, to consider all ideas, and to make considered recommendations. This may mean limiting the number of topics considered at each meeting.

As part of the agenda setting process, the Roundtable Chair and Vice-chair should:

- Solicit agenda items from Roundtable Advisory Committee members.
- Solicit agenda items from KCIA staff.
- Meet monthly with the facilitation team to rough out and refine upcoming agendas.
- Share the draft agenda with KCIA staff to get their input at least three weeks prior to each Roundtable meeting.
- Work with the facilitation team to finalize the agenda, incorporating KCIA input, no later than two weeks prior to the Roundtable meeting.

KCIA staff should:

- Collaborate with the Chair and Vice-chair and facilitation team in long-term meeting planning and in monthly agenda setting.
- Post the finalized agenda to the Roundtable website one week before the meeting.
- Send relevant meeting materials to Roundtable members one week prior to the meeting so members have time to review.

Recommendations related to supporting Roundtable members to effectively participate

While the work of the Roundtable Facilitation subcommittee is limited to making recommendations about the role of **facilitation** in Roundtable meetings, it has become clear in subcommittee conversations that Roundtable members need additional support to effectively achieve their goals of advising and providing recommendations as well as providing an avenue for community input into Airport operations. The Facilitation subcommittee is not drafting formal recommendations about that support, but would like the Roundtable to consider the following:

- **Drafting clear expectations regarding Roundtable participation** - Much the way that many paid and volunteer positions have a job description laying out expectations and responsibilities, Roundtable members should consider developing a clear description of what it means to serve on the Roundtable. This could include, for example:
 - Anticipated average monthly time commitment
 - Expectations that Roundtable members come to meetings prepared to participate, and having reviewed the accompanying materials
 - Expectations that Roundtable members reach out to community members or those they represent to share information and to understand concerns
 - Expectations that Roundtable members will be active participants in Roundtable meetings.
- **Onboarding new members** - Once there is a formal description of Roundtable member responsibilities, the Roundtable Chair and Vice-chair can work with Roundtable members, KCIA staff, and the facilitation team to come up with an onboarding process to ensure new members have all of the information they need to be successful. This could include:
 - Informational meetings with Chair, Vice-chair and KCIA staff
 - Information on other Roundtable members and who they represent
 - Training on Roundtable meeting protocol and how to participate
 - An overview of community engagement opportunities, tools and tactics.
- **Community engagement expectations** - All Roundtable members should understand that to effectively represent their constituents or communities, they will need to reach out to them and be in regular communication. That expectation should be made clear in the description of responsibilities, in any onboarding, and in communication from the Chair and Vice-chair.
- **Community engagement support** – Community engagement will necessarily take different forms for different constituencies, but all Roundtable members could benefit from community engagement support. That could look like
 - An annual or regular training on community engagement, taught by Airport staff or other engagement professionals
 - Templates and tools for things like newsletters, or social media posts, stakeholder mapping exercises, community asset mapping and others.

- Semi-annual check-ins with the Chair and Vice-chair on engagement efforts
- **Process for including community perspectives in Roundtable meetings** – Part of the responsibility of Roundtable members is to bring community concerns, priorities, and perspectives to the Roundtable discussions to inform Airport decision-making. In addition to representing community members and constituents during meetings, Roundtable members could incorporate community and constituent concerns into meeting planning. This could look like:
 - Participating in an annual goal-setting workshop to inform the meeting planning for the year.
 - Reporting on the results of community engagement in regular (semi-annual) check ins with the Chair and Vice-chair.
 - Sharing community concerns and perspectives in meetings.
 - Making formal recommendations or responses to Airport proposals, informed by community and constituent perspectives.
- **Relationship building** – Members of the Facilitation subcommittee have mentioned that Roundtable members do not know each other well and have asked for opportunities within and outside of Roundtable meetings to build relationships, increase trust, and understand common values. This could look like:
 - An annual goal setting workshop to help set the direction for the Roundtable for the year
 - A few minutes in each meeting dedicated to hearing from 1-2 Roundtable members talk about who they are, what their priorities are, why they are a part of the Roundtable, and what the concerns of their constituents are.
 - Spending a meeting exploring values held in common and adopting group values and principles.

Agenda template

PRR recommends the following elements are included in any agenda.

- Meeting title
- Meeting date and time
- Meeting location (virtual link and physical address)
- Meeting objectives
 - The purpose of the meeting objectives is to outline what is to be accomplished during the meeting. The meeting objectives can help determine the structure of the meeting.
- Meeting structure, which could be something like the following:

Time	Topic	Lead
2 minutes	Welcome	Chair
8 minutes	Roll call, review of meeting minutes, and other housekeeping items	Chair
10 minutes	Chair's report (or Roundtable member highlight)	Chair/ all
55 minutes	<p>Agenda items for discussion and consideration. For each:</p> <ul style="list-style-type: none"> • Background • Questions and discussion <p>Roundtable recommendation</p>	<p>Chair leads KCIA or other SME presents background and answers questions</p> <p>Facilitator facilitates discussion</p>
10 minutes	<ul style="list-style-type: none"> • Public comment 	Facilitator
5 minutes	Next steps	Facilitator
	Adjourn	Chair



King County
International Airport
Boeing Field

Facilitation Subcommittee Recommendations

Presented to the KCIA Roundtable
October 21, 2024

Facilitation subcommittee and staff

Subcommittee members	Consultant staff
Ali Lee	Jenny Thacker (PRR)
Erik Utter	Ayako Shapiro (PRR)
Holly Krejci	Steven Derengowski (InterVISTAS)
Ken Moninski	
Lisa Krober	
Mark McIntyre	

Our mandate

- Develop a set of recommendations about how to best make use of a neutral facilitator to fulfill the Roundtable's purpose:
 - Advise and make recommendations to the Airport management, county executive, and county council on airport related matters.
 - Provide an avenue for community input into Airport operations.

What we did

- Met six times from July through October
- Worked with a neutral facilitation team to identify facilitation needs
- Agreed on recommendations for how to meet those needs
- Reviewed and refined the written recommendations together

Issues we identified

- Chair and Vice-chair need to take more ownership of agenda setting/ meeting planning
- Meeting planning does not allow enough time to bring in community perspectives
- Roundtable members do not have enough time to review background information
- Agendas mostly Airport updates
- Low engagement of Roundtable members before, during and in-between meetings
- Roundtable members are not consistently onboarded, there are no clear expectations around community engagement, and few opportunities for relationship building among members.

Our goals for facilitation

- Improve communication, transparency, and trust between:
 - The Airport and the surrounding community.
 - The Airport and Roundtable members.
 - Different constituencies and the Roundtable members who represent them.
- Develop a process to elevate recommendations to KCIA leadership that better incorporate community voices into Airport decision-making.
- Provide a space for KCIA leadership to report on Airport operations and issues.
- Set expectations that KCIA leadership report back to Roundtable members about actions taken to meet community commitments.
- Ensure all members of the Roundtable feel valued, heard, and respected during meetings.

Recommendations

Roles and responsibilities:

- Agenda setting will be the responsibility of the Chair and the Vice-chair, with input from KCIA staff and Roundtable members, and support from the facilitation team.
- The facilitation team will prepare the Chair and Vice-chair to lead each Roundtable meeting and provide support during discussions and decision-making.
- The facilitation team will work with the Chair and Vice-chair to ensure that each meeting has clear objectives and is structured to achieve those objectives.
- KCIA staff will provide input on Roundtable agendas, provide subject matter expertise during meetings, and send necessary background information at least one week in advance of meetings.

Recommendations

Meeting planning:

- Meeting planning and agenda setting will happen well in advance of any meeting (Annual, quarterly, monthly planning).
- Agendas will allow ample time to discuss issues, consider ideas, and make considered recommendations.
- Agendas will prioritize Roundtable functions of providing advice and recommendations to the Airport and bringing community input into Airport operations.

Other things that came up (to address later)

- Organizational development
- Community engagement
- Relationship building

**What questions do you
have for us?**

Draft motion

NOTICE OF PROPOSED ADMINISTRATIVE RULE AND OPPORTUNITY TO COMMENT

The director of King County's Department of Executive Services (DES), acting under the authority of King County Code sections 2.98 and 15.12.010, proposes adopting a rule concerning the establishment of Minimum Standards providing minimum qualifications and standards for the issuance of licenses and leasehold interests for commercial aeronautical activities at King County International Airport-Boeing Field (KCIA).

In accordance with the Airport and Airway Improvement Act of 1982, 49 United States Code (U.S.C.) § 47101, *et seq.*, and the Airport Improvement Program Sponsor Assurances, the owner or operator of any airport that has been developed or improved with federal grant assistance or conveyances of federal property assistance is required to operate the airport for the use and benefit of the public and to make it available for all types, kinds, and classes of aeronautical activity. The Surplus Property Act of 1944 (as amended by 49 U.S.C., §§ 47151-47153) contains a parallel obligation under its terms for the conveyance of federal property for airport purposes (collectively, the "Federal Obligations").

The Federal Obligations require the owner or operator of an airport to make its facilities available for public use for aeronautical activities. The business terms imposed on those who use KCIA and its services must be reasonable and applied without unjust discrimination to any licensee or lessee who has been granted a right by the airport owner or operator to offer services normally offered to aeronautical users of the airport. Key updates to meet current Federal Obligations include changes to:

- Policy statement and exclusive rights
- Agreements and amendments
- Commercial Operator Permit requirements
- Leased premises and security
- Personnel and hours of operation
- Licenses and certifications
- Independent operators

Draft Minimum Standards Availability: The Draft Minimum Standards will be available for public review and comment beginning on October 9, 2024. An electronic copy of the Draft Minimum Standards is available at: <https://publicinput.com/Customer/File/Full/f66dd09e-f15a-4de1-af01-008738e7a182>. A physical copy of Draft Minimum Standards is available at the Airport Administration Reception desk, located at KCIA Main Terminal, Administration Desk, located at 7277 Perimeter Rd. S., Suite 200, Seattle, WA 98108-3844.

Public Meeting: A public meeting will be held in person and online to provide an opportunity for airport tenants and community members of the public to receive information on key revisions made in the Draft Minimum Standards and provide public comments. The in person public meeting will be held on Wednesday, October 30, 2024, 1 p.m. to 2 p.m. (Pacific Daylight Time) at the KCIA Flight Service Station, 6526 Ellis Ave S., Seattle, WA 98108. The online public meeting will be held on Wednesday, October 30, 2024, 5 p.m. to 6 p.m. (Pacific Daylight Time) via Zoom Webinar. Register for the online event here: us02web.zoom.us/webinar/register/WN_HkgWti_mQNu4EkAdtQFUCQ. No decisions on the

Draft Minimum Standards will be made at the public meetings. Official comments on the Draft Minimum Standards must be submitted in writing as described under “comments” below.

Comments: Comments on the Draft Minimum Standards will help King County in making an informed decision about the proposed project. Written comments can be submitted by U.S. Mail to Matt Sykora, Airport Business Manager, King County Department of Executive Services – King County International Airport-Boeing Field, 7277 Perimeter Road South, Seattle WA 98108. Written comments may also be submitted through the project website at: <https://publicinput.com/u4213> or via email to: kciacommunityoutreach@kingcounty.gov. Handwritten and emailed comments, as well as comments through the project website, must be received by 5 p.m. (Pacific Daylight Time) Friday, November 22, 2024 to be considered.

Lorraine Patterson-Harris
Director, Department of Executive Services

NOTICE OF PROPOSED ADMINISTRATIVE RULE AND OPPORTUNITY TO COMMENT

The director of King County's Department of Executive Services (DES), acting under the authority of King County Code sections 2.98 and 15.12.010, proposes adopting a rule concerning the establishment of Supplemental Rules and Regulations providing standards for facility maintenance and storage and access, badging, and escorting for commercial aeronautical activities at King County International Airport-Boeing Field (KCIA).

In accordance with the Airport and Airway Improvement Act of 1982, 49 United States Code (U.S.C.) § 47101, *et seq.*, and the Airport Improvement Program Sponsor Assurances, the owner or operator of any airport that has been developed or improved with federal grant assistance or conveyances of federal property assistance is required to operate the airport for the use and benefit of the public and to make it available for all types, kinds, and classes of aeronautical activity. The Surplus Property Act of 1944 (as amended by 49 U.S.C., §§ 47151-47153) contains a parallel obligation under its terms for the conveyance of federal property for airport purposes (collectively, the "Federal Obligations").

The Federal Obligations require the owner or operator of an airport to make its facilities available for public use for aeronautical activities. The business terms imposed on those who use KCIA and its services must be reasonable and applied without unjust discrimination to any licensee or lessee who has been granted a right by the airport owner or operator to offer services normally offered to aeronautical users of the airport. Key updates to meet current Federal Obligations include changes to:

- Policy statement and authority
- Self-service and prohibited activities
- Variance and rejection policy
- Facility maintenance and storage
- Aircraft maintenance in hangars
- Non-commercial flying club
- Access, badging, and escorting

Draft Supplemental Rules and Regulations Availability: The Draft Supplemental Rules and Regulations will be available for public review and comment beginning on October 9, 2024. An electronic copy of the Draft Supplemental Rules and Regulations is available at: <https://publicinput.com/Customer/File/Full/ed478952-862f-477d-a460-59c7358ac64d>. A physical copy of the Draft Supplemental Rules and Regulations is available at the KCIA Main Terminal, Administration Desk, located at 7277 Perimeter Rd. S., Suite 200, Seattle, WA 98108.

Public Meeting: A public meeting will be held in person and online to provide an opportunity for airport tenants and community members of the public to receive information on key revisions made in the Draft Supplemental Rules and Regulations and provide public comments. The in person public meeting will be held on Wednesday, October 30, 2024, 1 p.m. to 2 p.m. (Pacific Daylight Time) at the KCIA Flight Service Station, 6526 Ellis Ave S., Seattle, WA 98108. The online public meeting will be held on Wednesday, October 30, 2024, 5 p.m. to 6 p.m. (Pacific Daylight Time) via Zoom Webinar. Register for the online event here: us02web.zoom.us/webinar/register/WN_HkgWti_mQNu4EkAdtQFUCQ. No decisions on the

Draft Supplemental Rules and Regulations will be made at the public meetings. Official comments on the Draft Supplemental Rules and Regulations must be submitted in writing as described under “comments” below.

Comments: Comments on the Draft Supplemental Rules and Regulations will help King County in making an informed decision about the proposed project. Written comments can be submitted by U.S. Mail to Matt Sykora, Airport Business Manager, King County Department of Executive Services – King County International Airport-Boeing Field, 7277 Perimeter Road South, Seattle WA 98108. Written comments may also be submitted through the project website at:

<https://publicinput.com/u4213> or via email to: kciacommunityoutreach@kingcounty.gov.

Handwritten and emailed comments, as well as comments through the project website, must be received by 5 p.m. (Pacific Daylight Time) Friday, November 22, 2024 to be considered.

Lorraine Patterson-Harris
Director, Department of Executive Services

Number	Name	PM	YTD Actuals	\$ Annual Variance	% Annual Variance	Key Activities - Current Quarter	Key Activities - Next Quarter	Closely Monitored Issues and Key Risks
1028654	LOOP BLDG REMEDIATION	Cracknell	\$1,700	\$1,700	ERROR	Working with consultant (Hailey & Aldrich) and KCIA contracts team to execute work order for phase 1, sampling and abatement plan. Sampling has been completed. Waiting for results for planning.	Summarize sample results and work with contractor to develop and execute abatement plan	Building is contaminated with asbestos and lead. Sampling will reveal level of effort for safely abating the building.
1120212	NBF GTSP REMEDIAL ACTION	Dumaliang	\$1,707	-\$21,743	ERROR	Project finalize remedial investigation (RI) report. Feasibility study to occur after when RI Report is final.	Complete RI and proceed to FS.	The scope of this project is dependent on the north Boeing field remedial investigation and feasibility study. Cleanup operations to occur after in a separate order.
1135085	RUNWAY 14L-32R REHAB	Miller	\$499,194	-\$15,042,156	ERROR	Finalize and execute the construction contract, proceed with processing RFI's, and submittal's. Due to the delays that have been encountered, Taxiway Crossing A4 has deteriorated to a point of needing a patch to remain in service through the winter. We are working with Scarsella (GC for the KC001183 contract) to perform this patch via change orders.	Finalize responses to submittal's, and RFI's. Work with the contractor to order all materials so that they are on hand before the start of construction in 2025.	FAA has not previously submitted timely reviews, if timely responses are not received this could further delay the project. Invoices from RS&H have been severely delayed, Ginny and I met with RS&H to clarify their responsibilities and chart out a path to get back on track. RS&H will be required to submit monthly invoices for each month to catch up.
1139512	TAXIWAY B RELOCATION	Miller	\$7,867	-\$123,309	ERROR	Continue coordination with the FAA and once the proposed path is approved. Finalize the Owners Advisor (OA) and Architecture and Engineering (A&E) design contracts and submit to Central Procurement to begin the procurement process.	Begin planning, environmental and outreach efforts. Continue coordination with Central Procurement on the OA and A&E contracts, and advertise both contracts.	Coordination with tenants for work on their leaseholds will require the project team to incorporate the tenants standards into the project. If the tenant is not willing to coordinate or does not provide timely feedback the project could be delayed. This project will require very close coordination with the FAA which can cause delays if their reviews exceed the standard timeframes.
1141114	A11 CONNECTOR RECONST	Miller	\$82,723	-\$7,097	ERROR	Continue coordination with KC Permitting Division to develop path forward and finalize the permit.	Finalize the project permit and readvertise the construction contract.	Central Procurement was delayed in reviewing the documents, and if this pattern continues it will delay the project. King County Permitting also has not started their review and if this trend continues could delay the project.
1141122	STRMWTR PIPE REPLCMT PH III	Dumaliang	\$34,825	-\$2,173,394	ERROR	Construction activities has ended. A schedule will be provided shortly for 2025 work. Winter suspension from Nov-Mar.	Work suspension initiated from Nov-Mar.	Schedules for construction projects are being planned for next year and a schedule to be provided to avoid impacts with other projects.
1141128	AIRPORT WAY STORMWATR INPUT	Dumaliang	\$15,364	-\$344,385	ERROR	Plan and execute Design Phase II.	Design Phase	Amendment to start Phase II Design and bid support. Waiting for additional information to move forward with design.
1141154	CARBON ACCREDITATN STUDIES	Dumaliang	\$25,130	-\$97,108	ERROR	Finalize and submit Level 3 certification documents	Continue coordination for level 3 certification.	KCIA has to continually demonstrate emission reductions, which is currently not shown in our emission trends.
1141157	CLIMATE PREPARDNSS STUDIES	Dumaliang	\$7,124	-\$27,751	ERROR	Groundwater study is underway with USGS. Groundwater level monitoring to occur at the airport.	USGS monitoring of Airport groundwater levels.	None.
1141164	AIRFD ELEC SYS UPGDE PH III	Dumaliang	\$60,726	-\$2,141,353	ERROR	Progress meetings ongoing for B10 Connector work. Work to complete by end of October. Winter suspension to start after.	Work suspension Nov-Mar.	Project not completing in 2024 due to material lead times. Working with stakeholders on changes to schedule.
1141172	ASSET MGT FRAMEWORK	Dumaliang	\$19,334	-\$32,723	ERROR	Phase II Implementation completed. Project in closeout.	Project closeout	Seeking feedback from leadership on priorities for implementation plan
1141346	KCIA AIR MONITORING PLAN	Cracknell	\$15,275	\$3,003	ERROR	Contractor requested contract extension 6/20/24. Extension will allow for summer data analysis to include in final Air Monitoring Plan. New project closeout 9/30/24. Crosswalk was sent to contracts 9/16/24.	Project closeout	None
1141350	STRMWTR FACLTY CLEANING	Dumaliang	\$0		ERROR	Work completed and resumed in 2025 at a 3 year frequency under operating fund.	None	Review status of universal contract for next year work
1141353	STRMWATR LINE/CB CLEANING	Dumaliang	\$67,383	-\$89,815	ERROR	Summer 2024 line cleaning for eastern stormwater lines underway. Work began 7/22/24	Eastside line cleaning completed. Work with environmental permit submittal.	Work with Contracts on the use of the VPC contract.
1141355	SLIP 4 SOURCE CONTRL INVEST	Dumaliang	\$0	-\$107,611	ERROR	Planning scope for 3rd or 4 quarter implementation	Prepare WO to perform investigation.	Work dependent on stormwater solids monitoring and regulator feedback.
1142941	ART PERMITTING	Khalili	\$26,311	-\$77,332	ERROR	Support ART permitting process	Support ART permitting process	NA
1143915	RUNWAY 14R-32L REHAB	Miller	\$14,104	-\$54,488	ERROR	Finalize and execute Phase 1 of the design contract, and begin work on the planning activities, field analysis, environmental, and alternative analysis phases. Establish the baseline schedule for the project.	Continue planning, pavement, geotechnical, environmental, and wetland studies. Finalize NEPA and alternative analysis documents	FAA ADO review is required at various points throughout the project, which can sometimes take months, which would delay the project. Timely responses from the FAA ADO are required. Timely responses and review from the King County Department of Permitting are also required, or the project will face delays.

1143917	WANG SITE REHAB	Sanchez Yubero	\$3,393	-\$376,266	ERROR	Finalize soil liquefaction analysis and begin interior structural repair design	Finalize design and begin permitting and construction procurement.	This project was originally planned for the 2026-27 budget and we need to appropriate additional funds to start the work now. The current plan is for FMD to take over project management and delivery. Managing this relationship will be key to the projects success We are currently performing a soil liquefaction analysis, pending the results of the analysis the project will move forward or the project will need to be modified to fix the issues.
1143948	VISION 2045/PART 150 STUDY	Bartley	\$552,157	-\$921,610	ERROR	Final Forecast Chapter Final Inventory Chapter Continue noise exposure maps. Start Land use impact analysis Finish environmental inventory Finish agis survey work, continue data collection Start facilities requirements documentation Start Alternatives	Final noise exposure maps. Final environmental inventory Continue last use impacts analysis Continue facilities requirements documentation Continue Alternatives	Community and Tennent Engagement will be a major focus of this project. There will be high visibility with the Executive's Office and Council on this project. Will need to work closely with the FAA ADO on the aviation forecast and ALP approval to stick on schedule.
1146188	FSS HVAC SYS REPL & SOLAR	Sanchez Yubero	\$42,923	-\$2	ERROR	Finalize and execute the construction contract, and begin construction.	Complete construction, perform final inspections, issue punchlist and proceed to closeout.	Stakeholders have requested the design team to assess the feasibility of having the solar array feed the car chargers, the design team is currently reviewing this. This would cost the project additional funds and add additional days to the design schedule.
1146412	TAXIWAY B SINKHOLE REPAIR	Sanchez Yubero	\$12,578	-\$89,740	ERROR	Cost estimation for a long term repair when we receive recommendations from Principal WTD Engineer.	Project delivery method choice.	Risks to immediate fix include delays due to material availability and executing a change order with additional costs. Risk of recurrence if a permanent fix is not implemented in the next 5-7 years. 7 years absolute max.
1146512	PAVEMENT REHAB 2023 2024	Sanchez Yubero	\$40,893	-\$498,826	ERROR	- Perform WO 02 Lot 13 Access Road Improvements	-Planning new work orders to be performed after the 2024 summer construction season. - Complete WO 02 (Item still pending: restriping for two-way traffic; Tentative schedule 10/20/24)	Lack of bidders - central procurement recommended the time and materials approach to attract more bidders the next time Procurement delays - because this is a similar scope and tech specifications to the last time we hope to minimize procurement delays due to reviews.
1146794	AIRPORT STRATEGIC PLAN	Bartley	\$51,774	-\$15,369	ERROR	SWOT analysis Evaluation Framework Community Meetings	Draft Strategic Plan Final Strategic Plan Annual report	Tight schedule to meet all requirements and be delivered in close coordination with Vision 2045. There will be a lot of overlapping community engagement for both these projects at the same time.
1146861	PLANNING PRGM CIP ADMIN	Bartley	\$8,179	-\$6,494	ERROR	Contract Management Budget Prep	Contract Management Budget Prep	Closing out old WOs and balancing work with new master WOs
1146863	LAP UPS AREA PNDING REMDTN	Sanchez Yubero	\$59,721	-\$237,977	ERROR	Construction Substantial Completion on 8/8. Project Completed on 9/9/2024	N/A	Contract Procurement depend on FMD ,any delay from FMD will impact the Schedule
1146883	LDW SOURCE CNTRL SMLPLNG	Cracknell	\$21,559	\$13,823	ERROR	Work plan for 2024 sampling sent to contracts 9/2. Waiting for contracts review for NTP	Conduct sampling	
1146953	FAC SPU BACKFLOW	Khalili	\$63,520	-\$87,059	ERROR	Construction NTP : Beginning of July Construction activities in August and September	Construction completion in October	lead time for material will impact the Schedule
1147071	SENSUS WATER METER INSTALL	Khalili	\$16,989	\$13,814	ERROR	Water meter installation by MX	Water meter installation	Delay from 3rd party installer
1147298	ATCT/SW AIRPARK COND ASSESS	Harris	\$114	-\$82,071	ERROR	Site visits for gathering information on buildings complete. Reports will be generated Project closed.	Final report and closing	
1147360	SW FLOW MONITORING 2023/24	Dumaliang	\$36,416		ERROR	Continue performing the Stormwater data pulls and drafting the reports for August and September.	Perform the data pulls and draft the reports for October, November, and December.	Work order expires in March of 2025.
1147373	DIGITAL ASSET STANDARDS	Harris	\$0		ERROR	Approve statement of work and budget.	Execute Work order and proceed with interviews and requirements gathering.	
1141137	ROSSO FENCE REPL	Khalili	\$372,550	\$69,019	ERROR	Project Closeout	NA	N/A

KCIA Revenues 2024

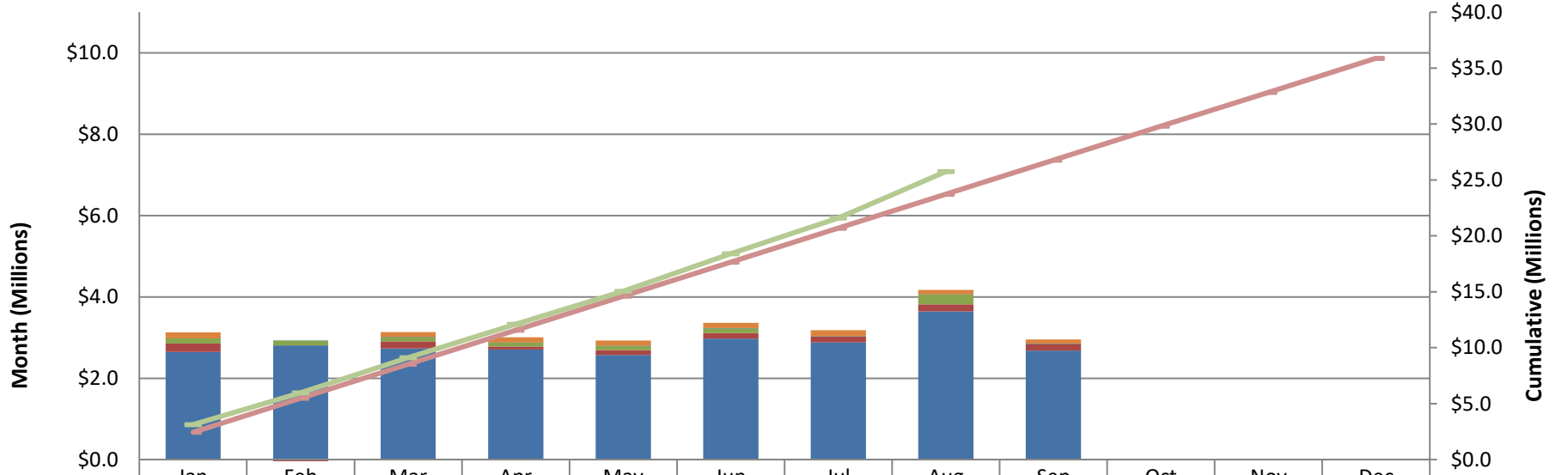


Table in Thousands

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Other	145	-26	119	127	128	127	144	106	99			
Transient Parking					6	5	5	5	5			
Interagency Rent	2		3	2	2	2	2	2	2			
Landing fees	130	125	105	97	100	111		242				
Fuel Fees	203	-59	177	76	119	144	149	171	167			
Lease	2,646	2,804	2,730	2,703	2,572	2,972	2,881	3,643	2,679			
Cumu Budget	2,439	5,480	8,520	11,560	14,601	17,641	20,682	23,722	26,762	29,803	32,843	35,884
Cumu Total	3,127	5,971	9,106	12,112	15,039	18,399	21,580	25,749				

KCIA Expenditures 2024

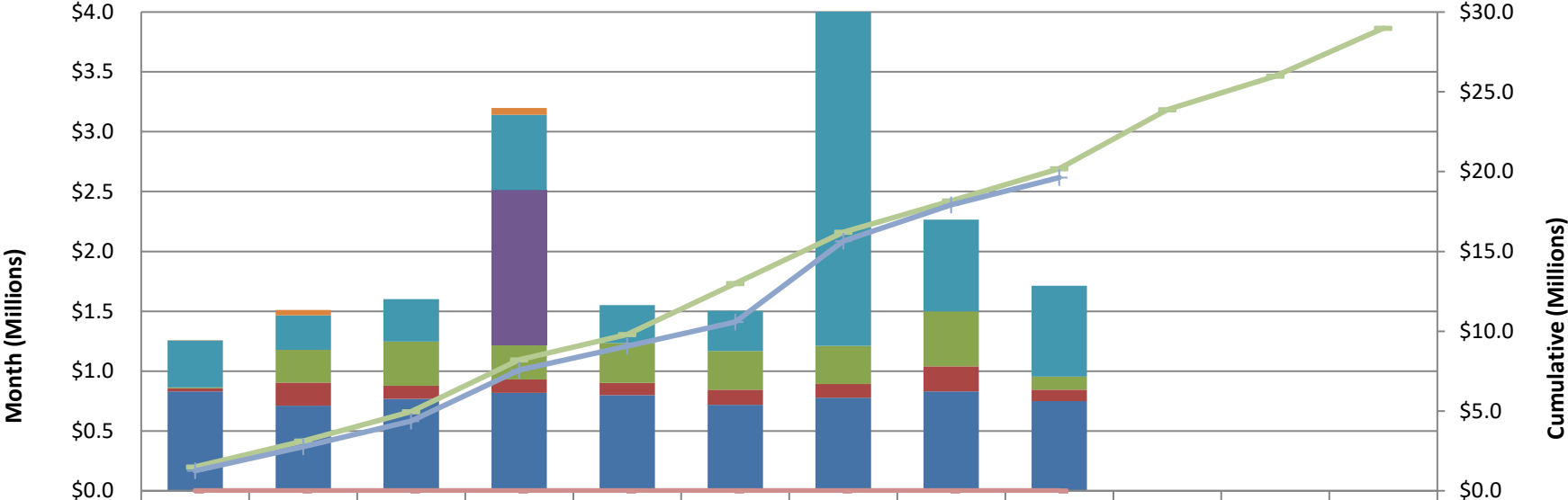
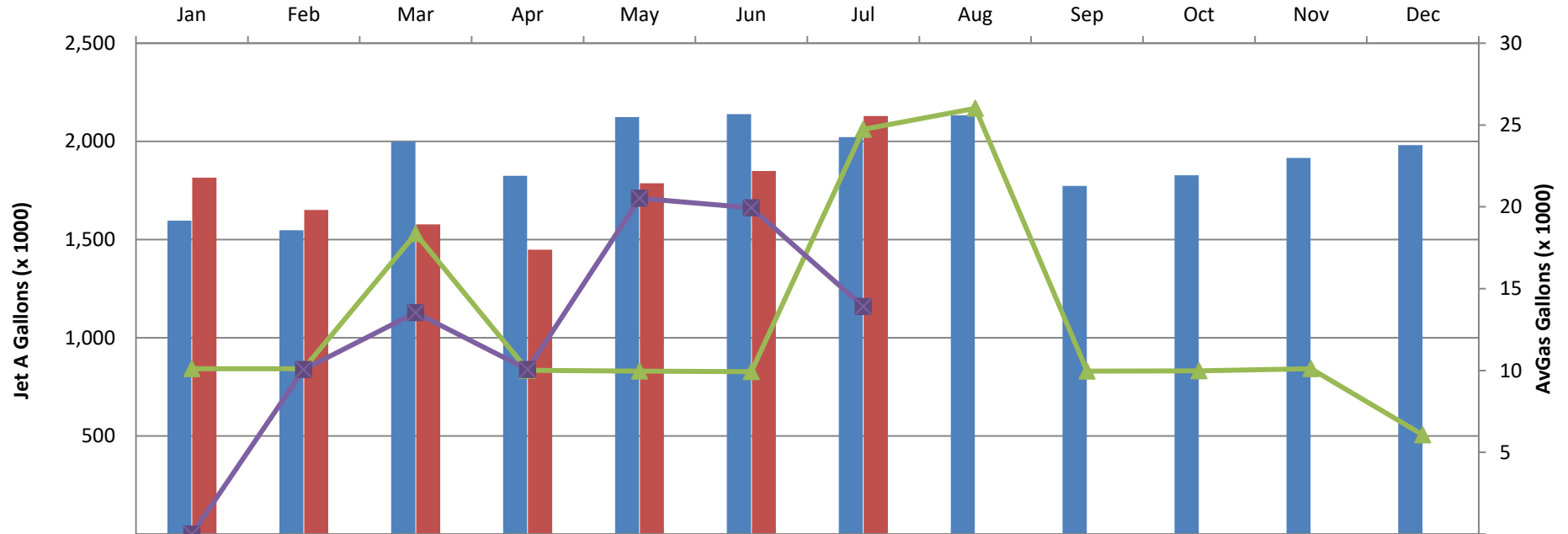


Table in Thousands

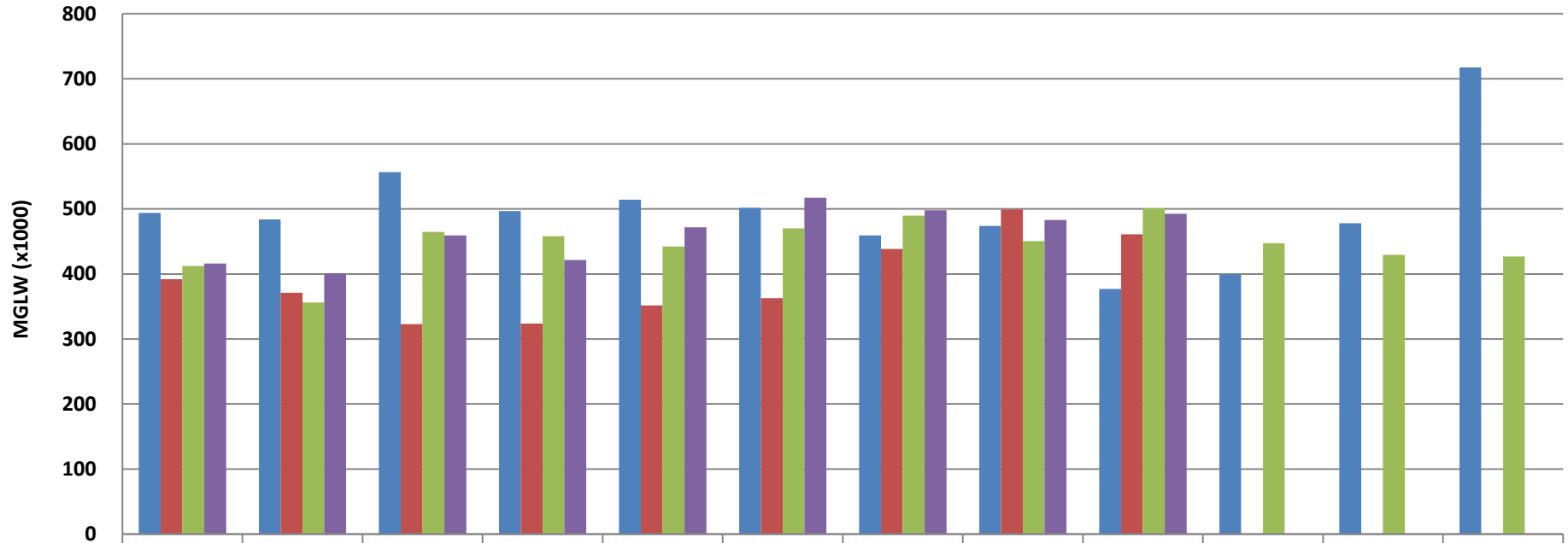
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Capital Outlays	1	46		57	-48							
Intergovernmental	391	289	356	629	317	335	3,864	767	758			
Seattle SWM Fee				1,291								
Services	9	274	369	292	334	323	319	460	111			
Supplies	24	193	109	111	102	127	112	208	96			
Salaries/benefits	831	710	768	818	799	718	779	831	748			
Debt Service												
Cumu Budget	1,503	3,120	4,966	8,200	9,801	12,988	16,201	18,164	20,192	23,886	25,985	28,985
Cumu Total	1,256	2,768	4,371	7,570	9,072	10,575	15,649	17,915	19,628			

KCIA Fuel Volumes 2023-2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023 Jet-A	1,596	1,548	1,998	1,825	2,123	2,139	2,022	2,133	1,774	1,827	1,916	1,982
2024 Jet-A	1,815	1,651	1,577	1,449	1,786	1,849	2,129					
2023 AvGas	10	10	18	10	10	10	25	26	10	10	10	6
2024 AvGas		10	14	10	21	20	14					

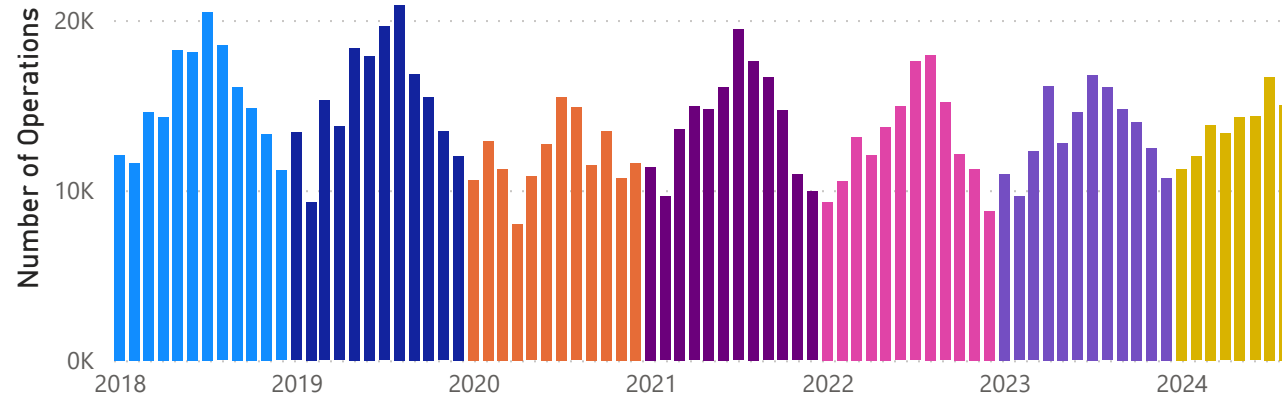
Billable Landed Weight 2023-2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
■ 2023 Cargo	49,359	48,362	55,664	49,679	51,397	50,170	45,917	47,383	37,695	39,935	47,816	71,737
■ 2024 Cargo	39,199	37,102	32,298	32,369	35,174	36,292	43,837	49,912	46,106			
■ 2023 Non-Cargo	41,216	35,634	46,470	45,798	44,211	47,017	48,945	45,071	50,069	44,726	42,943	42,689
■ 2024 Non-Cargo	41,584	40,099	45,931	42,145	47,168	51,698	49,787	48,293	49,246			

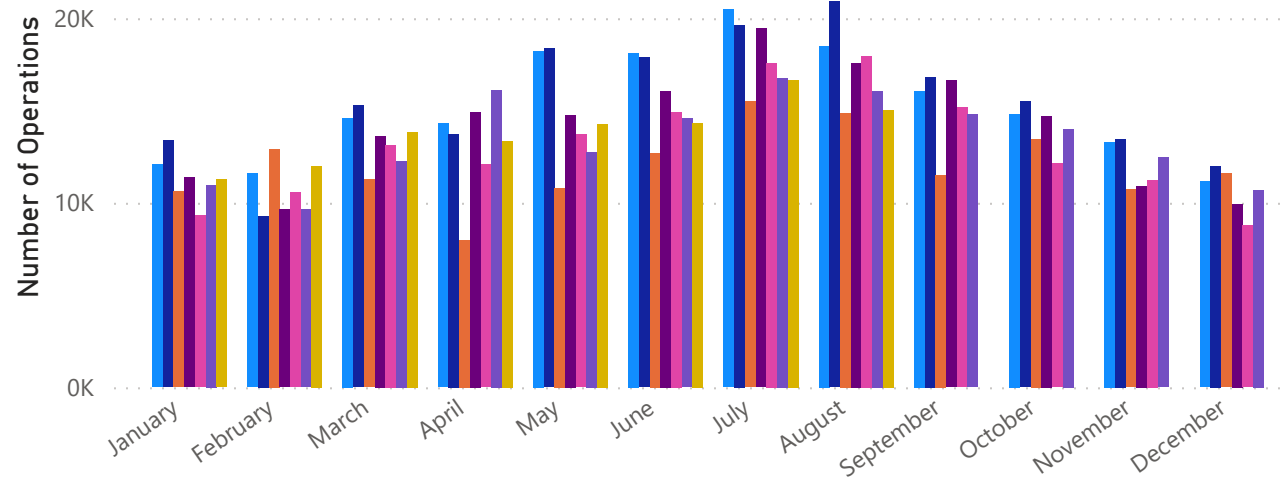
Total Flight Operations 2018 - Present

● 2018 Total ... ● 2019 Total ... ● 2020 Total ... ● 2021 Total ... ● 2022 Total ... ● 2023 Tot... ● 2024 Tot...



Total Flight Operations Comparison

● 2018 Total ... ● 2019 Total ... ● 2020 Total ... ● 2021 Total ... ● 2022 Total ... ● 2023 Tot... ● 2024 Tot...



Total Flight Operations 2018 - Present

Month	2018 Total Operations	2019 Total Operations	2020 Total Operations	2021 Total Operations	2022 Total Operations	2023 Total Operations	2024 Total Operations
January	12,071	13,382	10,614	11,362	9,309	10,971	11262
February	11,591	9,287	12,908	9,635	10,556	9,634	11981
March	14,591	15,280	11,254	13,612	13,142	12,268	13846
April	14,303	13,740	7,996	14,925	12,067	16,106	13334
May	18,242	18,365	10,797	14,774	13,700	12,760	14283
June	18,133	17,876	12,715	16,072	14,919	14,562	14338
July	20,474	19,629	15,497	19,449	17,567	16,763	16657
August	18,506	20,903	14,869	17,575	17,955	16,045	15017
September	16,062	16,830	11,489	16,625	15,160	14,780	
October	14,828	15,486	13,467	14,686	12,126	14,003	
November	13,310	13,445	10,729	10,925	11,251	12,463	
December	11,157	12,005	11,581	9,929	8,770	10,698	
Total	183,268	186,228	143,916	169,569	156,522	161,053	110718

Year

All

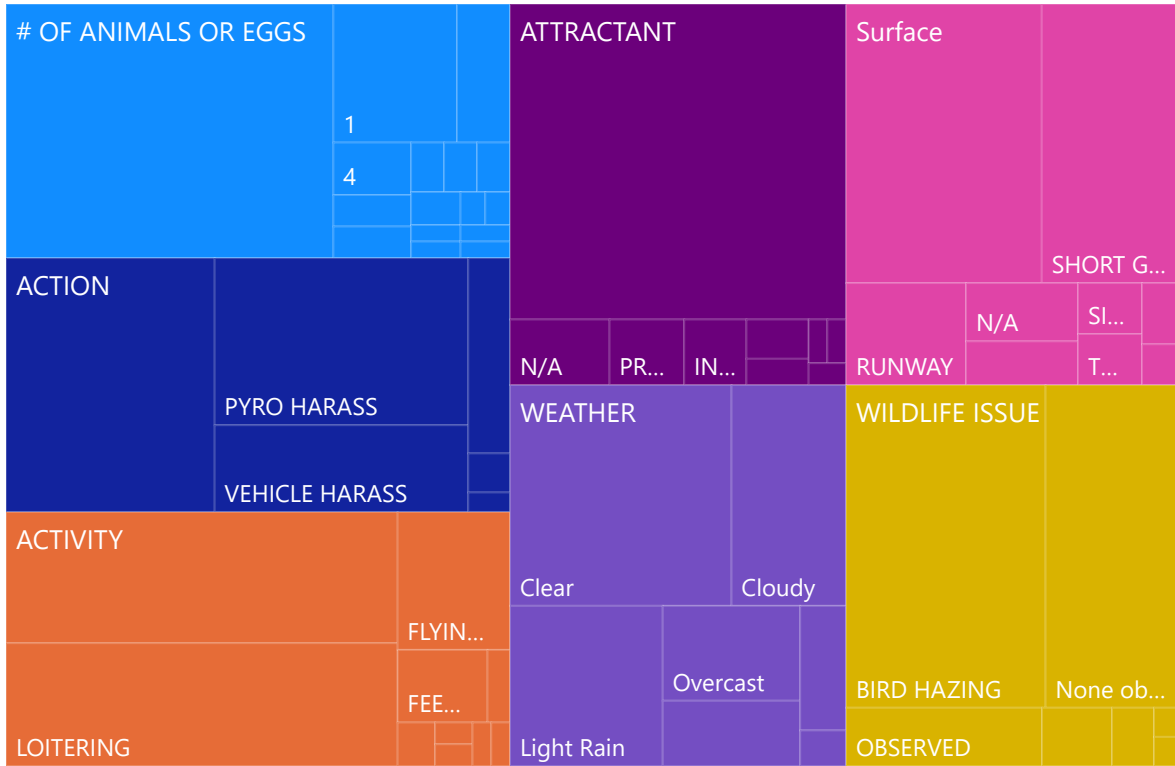
Quarter

All

Month

All

Count of REQUESTID by CUSTFIELDNAME and CUSTFIELDVALUE



INITIATEDBY
 CATEGORY
 CUSTFIELDNAME

DATETIMEINIT

📅 4/2/2024 - 10/1/2024

157
Count of REQUESTID

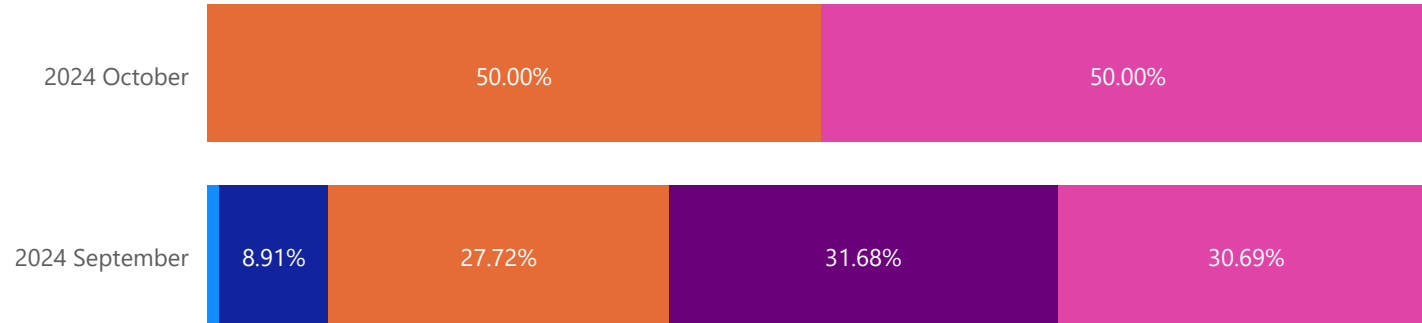
Number of Logbook Entries Created Over Time



REQUESTID	# OF ANIMALS OR EGGS	ACTION	ACTIVITY	ATTRACTANT	Surface	WEATHER	WILDLIFE ISSUE
13262		PYRO HARASS	FLYING LOCAL	N/A	PAVEMENT	Cloudy	BIRD HAZING
13261		Trapped / Relocated	NESTING	NESTING	N/A	Cloudy	Bird Trapping
13257	3	PYRO HARASS	LOITERING	VEGETATION	SHORT GRASS	Cloudy	BIRD HAZING
13256	10	PYRO HARASS	FEEDING	WORMS	SHORT GRASS	Partly Cloudy	BIRD HAZING
13255	25	PYRO HARASS	FEEDING	WORMS	LONG GRASS	Overcast	BIRD HAZING
13254	3		LOITERING		SHORT GRASS	Cloudy	BIRD HAZING
13250		VEHICLE HARASS	FLYING LOCAL	PREY SPECIES		Cloudy	BIRD HAZING
13243	1	PYRO HARASS	LOITERING	Other	N/A	Clear	BIRD HAZING
13242	1	PYRO HARASS	FLYING LOCAL	PREY SPECIES	SHORT GRASS	Overcast	BIRD HAZING
13241						Overcast	None observed

Inspection Types by Month as a Percentage

Inspection Type ● Construction Inspection ● Part 139 Continuous ● Part 139 Day ● Part 139 Night ● Part 139 Special



INITIATEDDATE

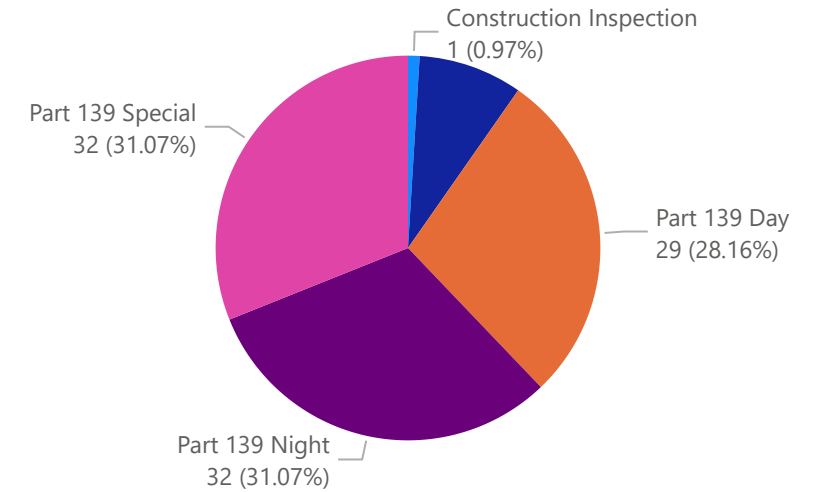
Last Months

9/2/2024 - 10/1/2024

103

INSPECTIONID

Part 139 Inspections by Type

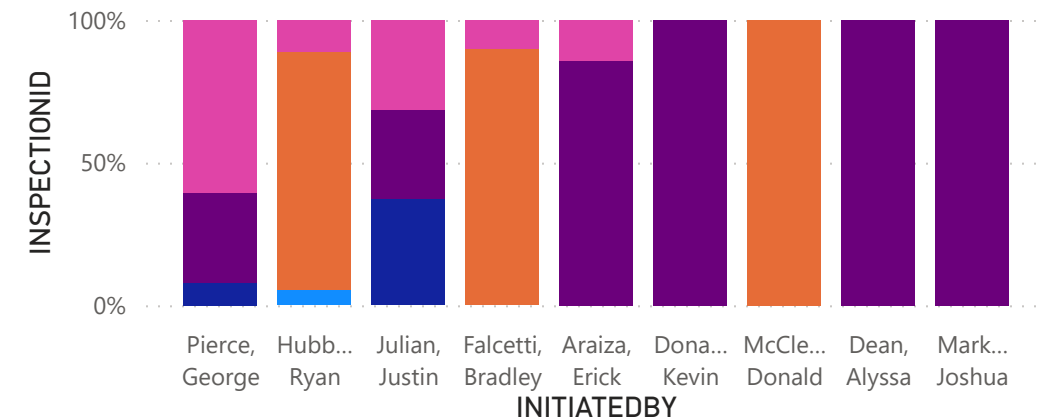


INSPECTIONID	INITIATEDDATE	INSPTEMPLATENAME	INITIATEDBY	INSPECTEDBY	CLOSEDBY	STATUS
6996	10/01/2024	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
6995	10/01/2024	Part 139 Special	Julian, Justin	Julian, Justin	Julian, Justin	CLOSED
6994	09/30/2024	Part 139 Night	Donahue, Kevin	Donahue, Kevin	Donahue, Kevin	CLOSED
6993	09/30/2024	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
6992	09/30/2024	Part 139 Special	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
6991	09/30/2024	Construction Inspection	Hubbard, Ryan			OPEN
6990	09/30/2024	Part 139 Continuous	Julian, Justin	Julian, Justin	Julian, Justin	CLOSED
6989	09/29/2024	Part 139 Night	Julian, Justin	Dean, Alyssa	Julian, Justin	CLOSED
6988	09/29/2024	Part 139 Night	Dean, Alyssa	Dean, Alyssa	Dean, Alyssa	CLOSED
6987	09/29/2024	Part 139 Night	Dean, Alyssa	Pierce, George		OPEN
6986	09/29/2024	Part 139 Day	Falcetti, Bradley	Falcetti, Bradley		OPEN

Total

Inspection Types by Employee as a Percentage

Inspection Type ● Construc... ● Part 139 ... ● Part 139 ... ● Part 139 ... ● Part 139...



All Logbook Entries



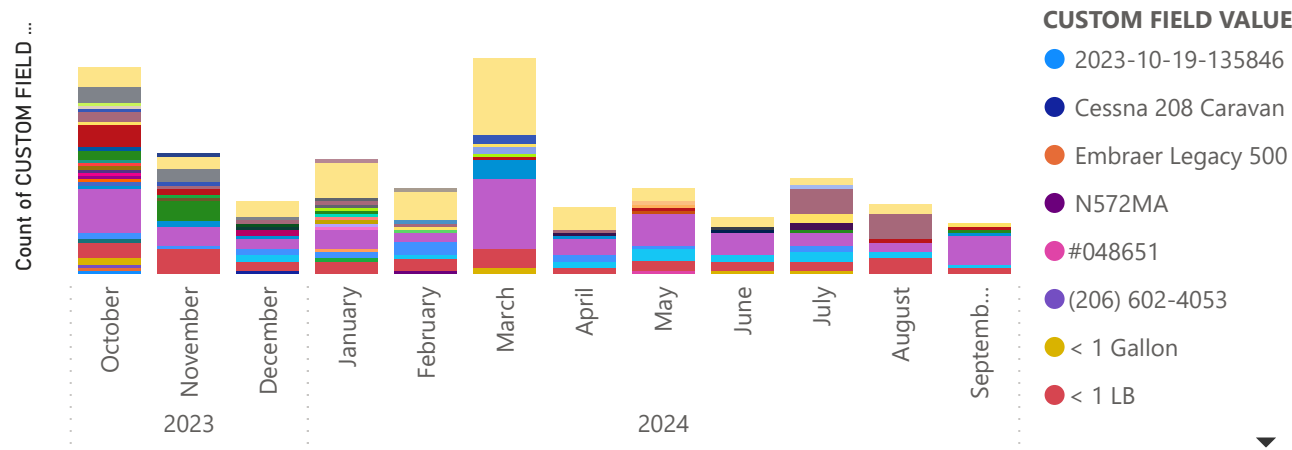
How To Use This Report:

1. Set the Date Range Below.
2. Use the Logbook Drill Down arrows (V) to refine the visuals.
3. Use Ctrl+ to select multiple values.
4. Click on the 'Reset Slicers' button above to clear all filters.

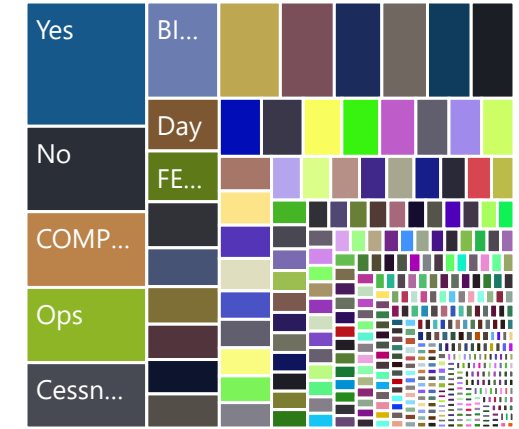
Date ▼

Last ▼ 1 Years ▼

Count of Custom Field Name and Custom Field Values Over Time



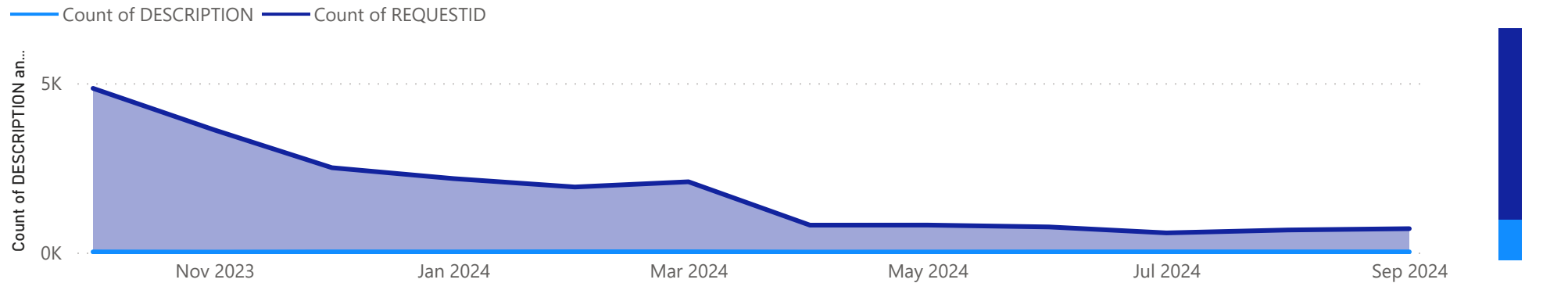
Count of Custom Field Value and Logbook Entry



Logbook Drill Down Slicer

- Aircraft Alert
- Aircraft Incident / Accident / D...
- Communications
- Engine Run-Up
- Escort
- Fire Alarm - Airside
- Fire Alarm - Landside
- FOD
- Fuel Spill
- Gate Usage

Count of Logbook Description and Logbook Entries Over Time



Logbook 'Custom Fields' Details

(only Logbook Entries with Custom Fields values will show here)

Count of Logbook Entries with CF values: **1708**

REQUESTID	# Birds Seen	# Birds Struck	# OF ANIMALS OR EGGS	# of Crew	# of Crew (archived)
13262					
13261					
13260					
13259					
13258					

General Details Based on 'Description'

(this table will not update based on 'Custom Field' selections)

Count of Logbook Entries based on Description: **1817**

REQUESTID	DATETIMEINIT	DESCRIPTION	STATUS	DETAILS
<u>13262</u>	09/30/2024	Wildlife Issue	OPEN	3 Canadian Geese flew 1 East landed on B4 Inter: harassed back to the we came from.

Total