



King County

International Airport Boeing Field

7277 Perimeter Road S., Seattle WA 98108

Meeting: Roundtable Advisory Committee
Date: Monday, September 9, 2024
Time: 5:00 – 6:30 pm
Location: Zoom Meeting/Terminal 110 Conference Room

A G E N D A

1. Welcome (Erik Utter, Chair) 5:00 pm
2. Public Comment
Public comments are limited to 2 minutes each speaker for a total of 10 minutes.
3. Roll Call
4. Approval of July Meeting Minutes
5. AMCG Strategic Plan Evaluation Framework Presentation (M. Sykora)
6. Taxiway Bravo Relocation Safety Project (J. Parrott/D. Decoteau)
7. Airport Updates:
 - Government and Accountability Oversight Committee Meeting (J. Parrott)
 - New Roundtable Appointments (Algiers/Ratzlaff) (J. Parrott)
 - Maintenance Manager Position (D. Decoteau)
8. Facilitator Subcommittee Update
9. Chair's Report (E. Utter)
10. New Business: Metro Bus Stop
11. Adjourn 6:30 pm

Zoom Best Practices:

* Please mute your microphone when you are not speaking. If a question comes up during the meeting, please use the chat feature so it can be addressed.



Department of Executive Services -- Airport Division
Roundtable Meeting Minutes for July 8, 2024

5:15 p.m. Meeting called to order by Erik Utter

1. Welcome (Erik Utter)
2. Roll Call (Ellen Knowlen)
3. Approval of Minutes – We had a quorum; June’s meeting minutes were approved.
4. Public comment. No public comment.
5. Draft Community Collaboration Plan (D. Decoteau) – Dave explained that the draft is the first step in development of the community collaboration plan with Roundtable input, followed by public comment. This plan is for capital projects and how that information would be set up for community notifications on project updates.
6. Airport Updates:
 - i. Vision 2045 and Part 150 Updates (D. Decoteau): Tenants and community members attended these events and feedback was helpful during these workshops. Other information provided from attendees is the types of local publications where this information can be posted for additional information and dates for future events for increased attendance.
 - ii. Summer Construction Update (D. Doell): Project updates:
 - The Secondary Runway Project had three bidders and Scarscella Brothers Construction was awarded the contract. Work will be done in two phases starting this year and going into next.
 - Taxiway Alpha 11 rehabilitation project, permitting delays of at least two weeks, with July 25 bid date and 60 calendar days to do the work.
 - Stormwater Repairs Phase III to replace damaged storm drains along Taxiway Bravo, this will be completed in eight phases, and it will be night work. It does not require runway closures and August 1 start date.
 - Airfield Phase III is the installation of additional lighting at Bravo 1, 5 and 10 intersections, this will be a 4-month project with a start date of August 15.
 - Former Flight Service Station HVAC replacement, bids close on July 16, will be 90 days seven days a week.
 - UPS Bldg 7300 demo project will build out UPS employee parking and realign the Airport Terminal loop road. An Everbridge announcement will go out with a new Terminal access route map provided.
 - Paving workorder contract for Lot 13/access road to the Air Traffic Control Tower, preliminary documents will be available by end of July.

7. Upcoming Events:
 - i. FOD Walk and Airport Day at Museum of Flight (July 20) (S. Moran): For the Foreign Object Debris (FOD) walk attendees will be able to assemble at the Museum of Flight parking lot next to the airfield at 8:00 am. There will be breakfast items and beverages available. The main runway will be closed from 8:30 – 9:30 am and attendees will be given a safety brief, and then allowed to board the Metro buses that will drive them out to the runway. On the runway they will exit the buses and begin the walk looking for any hazards followed by an airport photo. Following this event will be the start of Airport Day provided by The Friends of Boeing Field in conjunction with the Museum of Flight. About 30 booths will be set up with agencies from local aviation and community organizations. This event will also have food trucks and it will run from 10:00 am – 3:00 pm.
 - ii. Blue Angels Friends and Family Event at KCIA (August 1) (S. Moran): Starting at 1:30 pm there will be a registered Eventbrite public viewing of the Blue Angels pilot walk down and departure for practice flights.
 - iii. Seafair/Blue Angels Events (August 2-4) (S. Moran): The Blue Angels have scheduled flights for the weekend events. Access to the Airport Terminal will be restricted to Seafair staff, Terminal staff, and passengers for Kenmore Aire.
8. Facilitator Subcommittee Update: (K. Moninski): The initial committee meeting was an introduction to PRR's Jenny Thacker and Ayako Shapiro. The members were able to ask questions and provide their input to define the role of the facilitator. Airport staff was also available at the start of the meeting for the introductions.
9. Chair's Report: (E. Utter)
 - i. Airport monthly reports. Eric asked the members if the data reports were helpful. Feedback was positive.
 - ii. July 20 Airport Day volunteers, there will be a booth for the Roundtable members who are interested in participating, please let Erik and airport staff know if you can attend.
 - iii. August meeting/summer break, members asked to cancel the meeting if there aren't any pressing matters that need to be discussed that month.
 - iv. Committee vacancies update: The Beacon Hill/South Park applications have been forwarded to Council staff for review/consideration.
10. New Business: None.
11. 6:20 pm Motion to Adjourn.

This meeting was attended via Zoom and in person.

Roundtable members in attendance: Erik Utter, Ali Lee, Ed Lutgen, Lisa Krober, Brian Algiers, Dalan Angelo, Ken Moninski, Evan Nelson, Matt Hayes, Mark McIntyre, Ryan Tomasich, and Takashi Nelson

Roundtable members excused: Kelly Ronan-Hafner, Holly Krejci, Guido Perla, and Morgan Kaivo

KCIA staff in attendance: John Parrott, Dave Decoteau, Matt Sykora, Derek Doell, Sean Moran, Brian Bartley, Gil White, Lorenzo Clara, and Ellen Knowlen

DES staff in attendance: Lorraine Patterson-Harris and Cameron Satterfield

Public guests in attendance: Carmela Ennis, Rosemary Brester, Zach Dugovich, Velma Veloria, and Kyle Ferguson

This meeting was audio recorded.

Number	Name	PM	YTD Actuals	\$ Annual Variance	% Annual Variance	Key Activities - Current Quarter	Key Activities - Next Quarter	Closely Monitored Issues and Key Risks
1028654	LOOP BLDG REMEDIATION	Cracknell	\$1,700	\$1,700	0%	Working with consultant (Hailey & Aldrich) and KCIA contracts team to execute work order for phase 1, sampling and abatement plan		Currently, it appears that the tenant is not going to vacate until 2023 or so. Seattle City Light Status to construct access is not confirmed.
1120212	NBF GTSP REMEDIAL ACTION	Dumaliang	\$1,177	-\$21,743	-48%	Project finalize remedial investigation (RI) report. Feasibility study to occur after when RI Report is final.	Complete RI and proceed to FS.	The scope of this project is dependent on the north Boeing field remedial investigation and feasibility study. Cleanup operations to occur after in a separate order.
1135085	RUNWAY 14L-32R REHAB	Miller	\$482,325	-\$15,042,156	-56%	Finalize and execute the construction contract, proceed with construction of phase 1.	Wrap up Phase 1 construction, and enter winter shut down.	If we continue to experience delays with central procurement & Permitting, the projects schedules will be delayed. If the projects schedule is delayed this will jeopardize our FAA funding. FAA has not committed any AIP discretionary funds to the project in writing. FAA has not previously submitted timely reviews, if timely responses are not received this could further delay the project. Current project forecast is roughly \$9m over the project appropriation, the difference between the forecast and appropriation is due to the addition of a PM Services, inflation, and additional scope items that were added by stakeholders at 30%. Invoices from RS&H have been severely delayed and they are roughly 11 months behind in billing. Ginny and I met with RS&H on 6/7/2023 to clarify their responsibilities and chart out a path to get back on track. RS&H will be required to submit monthly invoices for each month to catch up.
1141114	A11 CONNECTOR RECONST	Miller	\$56,584	-\$7,097	0%	Finalize and complete the contract execution process and begin construction	Issued Substantial completion and proceed with project closeout	Central Procurement was delayed in reviewing the documents, and if this pattern continues it will delay the project. King County Permitting also has not started their review and if this trend continues could delay the project.
1141122	STRMWTR PIPE REPLCMT PH III	Dumaliang	-\$11,500	-\$2,173,394	-55%	Mobilization and staging completed. Construction activities underway and performed only at night. Submittals/RFIs continue.	Construction to be completed for work area 5&6. Work suspension initiated through the 1Q of 2025.	Schedules for construction projects occurring this season are closely monitored for changes. Stakeholders have accepted the current schedules.
1141128	AIRPORT WAY STORMWATR INPUT	Dumaliang	\$14,208	-\$316,629	-61%	Plan and execute Design Phase II.	Design Phase	Amendment to start Phase II Design and bid support. Waiting for additional information to move forward with design.
1141154	CARBON ACCREDITATN STUDIES	Miller	\$24,941	-\$97,108	-49%	Finalize and submit Level 3 certification documents	Continue coordination for level 3 certification.	KCIA has to continually demonstrate emission reductions, which is currently not shown in our emission trends.
1141157	CLIMATE PREPARDNSS STUDIES	Dumaliang	\$6,653	-\$27,751	-41%	Groundwater study is underway with USGS. Groundwater level monitoring to occur at the airport.	USGS monitoring of Airport groundwater levels.	None.
1141164	AIRFD ELEC SYS UPGDE PH III	Dumaliang	\$52,645	-\$328,183	-11%	Construction contract and construction management contract executed. Progress meeting on July 10. There is delay in material availability resulting in a delay start to Aug 22. Contractor provided updated schedule. Project delivery unit managing day-to-day activities.	Construction activities.	Schedule at risk of not completing in 2024 due to material lead times. Working with stakeholders on changes to schedule.
1141172	ASSET MGT FRAMEWORK	Dumaliang	\$1,287	-\$32,723	-96%	Phase II Implementation completed. Project in closeout.		Seeking feedback from leadership on priorities for implementation plan
1141346	KCIA AIR MONITORING PLAN	Cracknell	\$15,275	\$3,003		Contractor requested contract extension 6/20/24. Extension will allow for summer data analysis to include in final Air Monitoring Plan. New project closeout 9/30/24	Project closeout	None
1141350	STRMWTR FACILITY CLEANING	Dumaliang	\$0		0%	Work completed and resumed in 2025 at a 3 year frequency under operating fund.	None	Review status of universal contract for next year work
1141353	STRMWATR LINE/CB CLEANING	Dumaliang	\$64,086	-\$89,815	-50%	Summer 2024 line cleaning for eastern stormwater lines underway. Work began 7/22/24	Eastside line cleaning completed.	Work with Contracts on the use of the VPC contract.
1141355	SLIP 4 SOURCE CONTRL INVEST	Dumaliang	\$0	-\$107,611	-100%	Planning scope for 3rd or 4 quarter implementation	Prepare WO to perform investigation.	Work dependent on stormwater solids monitoring and regulator feedback.
1142941	ART PERMITTING	Khalili	\$25,727	-\$77,332	-41%	Support ART permitting process	Support ART permitting process	NA

1143915	RUNWAY 14R-32L REHAB	Miller	\$13,320	-\$54,488	-13%	Continue work on the planning activities, field analysis, environmental, and alternative analysis phases. Establish the baseline schedule for the project.	Perform planning, pavement, geotechnical, environmental, and wetland studies. Finalize NEPA and alternative analysis documents	FAA ADO is required to review and approved the Scope and fee before the contract can be executed. This process can take months, which would delay the project. Timely responses from the FAA ADO are required.
1143917	WANG SITE REHAB	Miller	\$6,024	-\$376,266	-11%	Finalize soil liquefaction analysis and begin interior structural repair design	Finalize design and begin permitting and construction procurement.	This project was originally planned for the 2026-27 budget and we need to appropriate additional funds to start the work now. The current plan is for FMD to take over project management and delivery. Managing this relationship will be key to the projects success We are currently performing a soil liquefaction analysis, pending the results of the analysis the project will move forward or the project will need to be modified to fix the issues.
1143948	VISION 2045/PART 150 STUDY	Bartley	\$247,913	-\$883,074	-34%	Final Forecast Chapter Final Inventory Chapter Continue noise exposure maps. Start Land use impact analysis Finish environmental inventory Finish agis survey work, continue data collection Start facilities requirements documentation Start Alternatives	Final noise exposure maps. Final environmental inventory Continue last use impacts analysis Continue facilities requirements documentation Continue Alternatives	Community and Tennent Engagement will be a major focus of this project. There will be high visibility with the Executive's Office and Council on this project. Will need to work closely with the FAA ADO on the aviation forecast and ALP approval to stick on schedule.
1146188	FSS HVAC SYS REPL & SOLAR	Miller	\$30,818	-\$2	0%	Finalize and execute the construction contract, and begin construction.	Complete construction, perform final inspections, issue punchlist and proceed to closeout.	Stakeholders have requested the design team to assess the feasibility of having the solar array feed the car chargers, the design team is currently reviewing this. This would cost the project additional funds and add additional days to the design schedule.
1146412	TAXIWAY B SINKHOLE REPAIR	Sanchez Yubero	\$12,496	-\$89,740	-45%	Cost estimation for a long term repair when we receive recommendations from Principal WTD Engineer.	Project delivery method choice.	Risks to immediate fix include delays due to material availability and executing a change order with additional costs. Risk of recurrence if a permanent fix is not implemented in the next 5-7 years. 7 years absolute max.
1146512	PAVEMENT REHAB 2023 2024	Sanchez Yubero	\$21,492	-\$498,826	-49%	- Perform Pavement Work Orders compatible with 2024 Summer Construction scheduled projects	-Planning new work orders to be performed after the 2024 summer construction season.	Lack of bidders - central procurement recommended the time and materials approach to attract more bidders the next time Procurement delays - because this is a similar scope and tech specifications to the last time we hope to minimize procurement delays due to reviews.
1146794	AIRPORT STRATEGIC PLAN	Bartley	\$4,910	-\$15,369	-5%	SWOT analysis Evaluation Framework Community Meetings	Draft Strategic Plan Final Strategic Plan Annual report	Tight schedule to meet all requirements and be delivered in close coordination with Vision 2045. There will be a lot of overlapping community engagement for both these projects at the same time.
1146861	PLANNING PRGM CIP ADMIN	Bartley	\$8,179	-\$6,494	-25%	Contract Management Budget Prep	Contract Management Budget Prep	Closing out old WOs and balancing work with new master WOs
1146863	LAP UPS AREA PENDING REMDTN	Sanchez Yubero	\$5,537	-\$237,977	-79%	Construction Substantial Completion on 8/8	N/A	Contract Procurement depend on FMD ,any delay from FMD will impact the Schedule
1146953	FAC SPU BACKFLOW	Khalili	\$38,584	-\$87,059	-18%	Construction NTP : Beginning of July Construction activities in August and September	Construction completion in October	lead time for material will impact the Schedule
1147071	SENSUS WATER METER INSTALL	Khalili	\$16,814	\$13,814	230%	Water meter installation by MX	Water meter installation	Delay from 3rd party installer
1147298	ATCT/SW AIRPARK COND ASSESS	Harris	\$114	-\$82,071	-34%	Statement of work completed WO contract identified with FMD POETA established. WO executed.	Site visits for gathering information on buildings Reports generated Project closed.	
1141137	ROSSO FENCE REPL	Khalili	\$369,868	\$69,019	23%	Project Closeout	NA	N/A

KCIA Revenues 2024

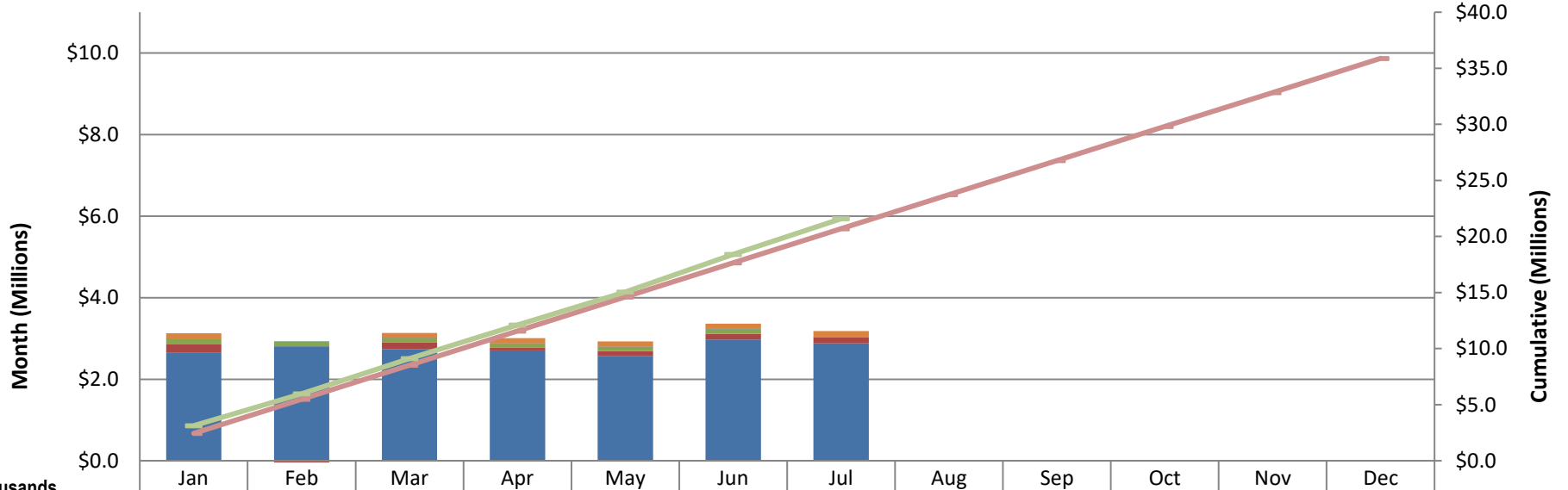


Table in Thousands

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Other	145,058	(25,626)	118,751	127,395	128,408	127,016	144,315					
Transient Parking	330	330	355	395	5,714	5,338	5,251					
Interagency Rent	1,699	0	3,399	1,699	1,699	1,699	1,699					
Landing fees	129,644	124,945	104,734	97,218	100,275	110,819	0					
Fuel Fees	203,426	(59,104)	177,022	76,464	119,264	144,035	149,006					
Lease	2,646,465	2,804,232	2,730,088	2,702,808	2,571,591	2,971,707	2,880,870					
Cumu Budget	2,439,242	5,479,630	8,520,018	11,560,40	14,600,79	17,641,18	20,681,57	23,721,95	26,762,34	29,802,73	32,843,12	35,883,51
Cumu Total	3,126,621	5,971,398	9,105,746	12,111,72	15,038,67	18,399,29	21,580,43					

KCIA Expenditures 2024

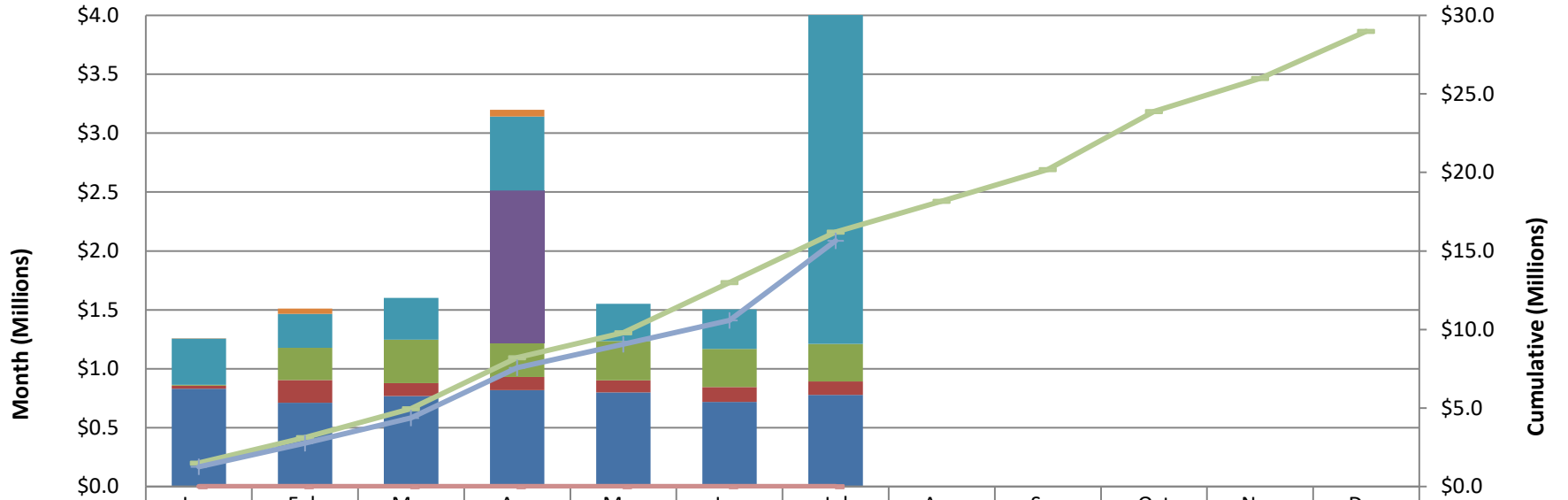
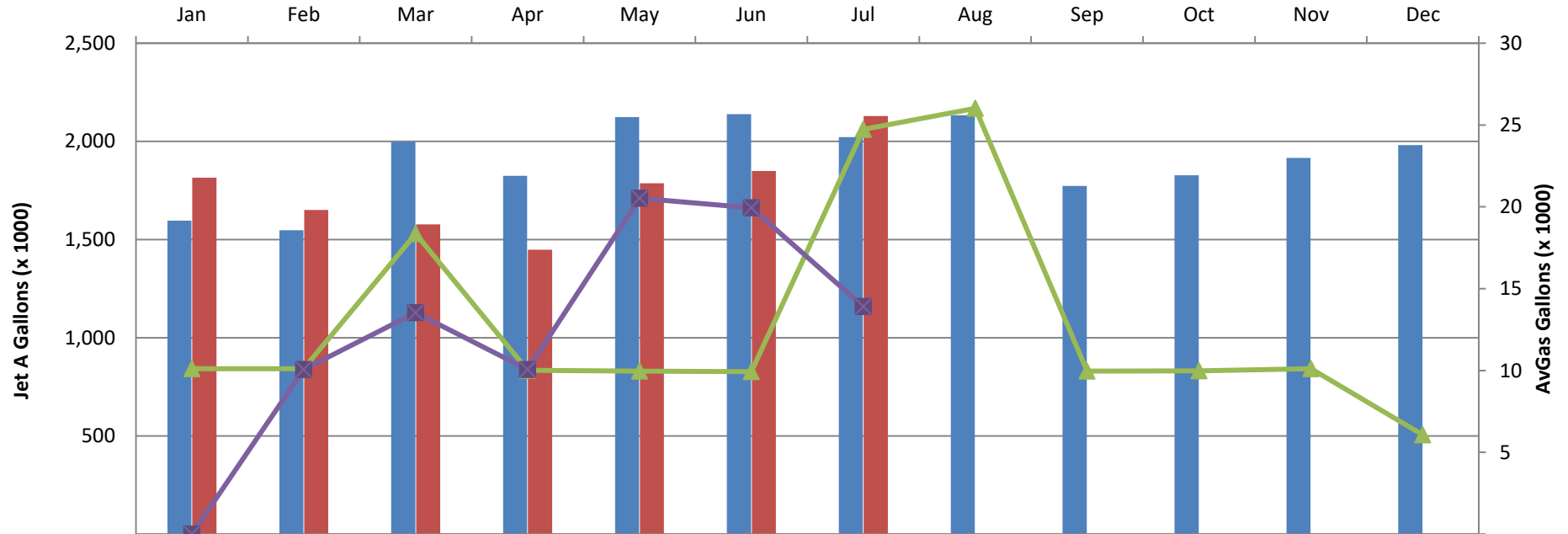


Table in Thousands

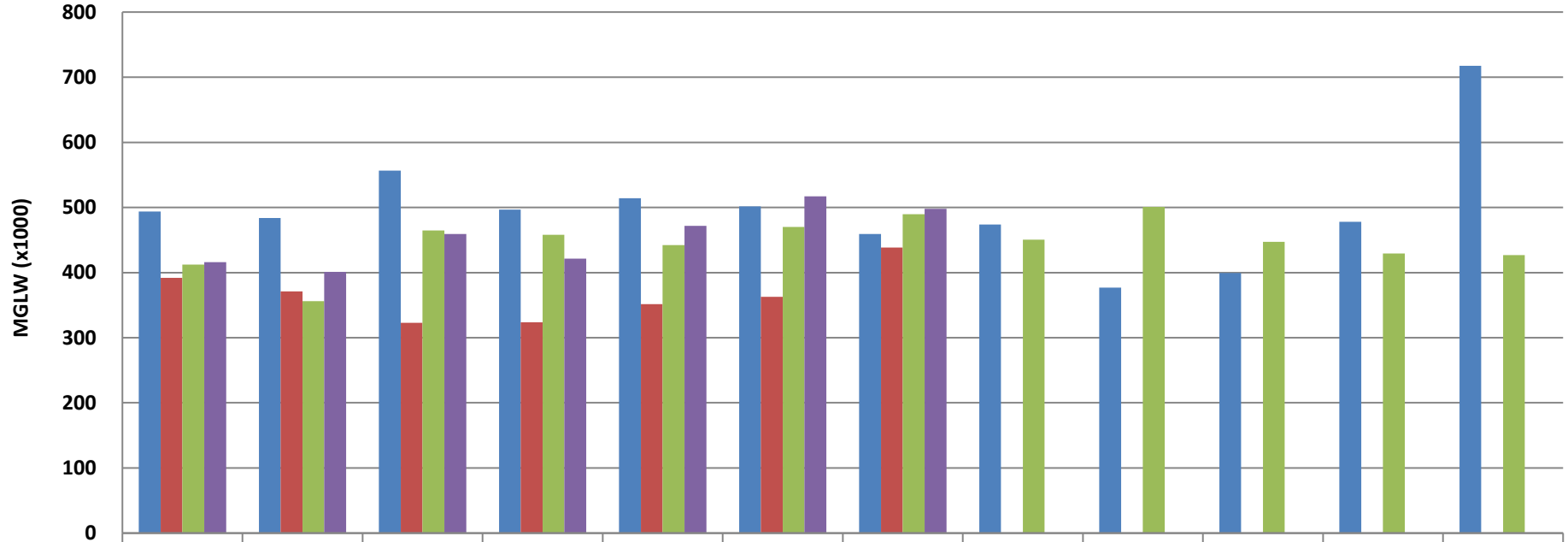
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Capital Outlays	1	46		57	-48							
Intergovernmental	391	289	356	629	317	335	3,864					
Seattle SWM Fee				1,291								
Services	9	274	369	292	334	323	319					
Supplies	24	193	109	111	102	127	112					
Salaries/benefits	831	710	768	818	799	718	779					
Debt Service												
Cumu Budget	1,503	3,120	4,966	8,200	9,801	12,988	16,201	18,164	20,192	23,886	25,985	28,985
Cumu Total	1,256	2,768	4,371	7,570	9,072	10,575	15,649					

KCIA Fuel Volumes 2023-2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023 Jet-A	1,596	1,548	1,998	1,825	2,123	2,139	2,022	2,133	1,774	1,827	1,916	1,982
2024 Jet-A	1,815	1,651	1,577	1,449	1,786	1,849	2,129					
2023 AvGas	10	10	18	10	10	10	25	26	10	10	10	6
2024 AvGas		10	14	10	21	20	14					

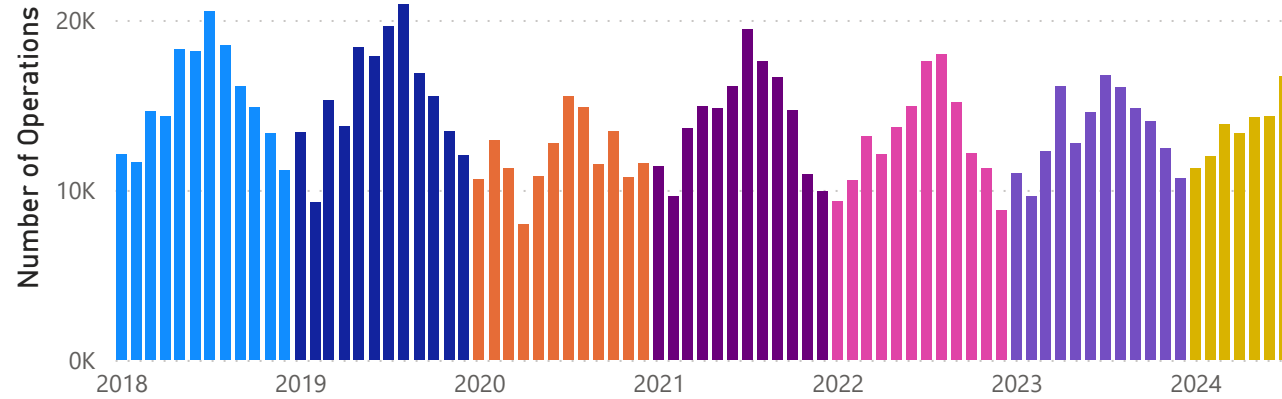
Billable Landed Weight 2023-2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
■ 2023 Cargo	49,359	48,362	55,664	49,679	51,397	50,170	45,917	47,383	37,695	39,935	47,816	71,737
■ 2024 Cargo	39,199	37,102	32,298	32,369	35,174	36,292	43,837					
■ 2023 Non-Cargo	41,216	35,634	46,470	45,798	44,211	47,017	48,945	45,071	50,069	44,726	42,943	42,689
■ 2024 Non-Cargo	41,584	40,099	45,931	42,145	47,168	51,698	49,787					

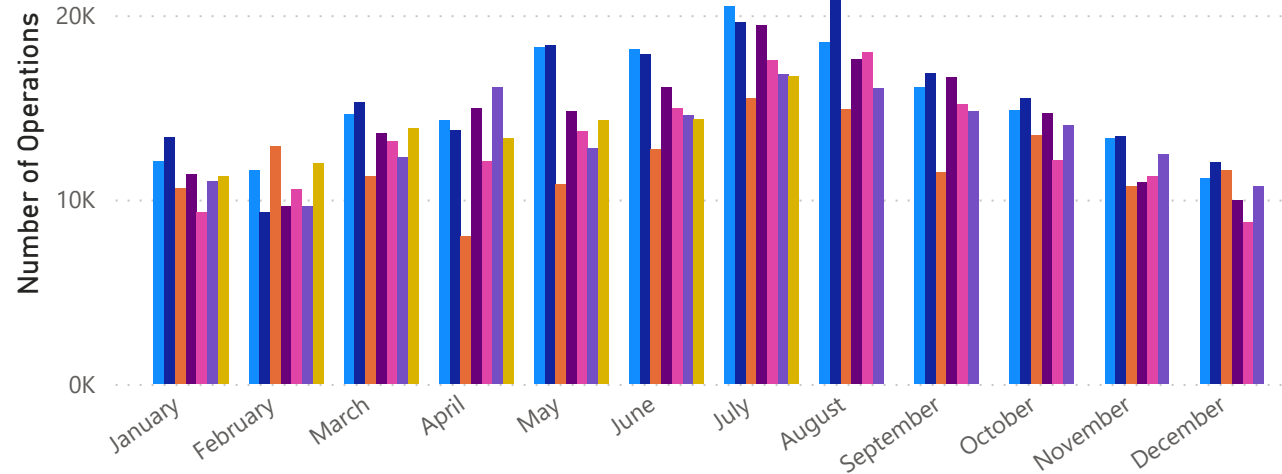
Total Flight Operations 2018 - Present

● 2018 Total ... ● 2019 Total ... ● 2020 Total ... ● 2021 Total ... ● 2022 Total ... ● 2023 Tot... ● 2024 Tot...



Total Flight Operations Comparison

● 2018 Total ... ● 2019 Total ... ● 2020 Total ... ● 2021 Total ... ● 2022 Total ... ● 2023 Tot... ● 2024 Tot...



Total Flight Operations 2018 - Present

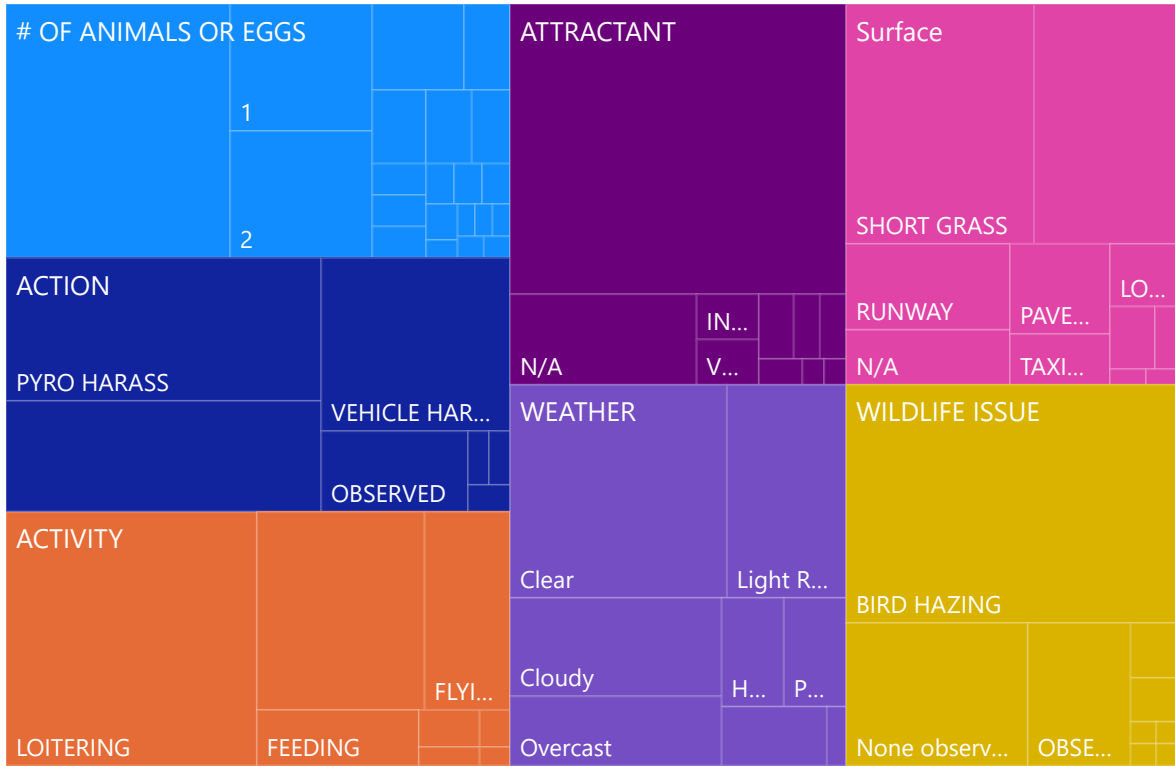
Month	2018 Total Operations	2019 Total Operations	2020 Total Operations	2021 Total Operations	2022 Total Operations	2023 Total Operations	2024 Total Operations
January	12,071	13,382	10,614	11,362	9,309	10,971	11262
February	11,591	9,287	12,908	9,635	10,556	9,634	11981
March	14,591	15,280	11,254	13,612	13,142	12,268	13846
April	14,303	13,740	7,996	14,925	12,067	16,106	13334
May	18,242	18,365	10,797	14,774	13,700	12,760	14283
June	18,133	17,876	12,715	16,072	14,919	14,562	14338
July	20,474	19,629	15,497	19,449	17,567	16,763	16657
August	18,506	20,903	14,869	17,575	17,955	16,045	
September	16,062	16,830	11,489	16,625	15,160	14,780	
October	14,828	15,486	13,467	14,686	12,126	14,003	
November	13,310	13,445	10,729	10,925	11,251	12,463	
December	11,157	12,005	11,581	9,929	8,770	10,698	
Total	183,268	186,228	143,916	169,569	156,522	161,053	95701

Year

Quarter

Month

Count of REQUESTID by CUSTFIELDNAME and CUSTFIELDVALUE



INITIATEDBY CATEGORY CUSTFIELDNAME

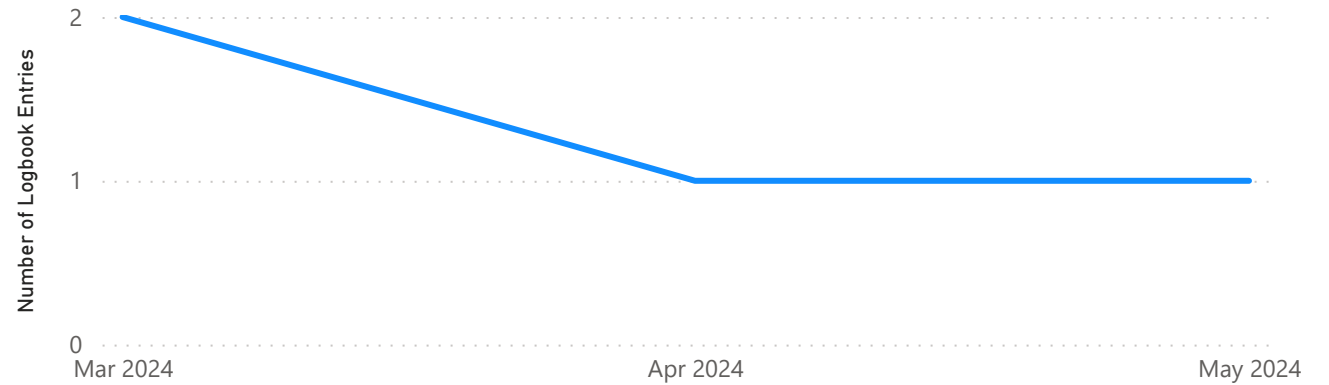
DATETIMEINIT

📅 2/27/2024 - 8/26/2024

227

Count of REQUESTID

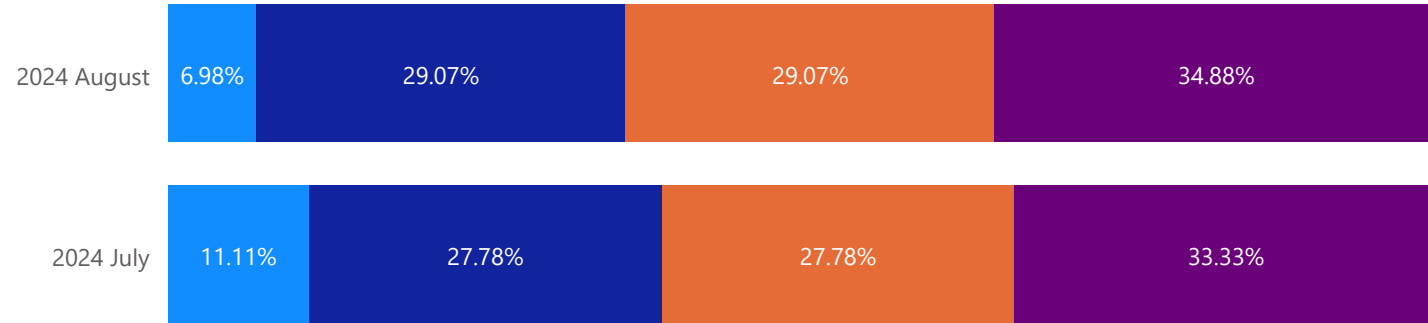
Number of Logbook Entries Created Over Time



REQUESTID	# OF ANIMALS OR EGGS	ACTION	ACTIVITY	ATTRACTANT	Surface	WEATHER	WILDLIFE ISSUE
13173	50	PYRO HARASS		VEGETATION	SHORT GRASS	Clear	BIRD HAZING
13172						Overcast	None observed
13171						Overcast	None observed
13168	2	PYRO HARASS	FEEDING	INSECTS	SHORT GRASS	Light Rain	BIRD HAZING
13166		VEHICLE HARASS	LOITERING	WATER	SHORT GRASS	Light Rain	BIRD HAZING
13158					N/A	Light Rain	None observed
13154						Light Rain	None observed
13153						Partly Cloudy	None observed
13151		VEHICLE HARASS	LOITERING	N/A	SHORT GRASS	Clear	BIRD HAZING

Inspection Types by Month as a Percentage

Inspection Type ● Part 139 Continuous ● Part 139 Day ● Part 139 Night ● Part 139 Special



INITIATEDDATE

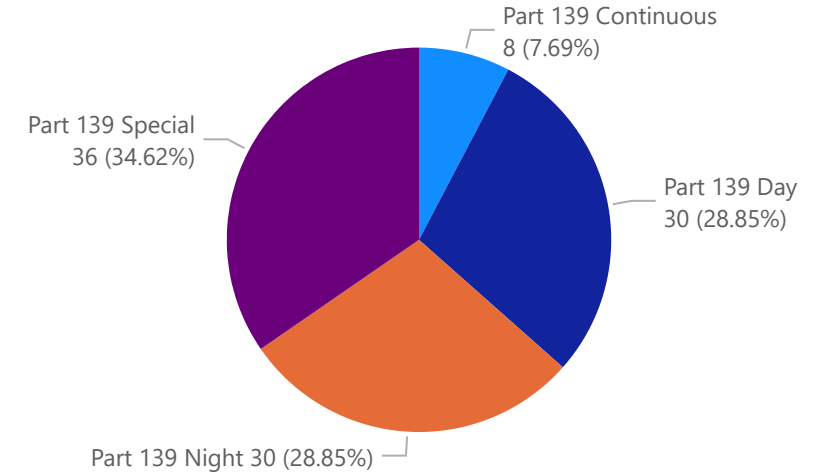
Last Months

7/27/2024 - 8/26/2024

104

INSPECTIONID

Part 139 Inspections by Type

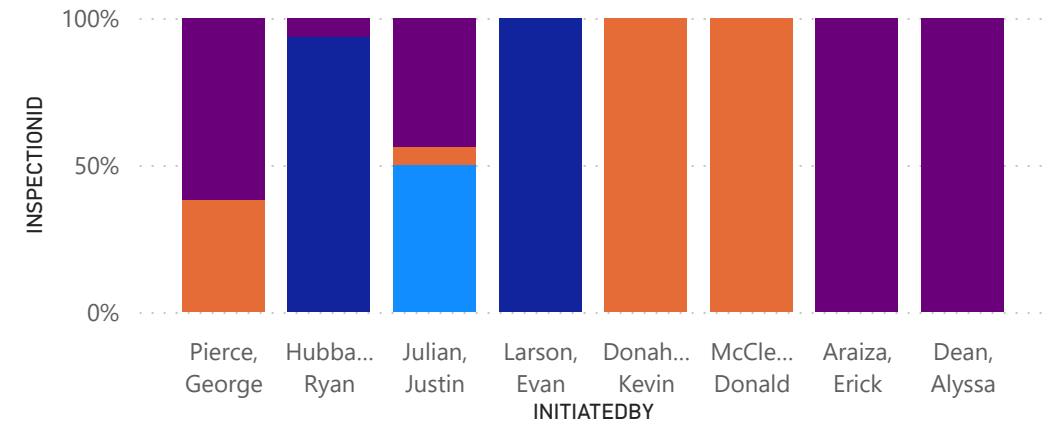


INSPECTIONID	INITIATEDDATE	INSPTEMPLATENAME	INITIATEDBY	INSPECTEDBY	CLOSEDBY	STATUS
6869	08/26/2024	Part 139 Special	Julian, Justin	Julian, Justin	Julian, Justin	CLOSED
6868	08/25/2024	Part 139 Special	Araiza, Erick	Araiza, Erick		OPEN
6867	08/25/2024	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
6866	08/25/2024	Part 139 Special	Pierce, George	Pierce, George	Pierce, George	CLOSED
6865	08/25/2024	Part 139 Night	Pierce, George	Pierce, George	Pierce, George	CLOSED
6864	08/24/2024	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
6863	08/24/2024	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
6862	08/24/2024	Part 139 Night	Pierce, George	Pierce, George	Pierce, George	CLOSED
6861	08/24/2024	Part 139 Special	Pierce, George	Pierce, George	Pierce, George	CLOSED
6860	08/23/2024	Part 139 Day	Larson, Evan	Larson, Evan	Larson, Evan	CLOSED
6859	08/22/2024	Part 139 Day	Larson, Evan	Larson, Evan	Larson, Evan	CLOSED

Total

Inspection Types by Employee as a Percentage

Inspection Type ● Part 139 Continuous ● Part 139 Day ● Part 139 Night ● Part 139 Special



All Logbook Entries



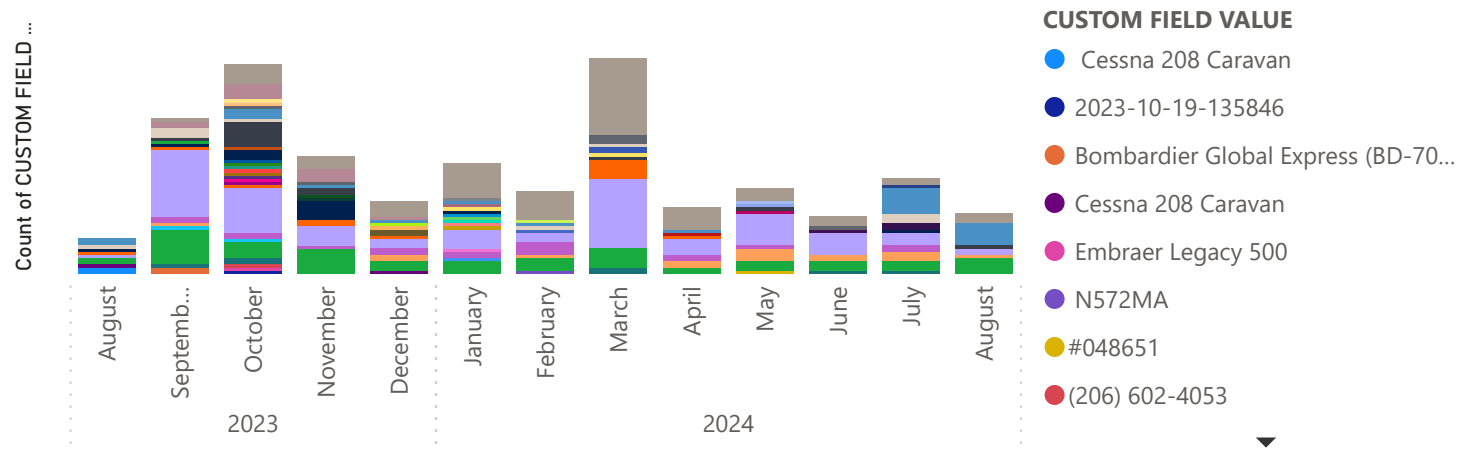
How To Use This Report:

1. Set the Date Range Below.
2. Use the Logbook Drill Down arrows (V) to refine the visuals.
3. Use Ctrl+ to select multiple values.
4. Click on the 'Reset Slicers' button above to clear all filters.

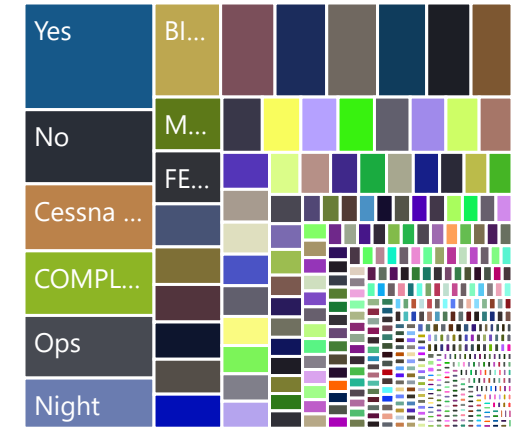
Date ▼

Last ▼ 1 Years ▼

Count of Custom Field Name and Custom Field Values Over Time



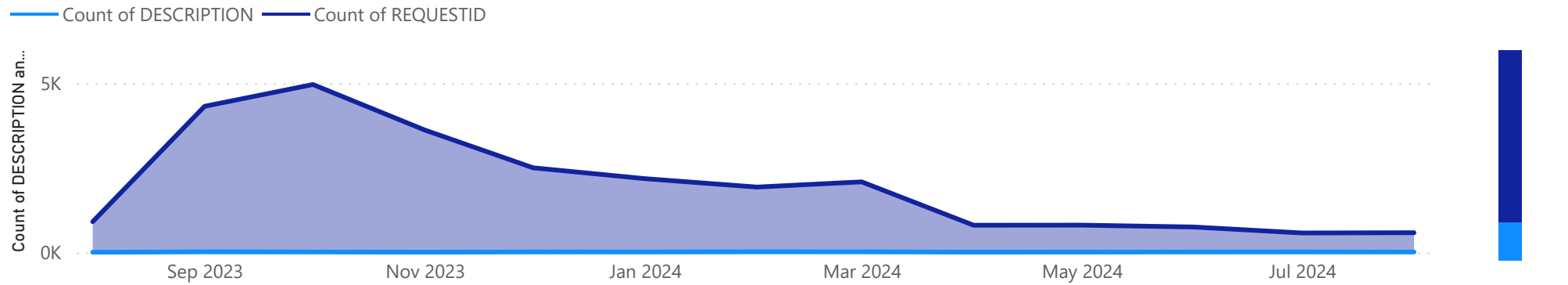
Count of Custom Field Value and Logbook Entry



Logbook Drill Down Slicer

- Aircraft Alert
- Aircraft Incident / Accident / D...
- Communications
- Engine Run-Up
- Escort
- Fire Alarm - Airside
- Fire Alarm - Landside
- FOD
- Fuel Spill
- Gate Usage

Count of Logbook Description and Logbook Entries Over Time



Logbook 'Custom Fields' Details

(only Logbook Entries with Custom Fields values will show here)

Count of Logbook Entries with CF values: **1944**

REQUESTID	# Birds Seen	# Birds Struck	# OF ANIMALS OR EGGS	# of Crew	# of Crew (archived)
13175					
13173			50		
13172					
13171					

General Details Based on 'Description'

(this table will not update based on 'Custom Field' selections)

Count of Logbook Entries based on Description: **2058**

REQUESTID	DATETIMEINIT	DESCRIPTION	STATUS	DETAILS
13175	08/25/2024	Security Inspection	OPEN	Patrol
13174	08/25/2024	Disabled Aircraft	OPEN	Brake fail indicator
13173	08/25/2024	Wildlife Issue	OPEN	
13172	08/25/2024	Wildlife Issue	OPEN	
Total				