



# King County

International Airport Boeing Field

7277 Perimeter Road S., Seattle WA 98108

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**Meeting:** Roundtable Advisory Committee  
**Date:** Monday, January 13, 2024  
**Time:** 5:00 – 6:30 pm  
**Location:** Zoom Meeting /Terminal 110 Conference Room

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## A G E N D A

1. Welcome (Erik Utter, Chair) 5:00 pm
2. Introduce Jenny Thacker and Ayako Shapiro, PRR (E. Utter)
3. Public Comment – 10 minutes  
*Public comments are limited to 2 minutes each speaker for a total of 10 minutes.*
4. Roll Call - 2 minutes
5. Approval of December Meeting Minutes – 2 minutes
6. Airport Updates:
  - Strategic Plan (M. Sykora) - 15 minutes
  - Taxiway Bravo Relocation Safety Project (M. Sykora) – 5 minutes
7. Chair's Report (E. Utter)
  - Metro Bus Stop/Roundtable Letter – 10 minutes
  - Minimum/Standards – Rules and Regulations Subcommittee Update – 45 minutes
8. New Business
9. Adjourn 6:30 pm

**Zoom Best Practices:**

\* Please mute your microphone when you are not speaking. If a question comes up during the meeting, please use the chat feature so it can be addressed.



**King County**  
International Airport  
Boeing Field

Department of Executive Services -- Airport Division  
Roundtable Meeting Minutes for December 9, 2024

5:15 pm Meeting called to order by Erik Utter

1. Welcome (Erik Utter)
2. Roll Call (Ellen Knowlen)
3. Approval of Meeting Minutes. We had a quorum; November's meeting minutes were approved.
4. Public comment. We had public comments.
5. ICE Flights (J. Parrott): John stated that there was a confrontation between several groups who were on site to view the live camera footage. Airport staff were able to handle the situation and the Airport has now posted regulations around the Terminal on public use and access.
6. Airport Updates:
  - i. Chair/Vice Chair Nominations (J. Parrott): Elections were held for Chair and Vice Chair, Erik Utter and Ali Lee were re-elected for another one-year term, respectively.
  - ii. Minimum Standards/Rules and Regulations (M. Sykora/AMCG Consultants): David Brenner and Bob Trimborn finished the presentation from the November Roundtable meeting. They started with the key revisions and additions to the documents and then discussed next steps for the orderly and efficient use of the airport.
  - iii. Taxiway Bravo Relocation Safety Project (M. Sykora): Matt gave an update on the meetings with FAA on the project's proposed impacts, mitigations, cost estimates, and schedule.
  - iv. Public Comment Period Extension (M. Sykora): Matt explained that the airport will follow the King County Public Rule Making Process for the Minimum Standards/Rules and Regulations. The public comment period has been extended to January 31, 2025.
7. Chair's Report (E. Utter)
  - i. Metro Bus Stop/Roundtable Letter: Ali asked if the Roundtable members, along with the Airport and major tenants could sign on the letter. This letter would make public safety a priority along with a safe location for the bus stop. She would like the letter to be ready before end of year budget deadlines. A vote was taken on this, and the motion passed.
  - ii. Minimum/Standards – Rules and Regulations Subcommittee: Erik presented on how the subcommittee's objective is to study these proposals and identify the risk and opportunities. Areas of risk identified were insurance, limited or no availability for maintenance, flight instruction, and aircraft rental. This includes increased costs, reduced access/equity, flight career/training, and maintenance shop access, and economic impacts through loss of jobs. The committee would like to see additional employment/business opportunities for maintenance technicians and pilot training pipelines and reducing flight risks.
8. New Business: No update.

9. 6:40 pm Motion to Adjourn.

Roundtable members in attendance: Erik Utter, Ali Lee, Kelly Ronan-Hafner, Matt Hayes, Lisa Krober, Stephen Ratzlaff, Evan Nelson, Ryan Tomasich, Mark McIntyre, Edward Lutgen, Ken Moninski, Takashi Nelson, Velma Veloria

Roundtable members excused: Morgan Kaivo

KCIA staff in attendance: John Parrott, Dave Decoteau, Vanessa Chin, Derek Doell, Matt Sykora, Gil White, Sean Moran, Lorenzo Clara, Ellen Knowlen

DES staff in attendance: Lorraine Patterson-Harris, Cameron Satterfield

Consultants: David Brenner (AMCG), Bob Trimborn (AMCG), Lauren Wheeler (PRR)

Public guests in attendance: Scott Coomes, Chad Mackay, Brad McNamara, Bruce McCaw, Zach Dugovich, John La Porta, Carmela Ennis

This meeting was attended via Zoom and in person. This meeting was audio recorded.

**1. Overview**

The *Strategic Plan Update* **draft** evaluation framework aligns the mission and vision statements with actionable strategies through a series of goals, objectives, and measures. Through accomplishment of the goals, King County International Airport (KCIA) management and staff will be supporting achievement of the mission and vision statements.

The evaluation framework is a collaborative effort of (1) KCIA management and staff, (2) the Airport Roundtable, and (3) tenants and community members. The identified goals, objectives, strategies, and measures were informed through feedback received throughout the process.

**Process:**

Key steps in the process to date are as follows:

- 03/28/2024: Project kickoff meeting with KCIA management/staff
- 04/23/2024: Research and develop *Memo of Peer Airports*
- 05/24/2024: Mission Vision Values meeting with KCIA management/staff
- 06/10/2024: Mission Vision meeting with the Airport Roundtable
- 06/11/2024: Mission Vision meeting with tenants/community members
- 07/31/2024: Mission Vision Values finalized
- 08/12/2024: SWOT Analysis workshop with KCIA management/staff
- 08/15/2024: SWOT Analysis workshop with tenants/community members
- 09/06/2024: SWOT Analysis results finalized
- 09/09/2024: Evaluation Framework workshop with the Airport Roundtable
- 10/11/2024: Goals Brainstorming survey responses from the Airport Roundtable
- 11/07/2024: Evaluation Framework workshop with tenants/community members
- 11/07/2024: Evaluation Framework workshop with the KCIA management/staff
- 11/18/2024: Evaluation Framework workshop with the Airport Roundtable

**2. DRAFT Mission Vision and Values Statements**

Based on the Visioning Meeting, *Memo of Peer Airports*, multiple Mission Vision Values meetings (with KCIA management and staff, Airport Roundtable, tenant/community members), and multiple draft statements, the decision was made to remain consistent with the *Airport Clarity Map* (mission and vision) and the County True North and Values (values) as follows:

Mission Statement	Vision Statement	Values
KCIA’s mission is to operate and maintain the airport to the highest standards.	KCIA’s vision is to be a world-class organization equitably serving customers and community.	One team, solve problems, focus on the customer, drive for results, racially just, respect all people, lead the way, responsible stewards

**3. DRAFT SWOT Analysis**

Based on multiple SWOT Analysis workshops (with KCIA management and staff and tenant/community members), and an in-depth review and assessment of the information and input received, the draft SWOT elements (strengths, weaknesses, opportunities, and threats) are as follows:

<b>Strengths and Weaknesses</b>	
<b>Strengths</b>	<b>Weaknesses</b>
Airport management and staff Commitment to tenant/community engagement Financial position and revenue potential Location and access Operational attributes (ARFF, ATC, Airport Ops) Support for technology and sustainability efforts	County policies impact to operation and workflows Ensuring updated information across departments Facility availability for customers Financial practices and spending protocols Space availability Utilities constraints on future demand
<b>Opportunities and Threats</b>	
<b>Opportunities</b>	<b>Threats</b>
Economic outlook and current demand New market entrants Political environment and community support Reversion of and transition from land leases Transition to SAF and unleaded aviation gasoline Technology advancements through adoption	County policies impacting airport Impact of climate change Levels of noise, air pollution, and safety concerns Proliferation of artificial intelligence Utility and electrification infrastructure

**4. 2014 Goals**

The previous goals developed for KCIA in the 2014-2020 Airport Strategic Plan are as follows:

<b>Previous Goals and Objectives</b>	
<b>Goals</b>	<b>Objectives</b>
1. Support Economic Vitality in the Region	a. Boeing retention b. Property development and redevelopment c. Decision tools d. Economic development
2. Financial Performance	a. Value pricing b. Cost containment c. Cost recovery d. Financial targets
3. Maintain A World Class Facility	a. Facility investment b. Customer service c. Security and safety
4. Organizational Development and Capacity	a. Invest in organizational capacity b. Organizational structure c. Continuous improvement
5. Environmental Stewardship	a. Noise impacts and mitigation b. Climate change c. Environmentally sensitive designs
6. Communications and Community Partnerships	a. Transparency b. Stakeholder engagement c. Industry leadership d. Neighborhood and community

**5. Evaluation Framework**

The following evaluation framework sets forth specific strategies for KCIA management and staff to track progress towards the key outcomes for the identified goals and objectives while providing a framework to provide feedback to interested parties. The goals, objectives, strategies, and measures in the evaluation framework are defined as follows:

- **Goals:** statement of desired result or level of attainment to realize the mission and vision
- **Objectives:** significant steps towards achieving a goal
- **Strategies:** strategies and approaches to meet identified objectives
- **Measures:** measurable steps to accomplish identified objectives

The *Strategic Plan Update* consists of six draft goals, as follows:

- **Goal 1: Engage** consistently with King County and KCIA customers and community
- **Goal 2: Ensure** operational safety, efficiency, and financial security in a compliant manner
- **Goal 2: Invest** resources to prepare for future changes within the aviation industry
- **Goal 4: Plan** resiliency and business efficiency
- **Goal 5: Promote** sustainable practices and equity
- **Goal 6: Support** economic vitality in the region

Each goal is supported by multiple objectives. Each objective is defined with additional strategies and measures. The evaluation framework for the identified goals follows:

It is important to note the areas highlighted in green reflect new objectives, strategies, and measures developed following the November 18, 2024 Airport Roundtable workshop.

Goal 1: Engage		
<i>Engage consistently with King County and KCIA customers and community</i>		
Objective	Strategies	Measure
1.1: Redesign website to facilitate engagement and public notices pertinent to Airport initiatives and projects	Identify staff and consultants controlling County websites and host coordination meeting	Website launch date and monthly review to ensure calendar is consistently current
	Develop a dedicated Airport webpage that includes current KCIA initiatives	
	Create initiatives calendar outlining future community and tenant meetings	
	Standardize project webpages to convey purpose and opportunities for engagement	

Objective	Strategies	Measure
1.2: Continue to work cross sectionally with other County departments to review proposed policies for impact	Identify all County departments which may develop policies impacting KCIA	Identification of all impacting County departments and assignment of KCIA representative to conduct monthly meetings with impacting County departments and review proposed policies
	Assign representatives to all impacting County departments to conduct regular meetings	
	Review proposed policies from County departments and provide appropriate feedback	
Objective	Strategies	Measure
1.3: Ensure materials are available in an accessible format	Identify all materials to be translated into accessible format	Consistent identification of materials by KCIA staff and ensuring availability through new website
	Translate materials consistent with the King County <i>Community Engagement Plan</i>	
Objective	Strategies	Measure
1.4: Implement collaborative opportunities for KCIA management and staff, tenants, customers, and community members	Identify appropriate types of outreach events and networking opportunities	Number of annual collaborative opportunities and meetings
	Create outreach and networking milestones for identification on KCIA calendar	
	Host recurring outreach events and networking opportunities	
Objective	Strategies	Measure
1.5: Enhance engagement through contemporary digital outreach platforms	Identify appropriate engagement platform software	Platform launch date and Interaction with tenants, customers, and community members
	Implement engagement platform correlating with new website	

<b>Goal 2: Ensure</b> <i>Ensure operational safety, efficiency, and financial security in a compliant manner</i>		
Objective	Strategies	Measure
2.1: Configure airside infrastructure to comply with current FAA requirements	Complete necessary planning studies and update the Airport Layout Plan to reflect current FAA airport design criteria	Updated Airport Layout Plan, receipt of FAA Airport Improvement Program (AIP) funding, and completion of reconfiguration project(s)
	Inform tenants and customers of planned reconfiguration(s), potential operational impacts, and associated timeline(s)	
	Develop mitigation strategies to reduce impacts	
	Identify future reconfiguration projects on the Airport Capital Improvement Plan (ACIP) and submit to FAA	
Objective	Strategies	Measure
2.2: Identify upcoming lease terminations and implement cohesive and compliant protocols	Develop property management tool tracking termination dates of all existing lease agreements	Completion of property management tool and implementation of new leasing policy
	Create policy establishing compliant lease negotiation strategies and options	
	Implement updated fee and rental structure for all new lease agreements	
	Ensure all new lease agreements convey compliant lease terms and conditions	
Objective	Strategies	Measure
2.3: Maintain a fee and rental structure to be as self-sustaining as possible	Create policy to ensure a continuously updated and compliant fee and rental structure for aeronautical and non-aeronautical premises	Implementation of lease framework working group recommendations
	Engage professional services (as necessary) to conduct appropriate studies	
	Update and inform impacted parties of new fee and rental structure	



Objective	Strategies	Measure
2.4: Convey relevant operational information to tenants and users	Develop comprehensive list of documents required to operate and maintain the airport	Creation of comprehensive list of documents and availability to tenants and users through established outreach efforts and protocols
	Identify appropriateness of existing documents and update as necessary	
	Identify additional documents necessary to ensure operational safety and efficiency	
	Ensure appropriate documentation is available through the website and at other locations in compliance with established County policies	
	Host appropriate meetings with tenants and users to convey new operational information	
Objective	Strategies	Measure
2.5: Continue to ensure staff training programs focus on safety and foster a culture of compliance	Review and update (where appropriate) staff training programs and policies	Identify and track safety objectives (injuries and incidents), compliance inspections, and proactively address safety concerns
	Regularly discuss and enhance culture of safety and compliance	

<b>Goal 3: Invest</b> <i>Invest resources to prepare for future changes within the aviation industry</i>		
Objective	Strategies	Measure
3.1: Prepare infrastructure to accommodate storage of alternative aviation fuels (jet fuel, sustainable aviation fuel (SAF), avgas, and unleaded aviation gasoline)	Determine future fuel storage facility requirements based on demand projections	Development of comprehensive plan and implementation of fuel storage facility reconfiguration and/or redevelopment
	Identify fuel storage facility alternatives for reconfiguration	
	Implement selected alternative to accommodate alternative aviation fuels	
	Participate in industry events and working groups to ensure preparation for industry changes	
	Develop an outreach program to alert users of the availability of alternative aviation fuels	
Objective	Strategies	Measure
3.2: Enhance critical electrical airfield infrastructure	Conduct a comprehensive review and analysis of the Airport's electrical infrastructure	Implementation of the plan to enhance the airfield electrical infrastructure and the acquisition of battery powered vehicles and equipment
	Identify enhancements to support battery powered aircraft, GSE, and vehicles	
	Determine funding options for airfield electrical infrastructure improvements and equipment acquisitions	
	Develop a comprehensive plan to improve the airport's electrical infrastructure and acquisition of battery powered vehicles and equipment	

Objective	Strategies	Measure
3.3: Allocate funding to sustainable technologies or initiatives	Identify and establish a budgeting mechanism to allocate required funding	Implementation and use of new sustainable technologies and initiatives
	Identify potential technologies and initiatives for implementation and estimated costs	
	Acquire technologies and allocation appropriate training protocols	
	Develop an implementation plan to identify and prioritize projects and initiatives	

<b>Goal 4: Plan</b> <i>Plan resiliency and business efficiency</i>		
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
4.1: Create succession plan to ensure effective business continuity for all Airport leadership positions	Identify leadership positions necessary to maintain continuity and operational safety	Identification of necessary leadership positions and implementation of internal training protocols to ensure continuity
	Conduct internal talent assessment to ensure identified staff are trained and capable of fulfilling a future role within the organization	
	Ensure job descriptions, roles, responsibilities, and tasks of leadership positions are properly documented and up to date	
	Implement training protocols where necessary to ensure availability of internal personnel for critical roles	
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
4.2: Identify technology options to streamline business processes and workflows	Interview management staff to identify workflow impediments and determine potential enhancements	Implement appropriate technologies to streamline business processes / workflows and eliminate redundant and unnecessary bureaucratic processes
	Identify technology options or workflow modifications to streamline processes	
	Integrate (or eliminate) County personnel (when necessary) to alleviate and/or reduce redundant and non-productive processes	
	Develop a plan to implement identified technologies and procedures to streamline business processes and workflows	

Objective	Strategies	Measure
4.3: Create disaster recovery plan to address natural disasters, power outages, and cyber attacks	Develop a comprehensive disaster recovery plan	Completion and implementation of disaster recovery plan
	Participate in industry events and panels to ensure preparation for future disasters	
	Conduct periodic tabletop exercises and simulations with staff and outside agencies to validate the effectiveness of the plan and identify and correct deficiencies	
Objective	Strategies	Measure
4.4: Plan for predictive maintenance and smart infrastructure	Develop asset replacement/rehabilitation plan based on historical life or industry best practices	Creation of asset replacement/rehabilitation plan and implementation of proactive maintenance protocols
	Monitor existing County-owned infrastructure for planned maintenance and replacement	
Objective	Strategies	Measure
4.5: Enhance digital transformation leveraging artificial technologies	Support initiatives that leverage artificial intelligence	Implement steps to utilize artificial intelligence to enhance processes and data analytics
	Utilize data analysis tools that leverage artificial intelligence	
	Regulate and consider ethical bias of all algorithmic results	

<b>Goal 5: Promote</b> <i>Promote sustainable practices and equity</i>		
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
5.1: Update policies to encourage utilization of sustainable aviation fuel and unleaded aviation gasoline	Revise rates and charges to incentivize utilization of sustainable aviation fuel (SAF)	Implementation of <i>Minimum Standards</i> and utilization of sustainable aviation fuel (SAF)
	Implement <i>Minimum Standards</i> requiring transition to certified unleaded aviation gasoline	
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
5.2: Procure environmentally friendly products, vehicles, and equipment upon replacement or acquiring new	Based on asset replacement plan, acquire environmentally friendly replacements	Number of newly acquired environmentally friendly products, vehicles, and equipment
	Identify available alternative products, vehicles, and equipment	
	Utilize financially sustainable funding mechanisms for future acquisitions	
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
5.3: Promote environmental stewardship in County-owned facilities	Identify sustainability enhancements of County-owned facilities	Reduction of utility usage for each County-owned facility
	Create asset replacement program conveying future enhancements	
	Implement environmentally conscious operational practices	
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
5.4: Enhance equitable practices through local entities	Promote economic opportunities for local and small businesses	Promotion of local and small business interactions and number of local partnering organizations
	Enhance partnerships with local organizations	

<b>Goal 6: Support</b> <i>Support economic vitality in the region</i>		
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
6.1: Support a thriving, safety-conscious workforce	Provide appropriate training, stress management, and personal wellness opportunities	Implement anonymous employee feedback program and annual career day
	Create workforce development programs to support local employment (e.g., career day)	
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
6.2: Support local businesses through expanded economic opportunities	Identify leasing opportunities and future support services opportunities	Inclusion of opportunities on local and small business interaction webpage and launch of new regional travel services (if available)
	Develop relationships with new market entrants within the region	
	Strengthen regional travel services by expanding connectivity to the airport	
<b>Objective</b>	<b>Strategies</b>	<b>Measure</b>
6.3: Explore opportunities to purchase additional contiguous land and facilities	Identify potential land acquisition areas and financial wherewithal for purchase	Acquisition of appropriate new parcels to ensure compatible land uses around the airport
	Conduct FAA-compliant appraisal process to identify market value for acquisition	



**King County**  
International Airport  
Boeing Field

**Department of Executive Services**  
**7277 Perimeter Road South, Suite 200**  
**Seattle, WA 98108-3844**

January xx, 2025

Ms. M. Allison  
General Manager, Metro Transit  
201 S. Jackson St.  
Seattle, WA 98104

Dear Ms. Allison,

We are writing to formally request the addition of a new bus stop at King County International Airport Terminal (KCIA) located at 7277 Perimeter Road South, Seattle, WA 98108. This general location between Georgetown and Tukwila is currently underserved by public transportation, this creates significant inconvenience impacting area businesses, local residents, airport users, and particularly employees of the many businesses that are located at KICA. Reasons for our request are provided below:

- **Accessibility concerns:** The nearest existing bus stop is a considerable distance from KCIA in Georgetown which is almost a mile from KCIA. Currently passengers and employees who travel by bus will walk along Airport Way to their destination. This causes difficulties for individuals who work around the area, those with mobility limitations, and families with young children and safety concerns.
- **Increased pedestrian traffic:** KCIA is situated south of Georgetown and there are major corporations around the airport whose employees could use public bus transportation to get to their jobs. United Parcel Service (UPS) is a major employer at KCIA. Their employee staffing level increases especially during the Christmas holiday season which generates substantial foot traffic particularly during peak hours. This is also during shorter daylight hours and those employees have to walk in the dark along a busy roadway.
- **Safety for the location:** Area residents and major corporate tenants at KCIA have expressed the need for a bus stop at this location to improve access to essential services and reduce reliance on personal vehicles.



We kindly request that you consider this request and evaluate the feasibility of adding a new bus stop at this location and we ask that the addition of this new stop not result in the removal of any existing bus stops around the airport. We are available to provide further information or discuss this matter in more detail at your convenience.

Thank you for your time and consideration.

Sincerely,

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Eric Utter, Roundtable Chair

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Ali Lee, Roundtable Vice Chair

Roundtable Advisory Committee Members:

Kelly Ronan-Hafner

Holly Krejci

Morgan Kaivo

Matt Hayes

Lisa Krober

Brian Algiers

Stephen Ratzlaff

Evan Nelson

Ryan Tomasich

Dalan Angelo

Mark McIntyre

Guido Perla

Edward Lutgen

Ken Moninski

Velma Veloria

cc: [Relevant City Council Member or Community Leader]

Number	Name	PM	YTD Actuals	\$ Annual Variance	% Annual Variance	Key Activities - Current Quarter	Key Activities - Next Quarter	Closely Monitored Issues and Key Risks
1028654	LOOP BLDG REMEDIATION	Cracknell	\$2,369	\$28,700		Summarize sample results and work with contractor to develop and execute abatement plan	Review bids and select subconsultant for HazMat abatement	Building is contaminated with asbestos and lead. Sampling will reveal level of effort for safely abating the building.
1028662	NORTH BOEING FIELD MTCA	Dumaliang	\$4,030	-\$110,794	-72%	RIFS work and start of the Slip 4 source control work.	Slip 4 source control work to include PFAS investigation.	Key risk is Ecology request for additional work as PLP. Current request is PFAS investigation.
1120212	NBF GTSP REMEDIAL ACTION	Dumaliang	\$4,030	-\$3,183	-7%	Complete RI and proceed to FS. Start preparation of PFAS Work Plan and historical review.	RI Report to be completed. MTCA Grant reimbursements. Start of Feasibility Study.	The scope of this project is dependent on the north Boeing field remedial investigation and feasibility study. Cleanup operations to occur after in a separate order.
1120731	AIRPORT FLEET	Bartley	\$2,341,701	\$2,121,388	70%	Ongoing program. Quarterly Activities managed through sub projects	Ongoing program. Quarterly Activities managed through sub projects	Ongoing program. Risks managed through sub projects
1135085	RUNWAY 14L-32R REHAB	Miller	\$512,938	-\$15,025,961	-56%	Finalize responses to submittals, and RFI's. Work with the contractor to order all materials so that they are on hand before the start of construction in 2025.	Ensure all materials have been ordered and delivered, finalize construction schedule, hold preconstruction meeting, and commence construction by March 15th (with mobilization occurring in early March).	FAA has not previously submitted timely reviews, if timely responses are not received this could further delay the project. Invoices from RS&H have been severely delayed, Ginny and I met with RS&H to clarify their responsibilities and chart out a path to get back on track. RS&H will be required to submit monthly invoices for each month to catch up.
1139512	TAXIWAY B RELOCATION	Miller	\$15,865	-\$123,309	-39%	Begin planning, environmental and outreach efforts. Continue coordination with Central Procurement on the OA and A&E contracts, and advertise both contracts.	Finalize negotiations with the selected consultants and submit to the FAA for approval.	Coordination with tenants for work on their leaseholds will require the project team to incorporate the tenants standards into the project. If the tenant is not willing to coordinate or does not provide timely feedback the project could be delayed.  This project will require very close coordination with the FAA which can cause delays if their reviews exceed the standard timeframes.
1141114	A11 CONNECTOR RECONST	Miller	\$99,945	\$2,862	0%	Finalize the project permit and readvertise the construction contract.	Receive and evaluate the construction bids, issues NTP.	Central Procurement was delayed in reviewing the documents, and if this pattern continues it will delay the project. King County Permitting also has not started their review and if this trend continues could delay the project.
1141122	STRMWTR PIPE REPLCMT PH III	Dumaliang	\$981,418	-\$2,173,394	-55%	Confirm schedule for 2025 for work area sequencing. Perform change order reviews and pay apps. Work suspension initiated from Nov-Mar.	Work suspension initiated from Nov-Mar. Resume progress meetings on March 2025 prior to start of work. Tentative schedule to sequence Work areas 7 & 8 in March 2025 and Work Areas 2 & 3 in July 2025.	Schedules for construction projects are being planned for next year and a schedule to be provided to avoid impacts with other projects.
1141128	AIRPORT WAY STORMWATR INPUT	Dumaliang	\$16,495	-\$239,187	-46%	Revising design amendment to include additional scope.	Execute design amendment and proceed to design and bid support.	The design of the project will include capacity improvements of Drainage basin 3 from offsite drainage. This will improve the capacity of the stormwater system. The Taxiway Bravo project in the future will benefit from the improved stormwater capacity and reduce the need for major capacity improvements for the project. Additional scope of VSR realignment and pavement construction added to scope will increase cost. Budget submission for construction submitted.
1141154	CARBON ACCREDITATN STUDIES	Dumaliang	\$25,373	-\$97,108	-49%	Continue Level 3 work. Procure third party contractor for certification.	Continue Level 3 work. Procure third party contractor for certification.	KCIA has to continually demonstrate emission reductions, which is currently not shown in our emission trends.
1141157	CLIMATE PREPARDNSS STUDIES	Dumaliang	\$12,357	-\$48,836	-72%	USGS monitoring of Airport groundwater levels.	USGS monitoring of Airport groundwater levels.	None.
1141164	AIRFD ELEC SYS UPGDE PH III	Dumaliang	\$104,923	-\$2,141,353	-72%	ALCMS underway and thru end of November. Change order and pay apps underway. Work suspension Nov-Mar.	Work suspension Nov-Mar. Resume work on March with progress meetings.	Project not completing in 2024 due to material lead times. Working with stakeholders on changes to schedule.
1141346	KCIA AIR MONITORING PLAN	Cracknell	\$19,979	\$3,003		Project closeout	Project is complete.	None
1141350	STRMWTR FACLTY CLEANING	Dumaliang	\$0		0%	None	none	Review status of universal contract for next year work
1141353	STRMWATR LINE/CB CLEANING	Dumaliang	\$67,383	-\$89,815	-50%	Eastside line cleaning completed. Work with environmental permit submittal.	No activity. Project completed and will be moved to operating budget in 2025	Work with Contracts on the use of the VPC contract.
1141355	SLIP 4 SOURCE CONTRL INVEST	Dumaliang	\$0	-\$107,611	-100%	Prepare WO to perform investigation.	complete work.	This work will be performed with PAO oversight and reviews.
1142941	ART PERMITTING	Khalili	\$32,793	-\$77,332	-41%	Support ART permitting process	Close the project	NA
1143915	RUNWAY 14R-32L REHAB	Miller	\$23,739	-\$54,488	-13%	Continue planning, pavement, geotechnical, environmental, and wetland studies. Draft NEPA and alternative analysis documents	Finalize the NEPA and planning phase documents, continue coordination on the Section 7 NFMS requirements. Finalize negotiations for the Phase 2 Design contract and submit to the FAA for approval.	FAA ADO review is required at various points throughout the project, which can sometimes take months, which would delay the project. Timely responses from the FAA ADO are required. Timely responses and review from the King County Department of Permitting are also required, or the project will face delays.

1143917	WANG SITE REHAB	Sanchez Yubero	\$19,297	-\$376,266	-11%	Structural work order: FMD is taking care of this WO.  FMD is taking care of the entire project. (Project Management).	FMD will continue to lead this project	This project was originally planned for the 2026-27 budget and we need to appropriate additional funds to start the work now. The current plan is for FMD to take over project management and delivery. Managing this relationship will be key to the projects success We are currently performing a soil liquefaction analysis, pending the results of the analysis the project will move forward or the project will need to be modified to fix the issues.
1143948	VISION 2045/PART 150 STUDY	Bartley	\$552,500	-\$921,610	-36%	Final noise exposure maps Final inventory and existing conditions Continue facilities requirements documentation Start Alternatives	Finalize Facilities Requirements Draft Alternatives	Community and Tennent Engagement will be a major focus of this project. There will be high visibility with the Executive's Office and Council on this project. Will need to work closely with the FAA ADO on the aviation forecast and ALP approval to stick on schedule.
1143950	AIRPORT PLANNING/SUPPORT	Bartley	\$71,022	\$159,707	34%	NA	NA	Most of the budget is contingency for "pop-up" projects so project spend is unknown.
1146188	FSS HVAC SYS REPL & SOLAR	Sanchez Yubero	\$65,539	-\$2	0%	Procurement process for two separate contracts: 1. FSS HVAC (OMNIA) 2. FSS Solar Array (JOC KC Parks / GLY)	Implement underr two separate contracts: 1. FSS HVAC (OMNIA) 2. FSS Solar Array (JOC KC Parks / GLY)	Stakeholders have requested the design team to assess the feasibility of having the solar array feed the car chargers, the design team is currently reviewing this. This would cost the project additional funds and add additional days to the design schedule.
1146412	TAXIWAY B SINKHOLE REPAIR	Sanchez Yubero	\$13,002	-\$89,740	-45%	N/A	N/A	Risks to immediate fix include delays due to material availability and executing a change order with additional costs.  Risk of recurrence if a permanent fix is not implemented in the next 5-7 years. 7 years absolute max.
1146512	PAVEMENT REHAB 2023 2024	Sanchez Yubero	\$217,653	-\$498,826	-49%	-Planning new work orders to be performed after the 2024 summer construction season.	Close the project	Lack of bidders - central procurement recommended the time and materials approach to attract more bidders the next time  Procurement delays - because this is a similar scope and tech specifications to the last time we hope to minimize procurement delays due to reviews.
1146794	AIRPORT STRATEGIC PLAN	Bartley	\$62,843	-\$15,369	-5%	Draft Strategic Plan Final Strategic Plan	Annual report Community engagement Website/Dashbaord	Tight schedule to meet all requirements and be delivered in close coordination with Vision 2045. There will be a lot of overlapping community engagement for both these projects at the same time.
1146861	PLANNING PRGM CIP ADMIN	Bartley	\$8,179	-\$6,494	-25%	Contract Management Budget Prep	NA	Closing out old WOs and balancing work with new master WOs
1146863	LAP UPS AREA PNDING REMDTN	Sanchez Yubero	\$85,948	-\$237,977	-79%	N/A		Contract Procurement depend on FMD ,any delay from FMD will impact the Schedule
1146883	LDW SOURCE CNTRL SMPLNG	Cracknell	\$21,559	\$13,823	39%	Conduct sampling	Sampling plan and HASP will be sent for review. Sampling date will be dependent on dry weather.	
1146953	FAC SPU BACKFLOW	Khalili	\$70,161	-\$87,059	-18%	Construction completion in October	close the project	lead time for material will impact the Schedule
1147071	SENSUS WATER METER INSTALL	Khalili	\$16,989	\$13,814	230%	Water meter installation	Water meter installation	Delay from 3rd party installer
1147298	ATCT/SW AIRPARK COND ASSESS	Harris	\$354	-\$82,071	-34%	Revisiting budgets as they seem low. Moving off of a PMB model. Closing at end of quarter.	Closed	
1147360	SW FLOW MONITORING 2023/24	Dumaliang	\$36,416			Perform the data pulls and draft the reports for October, November, and December.	Close the project	Work order expires in March of 2025.
1147373	DIGITAL ASSET STANDARDS	Harris	\$0			Execute Work order and proceed with requirements gathering Complete first draft of standards and templates	Incorporate corrections for standards document and templates. Deliver final product and close.	Delivery of standards
1148879	ARFF MODFCTNS EV CHRGTN	Bartley	\$2,581			Receive materials list and installation diagrams from consultant Electricians to install	Preform load test using fancy new load sensors Closeout	Schedule, the truck will arrive in December Lack of communication with the manufacturer
1148966	KENMORE HANGAR DEMO	Bartley	\$0			Kick of WO for NEPA ~ failed to executed contract before parent contract expired Need to send RFP for NEPA to new vendor Start Negotiations for DEMO (JOC)	Continue Negotiations for Demo Start demo (if weather permits)	Unknown
1141137	ROSSO FENCE REPL	Khalili	\$372,550	\$69,019	23%	Project Closeout	NA	N/A

# KCIA Revenues 2024

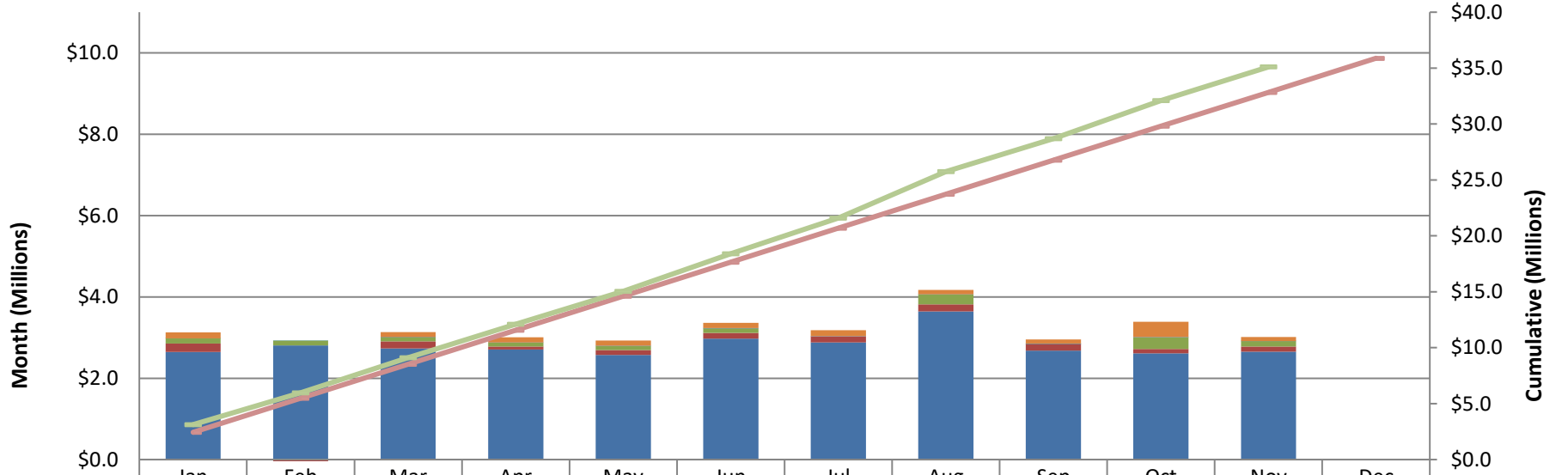


Table in Thousands

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Other	145	-26	119	127	128	127	144	106	99	378	99	
Transient Parking					6	5	5	5	5	4	4	
Interagency Rent	2		3	2	2	2	2	2	2	2	2	
Landing fees	130	125	105	97	100	111		242		287	133	
Fuel Fees	203	-59	177	76	119	144	149	171	167	106	127	
Lease	2,646	2,804	2,730	2,703	2,572	2,972	2,881	3,643	2,679	2,615	2,651	
Cumu Budget	2,439	5,480	8,520	11,560	14,601	17,641	20,682	23,722	26,762	29,803	32,843	35,884
Cumu Total	3,127	5,971	9,106	12,112	15,039	18,399	21,580	25,749	28,701	32,092	35,107	

## KCIA Expenditures 2024

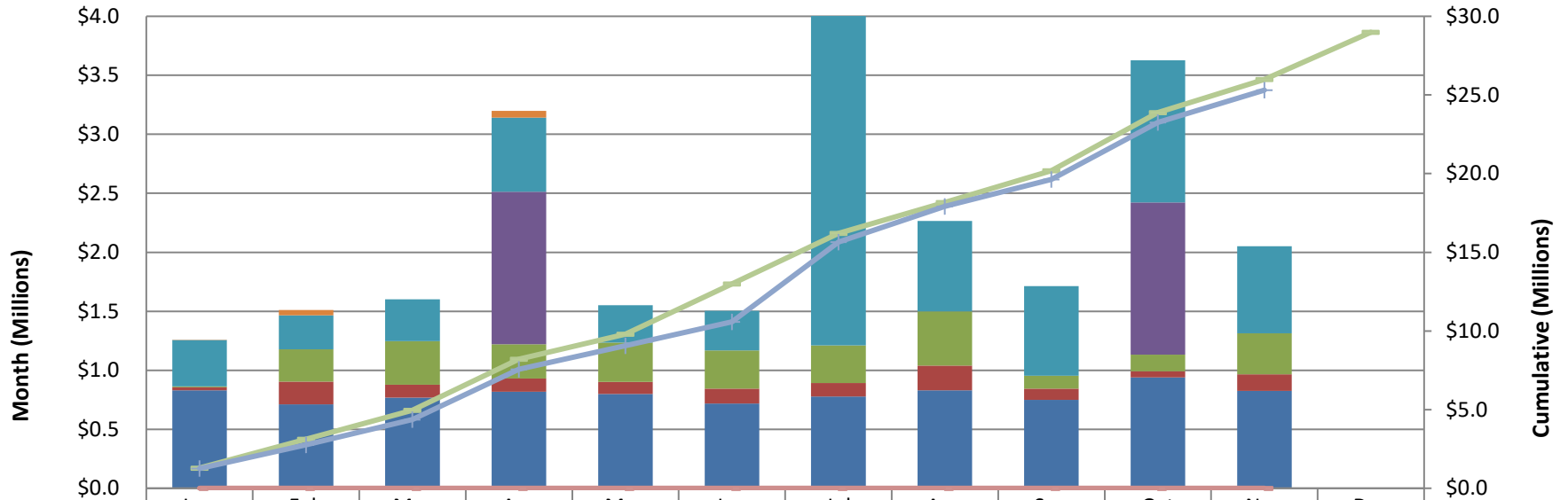
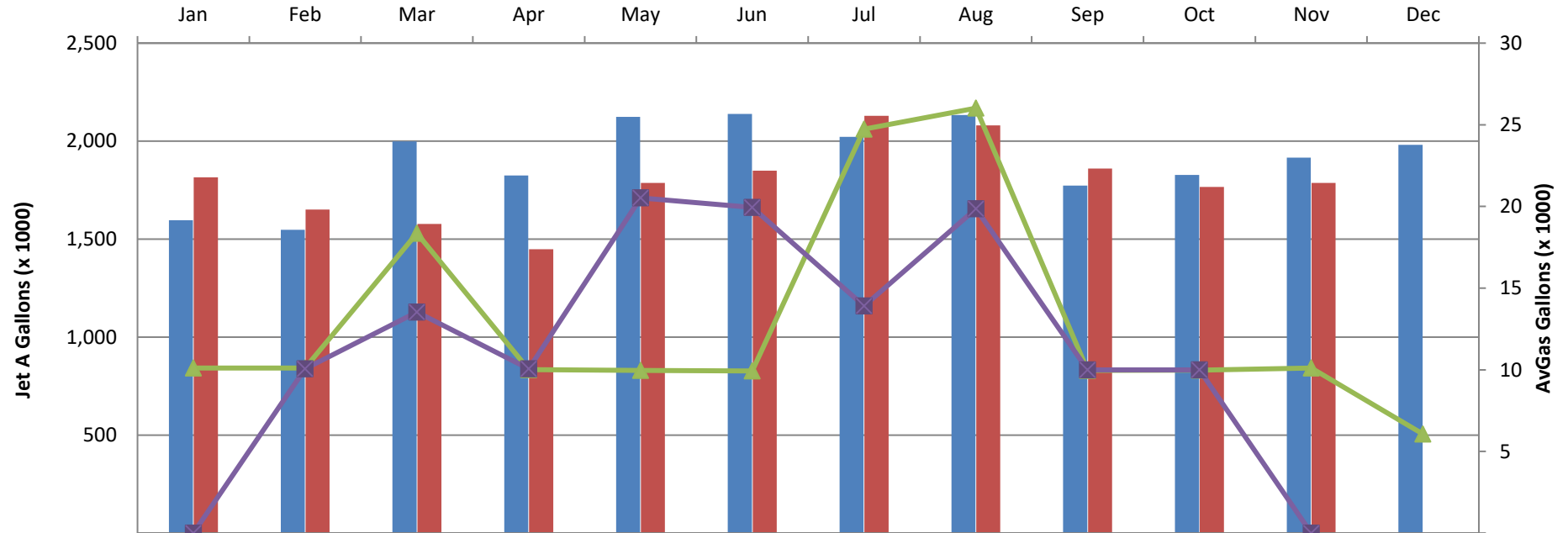


Table in Thousands

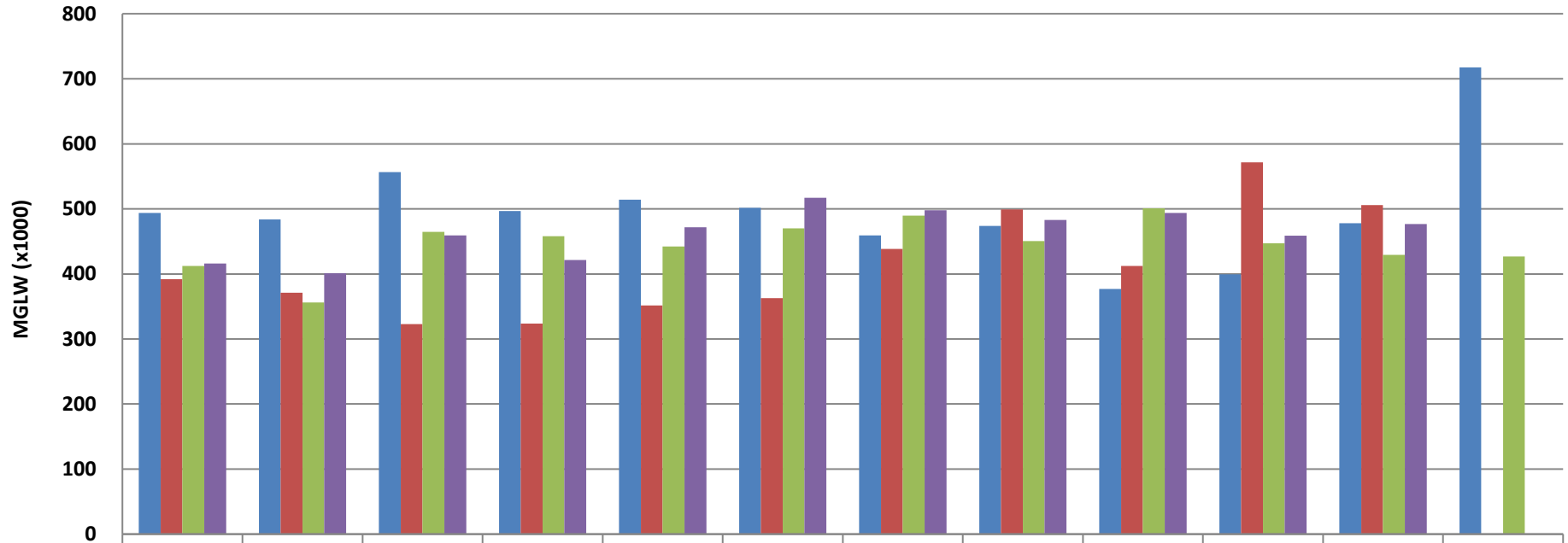
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Capital Outlays	1	46		57	-48							
Intergovernmental	391	289	356	629	317	335	3,864	767	758	1,205	738	
Seattle SWM Fee				1,291						1,291		
Services	9	274	369	292	334	323	319	461	111	140	349	
Supplies	24	193	109	111	102	127	112	208	96	52	141	
Salaries/benefits	831	710	768	818	799	718	779	831	748	939	824	
Debt Service												
Cumu Budget	1,290	3,120	4,966	8,200	9,801	12,988	16,201	18,164	20,192	23,886	25,985	28,985
Cumu Total	1,256	2,768	4,371	7,570	9,072	10,575	15,649	17,915	19,628	23,255	25,307	

## KCIA Fuel Volumes 2023-2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023 Jet-A	1,596	1,548	1,998	1,825	2,123	2,139	2,022	2,133	1,774	1,827	1,916	1,982
2024 Jet-A	1,815	1,651	1,577	1,449	1,786	1,849	2,129	2,080	1,859	1,767	1,787	
2023 AvGas	10	10	18	10	10	10	25	26	10	10	10	6
2024 AvGas		10	14	10	21	20	14	20	10	10		

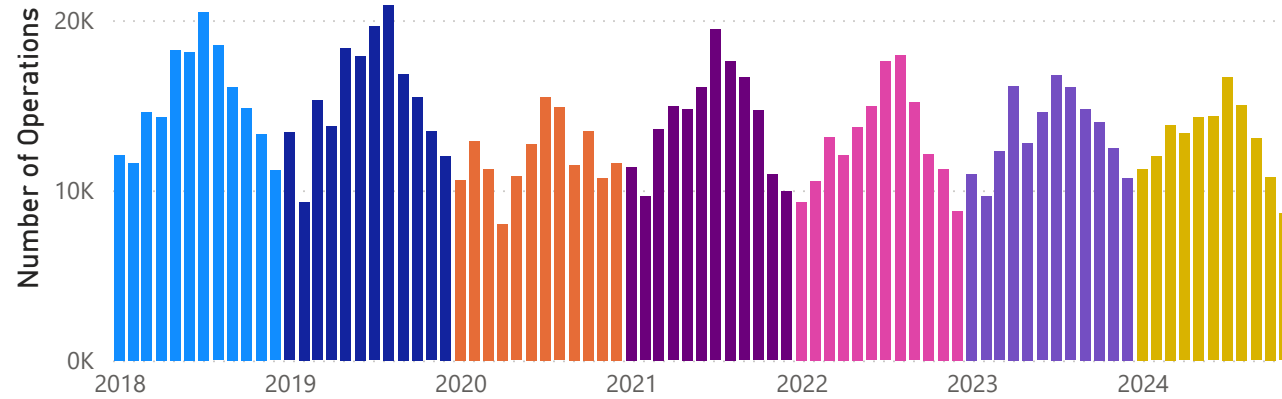
## Billable Landed Weight 2023-2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
■ 2023 Cargo	49,359	48,362	55,664	49,679	51,397	50,170	45,917	47,383	37,695	39,935	47,816	71,737
■ 2024 Cargo	39,199	37,102	32,298	32,369	35,174	36,292	43,837	49,912	41,216	57,158	50,573	
■ 2023 Non-Cargo	41,216	35,634	46,470	45,798	44,211	47,017	48,945	45,071	50,069	44,726	42,943	42,689
■ 2024 Non-Cargo	41,584	40,099	45,931	42,145	47,168	51,698	49,787	48,293	49,359	45,890	47,659	

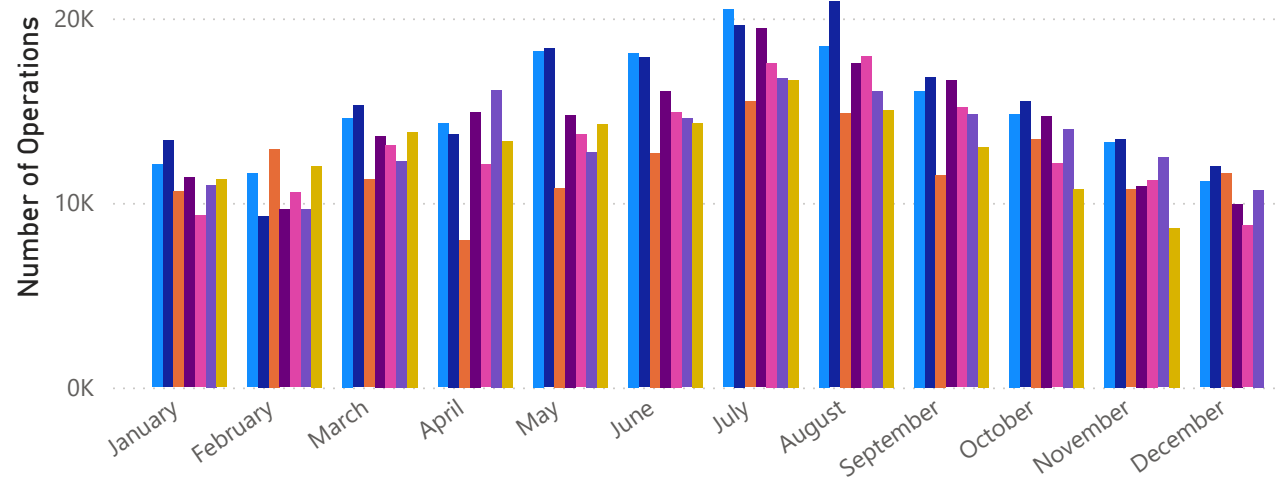
## Total Flight Operations 2018 - Present

● 2018 Total ... ● 2019 Total ... ● 2020 Total ... ● 2021 Total ... ● 2022 Total ... ● 2023 Tot... ● 2024 Tot...



## Total Flight Operations Comparison

● 2018 Total ... ● 2019 Total ... ● 2020 Total ... ● 2021 Total ... ● 2022 Total ... ● 2023 Tot... ● 2024 Tot...



## Total Flight Operations 2018 - Present

Month	2018 Total Operations	2019 Total Operations	2020 Total Operations	2021 Total Operations	2022 Total Operations	2023 Total Operations	2024 Total Operations
January	12,071	13,382	10,614	11,362	9,309	10,971	11262
February	11,591	9,287	12,908	9,635	10,556	9,634	11981
March	14,591	15,280	11,254	13,612	13,142	12,268	13846
April	14,303	13,740	7,996	14,925	12,067	16,106	13334
May	18,242	18,365	10,797	14,774	13,700	12,760	14283
June	18,133	17,876	12,715	16,072	14,919	14,562	14338
July	20,474	19,629	15,497	19,449	17,567	16,763	16657
August	18,506	20,903	14,869	17,575	17,955	16,045	15017
September	16,062	16,830	11,489	16,625	15,160	14,780	13029
October	14,828	15,486	13,467	14,686	12,126	14,003	10763
November	13,310	13,445	10,729	10,925	11,251	12,463	8625
December	11,157	12,005	11,581	9,929	8,770	10,698	
<b>Total</b>	<b>183,268</b>	<b>186,228</b>	<b>143,916</b>	<b>169,569</b>	<b>156,522</b>	<b>161,053</b>	<b>143135</b>

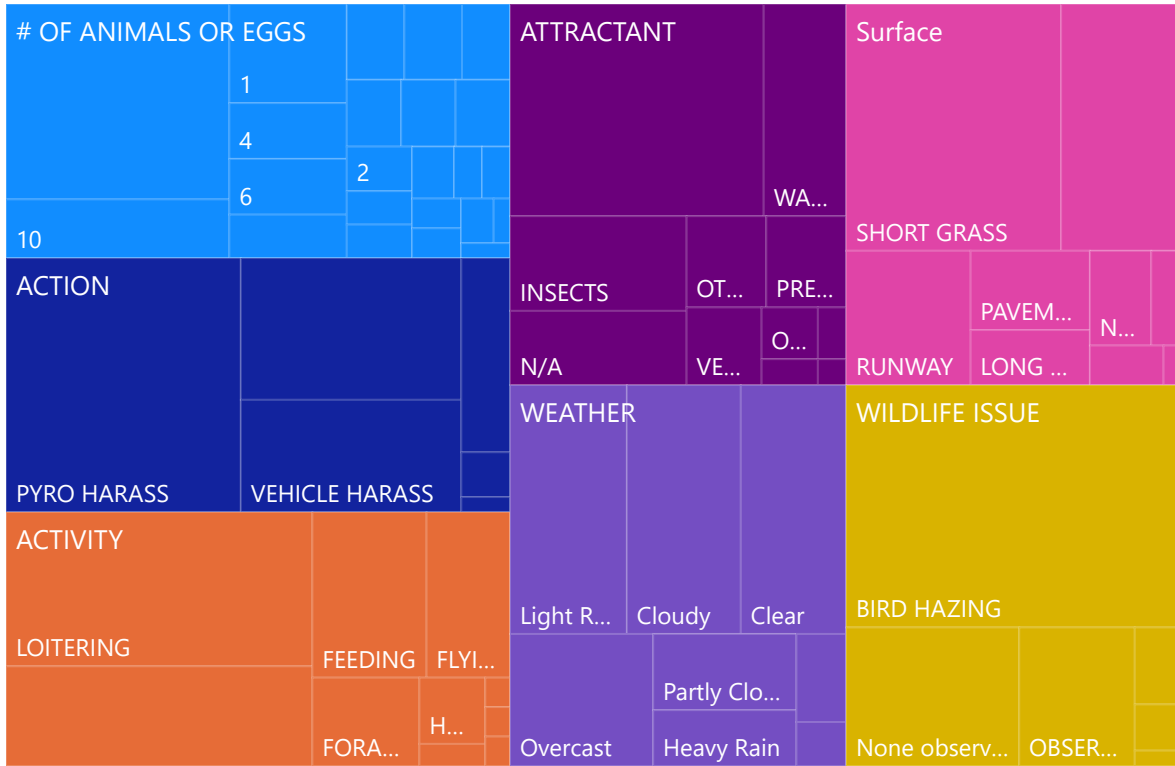
Year

Quarter

Month



# Count of REQUESTID by CUSTFIELDNAME and CUSTFIELDVALUE



INITIATEDBY 
 CATEGORY 
 CUSTFIELDNAME

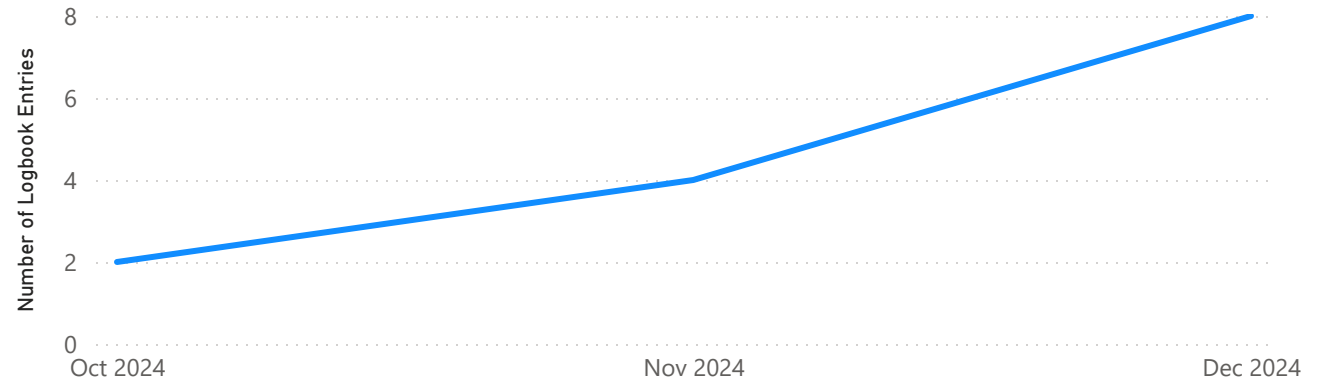
DATETIMEINIT

7/10/2024 - 1/9/2025

# 176

Count of REQUESTID

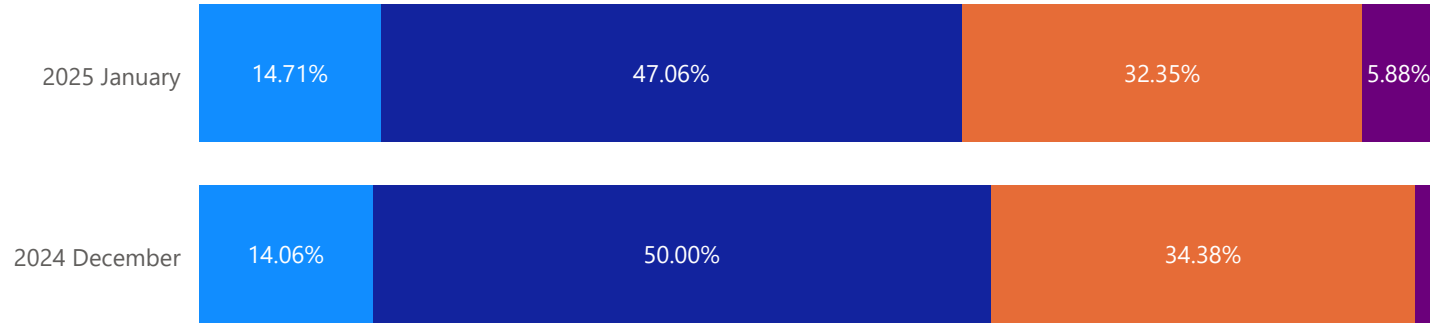
## Number of Logbook Entries Created Over Time



REQUESTID	# OF ANIMALS OR EGGS	ACTION	ACTIVITY	ATTRACTANT	Surface	WEATHER	WILDLIFE ISSUE
13531						Cloudy	None observed
13529	1	VEHICLE HARASS	HUNTING	RABBITS	Building	Overcast	BIRD HAZING
13526	2	VEHICLE HARASS	LOITERING	WATER	RUNWAY	Light Rain	BIRD HAZING
13524	4	VEHICLE HARASS	LOITERING		SHORT GRASS	Light Rain	BIRD HAZING
13520						Cloudy	OBSERVED
13519						Cloudy	None observed
13514							
13512	10	VEHICLE HARASS	LOITERING		SHORT GRASS	Clear	OBSERVED
13509	10	OBSERVED	LOITERING		SHORT GRASS	Clear	OBSERVED
13505	15	PYRO HARASS	FLYING LOCAL	INSECTS	RUNWAY	Partly Cloudy	BIRD HAZING

## Inspection Types by Month as a Percentage

Inspection Type ● Part 139 Continuous ● Part 139 Day ● Part 139 Night ● Part 139 Special



INITIATEDDATE

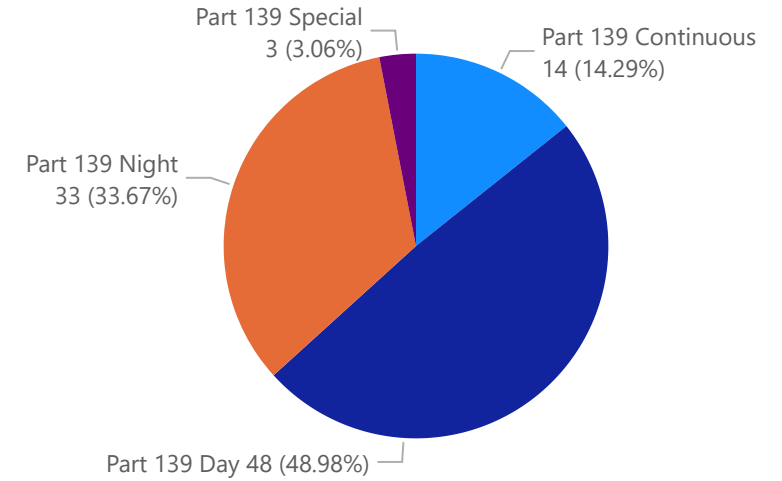
Last  Months

12/10/2024 - 1/9/2025

98

INSPECTIONID

## Part 139 Inspections by Type

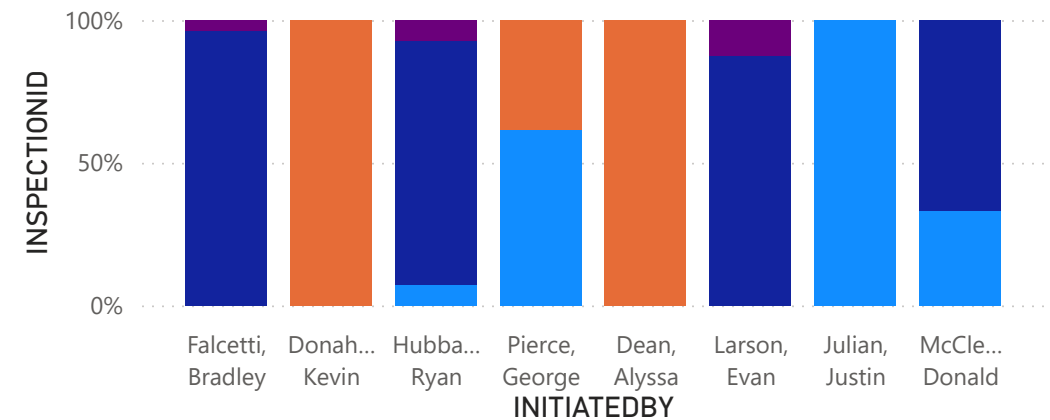


INSPECTIONID	INITIATEDDATE	INSPTEMPLATENAME	INITIATEDBY	INSPECTEDBY	CLOSEDBY	STATUS
<a href="#">7303</a>	01/09/2025	Part 139 Day	Falcetti, Bradley	Falcetti, Bradley	Falcetti, Bradley	CLOSED
<a href="#">7302</a>	01/09/2025	Part 139 Special	Hubbard, Ryan	Larson, Evan	Hubbard, Ryan	CLOSED
<a href="#">7301</a>	01/09/2025	Part 139 Night	Pierce, George	Pierce, George	Pierce, George	CLOSED
<a href="#">7300</a>	01/08/2025	Part 139 Night	Donahue, Kevin	Donahue, Kevin	Donahue, Kevin	CLOSED
<a href="#">7299</a>	01/08/2025	Part 139 Night	Donahue, Kevin	Donahue, Kevin	Donahue, Kevin	CLOSED
<a href="#">7298</a>	01/08/2025	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
<a href="#">7297</a>	01/08/2025	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
<a href="#">7296</a>	01/08/2025	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
<a href="#">7295</a>	01/08/2025	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
<a href="#">7294</a>	01/08/2025	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED
<a href="#">7293</a>	01/08/2025	Part 139 Day	Hubbard, Ryan	Hubbard, Ryan	Hubbard, Ryan	CLOSED

Total

## Inspection Types by Employee as a Percentage

Inspection Type ● Part 139 Conti... ● Part 139 Day ● Part 139 Night ● Part 139 Sp...



# All Logbook Entries



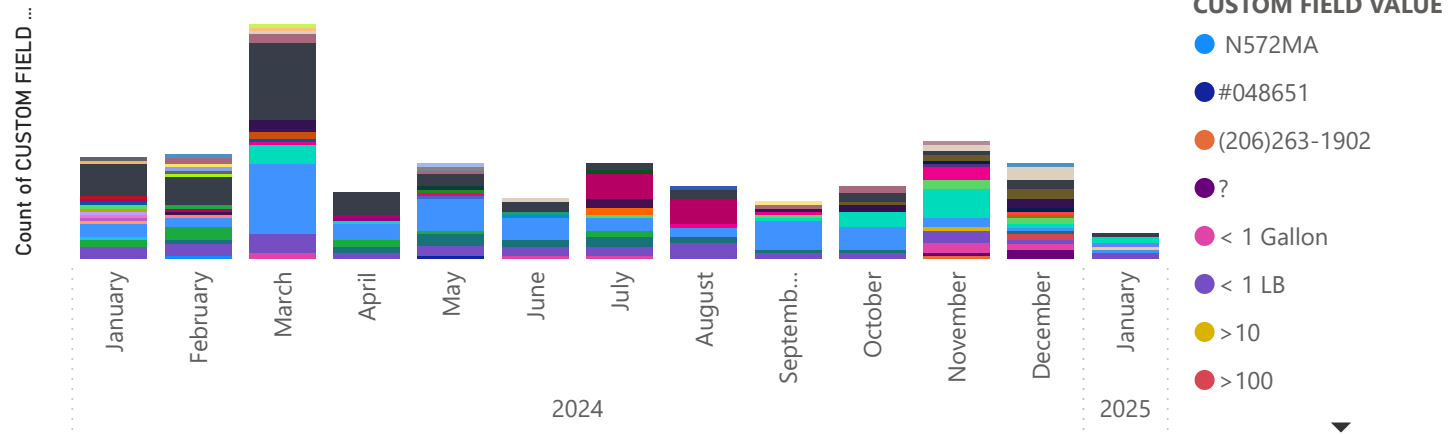
## How To Use This Report:

1. Set the Date Range Below.
2. Use the Logbook Drill Down arrows ( V ) to refine the visuals.
3. Use Ctrl+ to select multiple values.
4. Click on the 'Reset Slicers' button above to clear all filters.

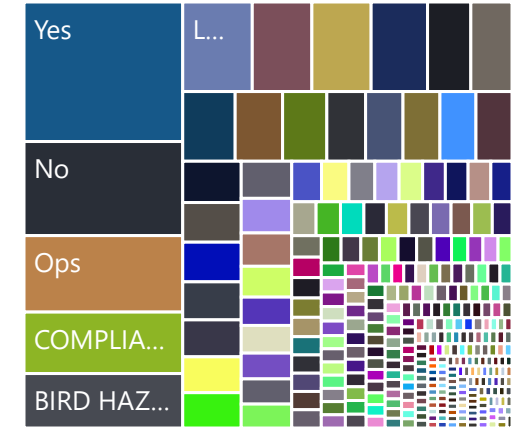
Date ▼

Last ▼ 1 Years ▼

## Count of Custom Field Name and Custom Field Values Over Time



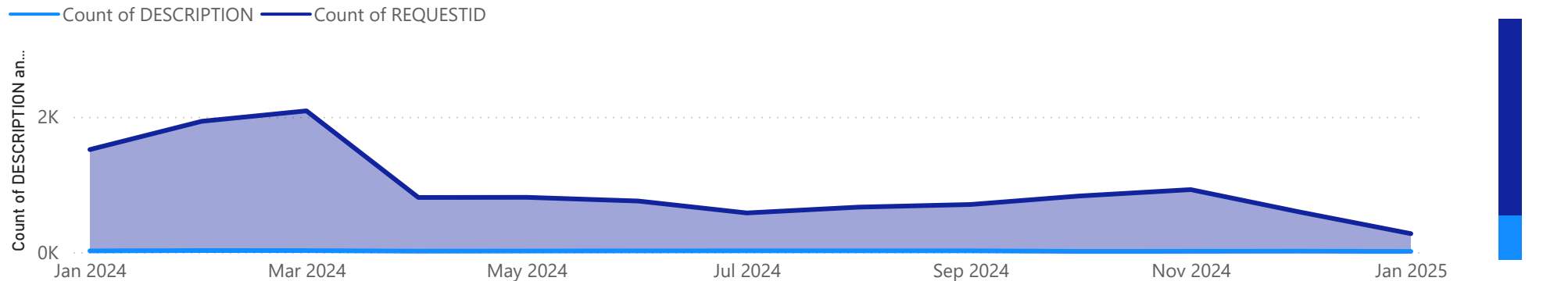
## Count of Custom Field Value and Logbook Entry



## Logbook Drill Down Slicer

- Aircraft Alert
- Aircraft Incident / Accident / D...
- Communications
- Engine Run-Up
- Escort
- Fire Alarm - Airside
- Fire Alarm - Landside
- FOD
- Fuel Spill
- Gate Usage

## Count of Logbook Description and Logbook Entries Over Time



## Logbook 'Custom Fields' Details

(only Logbook Entries with Custom Fields values will show here)

Count of Logbook Entries with CF values: **1225**

REQUESTID	# Birds Seen	# Birds Struck	# OF ANIMALS OR EGGS	# of Crew	# of Crew (archived)
13536					
13535					
13534					
13533					
13532					

## General Details Based on 'Description'

(this table will not update based on 'Custom Field' selections)

Count of Logbook Entries based on Description: **1329**

REQUESTID	DATETIMEINIT	DESCRIPTION	STATUS	DETAILS
<a href="#">13536</a>	01/09/2025	Aircraft Alert	OPEN	
<a href="#">13535</a>	01/09/2025	Medical	OPEN	Current Time: 09:02 Location: 7277 Perimeter Road (Ma Terminal)

**Total**