

# Meeting Agenda

## Priority Hire Advisory Committee

February 26, 2026

**Time:** 3:00-4:00pm

**Location:** [Virtual Teams Meeting](#)

**Attendees:** Monty Anderson, Karen Dove, Sonja Forester, Drew Gibson, Dave Johnson, Young Sang Song, Joe Baca, Jessica Summerton-Moore

- I. Welcome and Introductions** 2:00
- II. Overview of November Meeting Minutes and New Agenda**
- III. 2025 Annual Apprenticeship and Priority Hire Report** 2:10

- **Discussion of Committee Recommendations for Program Administration**

Jessica with King County presented the key highlights and findings from the 2025 annual report. Overall, the 2025 report shows an increase in priority hire utilization and overall labor hours. There was a decrease in apprentice and women employment across the projects. Committee members discussed challenges and trends in women participation in the industry and discussed the value of reporting on distinct worker counts in addition to utilization as a percent of labor hours. The Committee also briefly touched on the value of mentorship programs in worker retention efforts.

- IV. CPARB Prompt Pay report highlights** 2:30

Jessica provided a high-level overview of the [CPARB report](#) in response to SB6020 in the 2024 Legislative Session. The report reviews the language and best practices around prompt payments with a focus on reducing barriers to DBE/SBE participation on public works contracts. Young, who worked on the report as a member of the CPARD Business Equity/Diverse Business Inclusion Committee, shared a brief history of the report and shared their next steps for legislative

reviews and updates. The Committee discussed some of the report recommendations and existing best practices. The Committee also discussed the establishment of a subcommittee to review policies and practices around prompt pay within King County and recommend potential changes. Members noted that it is important for public agencies to ensure prompt pay and reduce barriers to DBE/SBE contractor participation on public works projects as the impact of delayed payments can cause compounding challenges for small businesses.

**V. Good of the Order**

2:50

The Alliance Northwest conference will be at the Greater Tacoma Convention Center on March 27<sup>th</sup>. This is a great opportunity for contractors and public agencies to connect.

**VI. Adjournment**

Meeting adjourned at 4pm.

Next meeting: May 14, 2026, at Tabor 100