

Meeting Agenda

Priority Hire Advisory Committee

September 18, 2025

Time: 2:00pm-3:30pm

Location: [Virtual Teams Meeting](#)

Attendees: Karen Dove, Drew Gibson, Dave Johnson, Brooke McClinton, Robin Strom, Young Sang Song, Joe Baca, Sandy Hanks, Jessica Summerton-Moore

I. Welcome and Introductions 2:00

- Jessica welcomed the attendees, and each member provided a brief introduction and overview of their background with Priority Hire.

II. Overview of May Meeting Minutes and New Agenda

- Jessica provided an overview of the agenda and referenced the Compliant Contractor Checklist that was provided as supplemental materials to ensure all committee members had received the document for review.

III. PH Grant Program 2:05

- Highline PS
 - Highline PS held a ribbon cutting ceremony for the opening of Tyee HS on September 2nd, Joe Baca attended.
 - Overall, the Tyee HS project had an Apprentice Utilization Rate of 19.96 percent with \$6,391,850 in wages paid to Priority Hire workers.
- Seattle PS
 - The Seattle PS CWA (SCWA) applied to 5 school projects. Jessica provided an update on their SCWA requirements and goal attainment for each project. 3 SPS pre-apprentice graduates worked on these projects, and one of the graduates has also been hired to work on the Memorial Stadium project, which broke ground in July.

IV. CWA Compliant Contractor Checklist 2:15

- Jessica provided an overview of the request from the Seattle Building Trades Council to incorporate a Compliant Contractor Checklist to all KC capital

works construction contracts. King County is requesting feedback and insight into the checklist items to better understand the potential outcomes and impacts on those working on the projects.

- Joe provided additional details on each checklist item, how they may align with existing contract language, and where additional information is requested.
- The Advisory members were asked to further review and research the checklist items through conversations with any interested party. Any feedback is requested by October 10th.

V. Apprenticeship Utilization Incentives 2:50

- Jessica reviewed the apprenticeship utilization requirements outlined in RCW 39.04.320 and requested insight from the Committee members on their experiences with apprenticeship utilization incentives.

VI. Review of 2025 Committee Goals 3:10

- Jessica reviewed the 2025 goals set by the Committee and brief status updates were provided for each goal.
 - Commission a New Economic Analysis to update the PH Zip Codes
 - Completed
 - Execute a new five-year Master Community Workforce Agreement between King County and the Seattle King County Building Trades
 - Completed
 - Joint Committee with Local Public Agencies
 - In discussion
 - Continuation or Expansion of the PH Grant Program
 - In discussion
 - Dual Benefits Reimbursement
 - In discussion
 - Expedited Payments to DBE Firms
 - In review

VII. Good of the Order 3:20

- Young Sang Song, as Acting Secretary of AWMB encourages King County to reach out when interested in attending any AWMB meetings and outreach events.

- Next meeting is scheduled for November 6, 2025.

VIII. Adjournment

- Closing remarks and thanks to attendees.
- The meeting adjourned at 3:20pm.